

A Report on Expert Talk on "How to give an Effective Presentation"

Date -12/10/ 2022

The Department had organized an Expert Talk on the topic **"How to give an Effective Presentation"**. The expert for the lecture was **Mr. Deepak Patil, Training and Placement Officer, MIT Arts Commerce and Science College Alandi, Pune**. The Session was scheduled on **12th October, 2022 – Wednesday, at 10:30 am to 12.00 p.m.**

The Session covered the following points:

1. A good presentation should have a good subject matter, should match with the objective, should best fit the audience, and should be well organized. A detailed audience analysis be made before the presentation, i.e., an analysis of the needs, age, educational background, language, and culture of the target audience. Their body language instantly gives the speaker the required feedback.
2. The fear should be transformed into positive energy during the presentation. Be calm and relaxed while giving presentation. Maintain an eye contact with the audience and use a positive body language.
3. The speaker must have a presentable appearance while giving a presentation. The speaker should stand with feet far apart maintaining a good balance. He must use confident gestures. He must use short and simple words.
4. The objectives of the presentation must be stated at beginning of the presentation.
5. The presenter should use pictures, diagrams, graphs, charts in the slide and should face the audience rather than the screen.
6. A good presentation should be planned from the beginning till the end.
7. Use Fonts like Arial, Sans Serif Tahoma and Verdana. The font size for title should be 40, Subtitles or bullet point size should be 32 and Contents should be 24.
8. Use Capital letters for emphasis. Italics should be used for quotations. Avoid Long texts and use bullet points. The presentation should be concluded in a proper way.

Following students were involved in the coordination of the Session:

Anchoring –Welcome Speech– Mr. Rajiv Nadkar and Ms. Ana Khan –FY BBA(C)

1. **Resource Person Introduction** – Ms. Poornima Khedkar - FY BBA(C)

2. **Vote of Thanks** –Mr.Rajiv Nadkar– FY BBA(C)

Photographers: Mr. Nikunj Tarneja- FY BBA(C)

Mr. Mangesh Surve - FY BBA(T)

The resource person was very amazed to see students interacting. The student's efforts were appreciated by the Resource Person.

The Expert Talk was attended & learning's benefitted by 182 students, out of that 98 were boy students & 84 were girl students.

The session was highly interactive & interesting. Students were engrossed by facts shared by the speaker. The session ended with an exhaustive question & answer session.

Outcome of the Expert Talk & Student Learning:

1. Students got clarity about –How to give an Effective Presentation.
2. Students realized the importance of effective communication skills, Confidence, Body language, eye contact, gestures while presenting.
3. Students got to know about Fonts, Font size used in slides. They understood when to use Capital letters, Italics in their slides.



Reetuja
Dr. Reetuja Deshpande
Event Coordinator

MB
Dr. Mangesh Bhople
HOD - BBA & IB Dept.

B
Dr. B. B. Waphare
Principal

Glimpses of the Expert Talk:





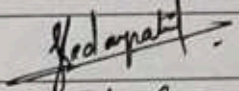
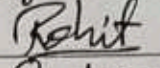
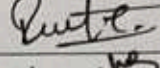
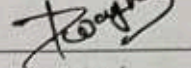
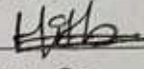
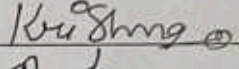
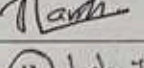
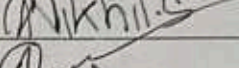
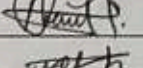
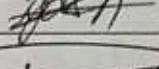
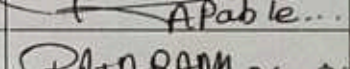
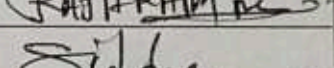
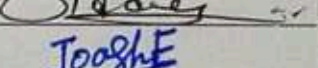



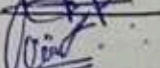
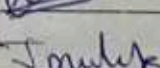


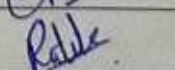

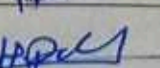
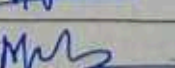

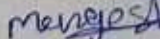
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Alandi (D), Pune - 412 105

Department of Business Administration and International Business

2022-2023

Expert Talk on "How to give an Effective Presentation" By Mr. Deepak Patil

S.No	Name of The Student	Class	Signature
1	Kedar M. Magar	Fy- BBA	
2	Rohit Maske	Fy- BBA	
3	Yash Thite.	FY BBA	
4	Prathamesh Warghade	FY BBA	
5	Hitesh Talele	FY BBA	
6	Koushna Khubchandani	FY BBA	
7	Harsh Kundhani	FY BBA	
8	Nikhil Sumariga	FY BBA	
9	Akash Suryawanshi	FY BBA	
10	yash Ingle	FY BBA - C	
11	Rushikesh Pable	FY BBA - T	
12	Rajaram Mali	FY BBA - T	
13	Siddhanth Khade	FY BBA - T	
14	Joash Eldor	SY BBA-	
15	Abhay Singh	SY BBA - C	
16	Kunal Kusalkar	SY BBA	
17	Mayur Chaudhari	SY BBA	
18	Vinit R. Wakhare	SY-BBA	
19	Jayesh Muluk	SY BBA	
20	Sanket Sakore	SY BBA	
21	Taurav R. Agarwal	SY BBA	
22	Rutik Vyawahare.	SY-BBA	
23	Anandesh Upadhyay	SY BBA	
24	Harion Aher	FY BBA	
	Nikhil bahir	FY BBA	
	MANMESH SURVE	FY BBA	

S.No	Name of The Student	Class	Signature
25	Aniket Warale	SYBBA	<u>Aniket</u>
26	Kirtiraj Talde	SYBBA	<u>Kirtiraj</u>
27	Mohd Barkan Sajjad Dawar	F.Y BBA (IB)	<u>Mohd Barkan</u>
28	Syed Faizan Peerzada	F.Y BBA (IB)	<u>Faizan</u>
29	Rushikesh Vasudev Shekar	F.Y. BBA	<u>R.V. Shekar</u>
30	Anuj Sudhik Bhaaskar	FY BBA (IB)	<u>Anuj</u>
31	Ritwiz Chauhan	FY BBA (IB)	<u>Ritwiz Chauhan</u>
32	Saloni Chavan	FY BBA (IB)	<u>Saloni</u>
33	Mayuri Chavan	FY BBA (IB)	<u>Mayuri</u>
34	Amruta Patil	FY BBA (IB)	<u>Amruta</u>
35	Harshali Nalawade	FY BBA (IB)	<u>Harshali Nalawade</u>
36	Srushti Kale	FY BBA (IB)	<u>Srushti</u>
37	Pooja Rathod	FY BBA (IB)	<u>Pooja Rathod</u>
38	Madan Pushpa	FY BBA (IB)	<u>Pushpa</u>
39	Asavind Biju	FY BBA (IB)	<u>Asavind</u>
40	Keshav Ghadage	FY BBA (IB)	<u>Keshav</u>
41	Yashasvi Mane	FY BBA (IB)	<u>Yashasvi</u>
42	Manasi Bagade	FY BBA (IB)	<u>Manasi Bagade</u>
43	Shrawani Nityanand Kulkarni	F.Y. BBA (IB)	<u>Shrawani</u>
44	ABOU JADNAV	FY BBA (IB)	<u>ABOU</u>
45	Priyanka Sondekar	FY BBA (IB)	<u>Priyanka</u>
46	Harsh Raj	F.Y. BBA (IB)	<u>Harsh</u>
47	Aditya Wani	FY BBA (IB)	<u>Aditya</u>
48	Pranav Dandge	F.Y. BBA (IB)	<u>Pranav Dandge</u>
49	Suraj Yadav	FY BBA	<u>SURAJ</u>
50	Tanaya Kamble	FY BBA	<u>Tanaya</u>
51	Sejal Parate	FY BBA	<u>Sejal</u>
52	Shweta Bhausaar	FY BBA	<u>Shweta</u>

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49	Payal Awagade	FY BBA (IB)	
50	Waghmaree Ajinkya	FY BBA (C)	
51	Jyotsh Kumar Choudhary	FY BBA (C)	
52	Santosh Buddapannavar	FY BBA (I-B) (T)	
53	Abhishek Patil	FY BBA (T)	
54	Modhane Rohan	FY BBA (C)	
55	Yash Buttepati	FY BBA (C)	
56	Ashish Landge	FY BBA (C)	
57	Siddhesh Chavan	FY BBA (T)	
58	Shrawad more	FY BBA (T)	
59	Kokate Ganesh	FY BBA (T)	
60	Om Jangam	FY BBA (C)	
61	Greekkuttan Panikar	FY BBA (C)	
62	Sushant Chavan	FY BBA (C)	
63	Sarthak Degaonkar	FY - BBA (T)	
64	Sarthak Kohalcade	SY - BBA (IB)	
65	Sumit Gunjal	SY - BBA (IB)	
66	Rohit Antre	FY BBA (T)	
67	Mudan Mohan Babu	FY BBA (IB)	
68	Ashika Shik	FY BBA	
69	Saham Sawant	FY BBA	
70	Semant Aney	FY BBA	
71	GAURAV LASHKARE	FY BBA T	
72	Prathamesh Kharade	FY BBA T	
73	Ranjana Yedav	FY BBA (T)	

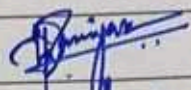

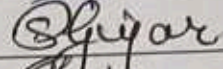

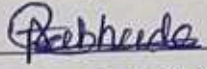
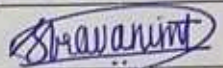
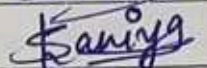
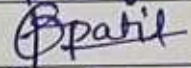
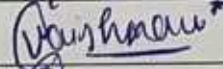
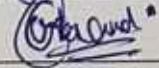
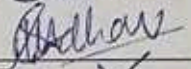

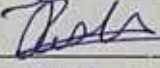
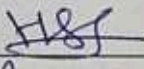
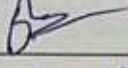
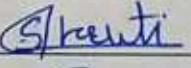
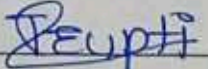
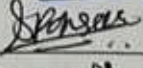
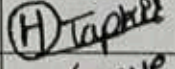
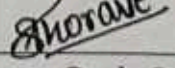
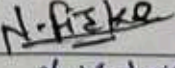
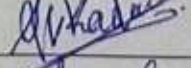
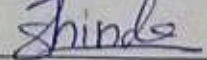
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73	Devapriya Rajish	FY BBA 'C'	
74	Vaibhavi Supekar	FY BBA 'T'	
75	Sakshi Gujar	FY BBA 'C'	
76	Ishita Sethi	FY BBA 'C'	
77	Asmita Dubhade	TY BBA 'C'	
78	Mohimi KhotKhada	TY BBA 'C'	M.D. KhotKhada
79	Shrawani Tapkir	TY, BBA 'C'	
80	Saniya Sakpal	FY BBA 'T'	
81	Pooanali Patil	FY BBA 'T'	
82	Vaishnavi Gaurud	FY BBA 'T'	
83	Chandana Pillai	FY BBA 'T'	
84	Sakshi Adhar.	FY BBA 'T'	
85	Suati K.P	FY BBA 'T'	
86	Pushkal Joshi	FY BBA 'C'	
87	Harsh Sonar	FY BBA 'T'	
88	Samyak Waghmare	FY BBA 'T'	
89	Shruti Patil	FY BBA 'C'	
90	Teupfi muktapur	FY BBA 'C'	
91	Shrawanee Pansare	FY BBA 'C'	
92	Harshada Tapkir	FY BBA 'C'	
93	Sanika Thorave	FY BBA 'C'	
94	Nayna Fiske	FY BBA (C)	
95	Sakshi Kadam	SY BBA	
96	Soyali Shinde	SY BBA	

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97	Vaishnavi Shelke	SYBBA (C)	Vaishvi
98	Sapana Madai	FY BBA (C)	Sapana
99	Nikita Jagtap	FY BBA (C)	Nikita
100	Priyanka Gaikwad	FY BBA (C)	Priya
101	Anushka Kamble	FY-BBA-IB (J)	Anushka
102	Ishita Tandlekar	FY-BBA-IB (J)	Ishita
103	Saloni Savalkar	Fy-BBA (C)	Saloni
104	Shreya Mitkari	FY-BBA (C)	Shreya
105	Pallavi Landge	FY-BBA (C)	Pallavi
106	Vaishnavi Yelwande	FY BBA (C)	Yelwande
107	Dipali Karad	FY BBA (C)	Dipali
108	Keshu Gang	FY BBA (C)	Keshu
109	Vaishnavi Damodar	FY BBA (C)	Vaishnavi
110	Rutuja Kadam	SY BBA	Rutuja
111	Disha Paudeshi	SY BBA	Disha
112	Sakshi Khurke	SY BBA	Sakshi
113	Bhagyashree Chaudhari	FY-BBA-IB	Bhagyashree
114	Sneha M. Chougale	FY BBA-IB	Sneha
115	Eshwari Mora	FY BBA-IB	Eshwari
116	Aryan Uvake	FY BBA-IB	Aryan
117	Omkar Theunkar	FY BBA-IB	Omkar
118	Amit Fule	FY BBA-IB	Amit
119	Poojanal Wankhade	FY BBA-IB	Poojanal
120	Keshav Pathak	FY BBA-IB	Keshav

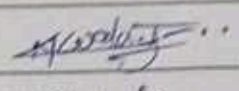
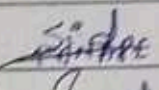
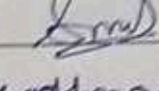

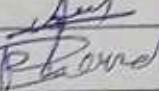
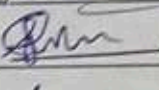
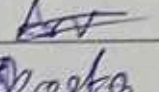

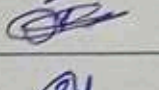
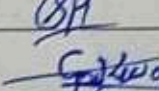
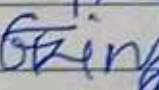
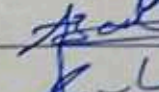
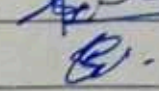
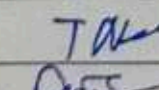
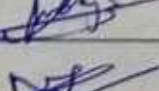
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Alandi (D), Pune - 412 105

Department of Business Administration and International Business

2022-2023

Expert Talk on "How to give an Effective Presentation" By Mr. Deepak Patil

S.No	Name of The Student	Class	Signature
121	Nirbhay Walunj.	FY BBA (IB)	
122	Suraj Matele	FY BBA (C)	S.M. Matele.
123	Kanade Siddhant	FY BBA (C)	
124	Smit Shah	FY BBA [C]	
125	Ajinkya Wadgaonkar	FY BBA (C)	Ajinkya Wadgaonkar
126	Savthak Rodage	FY BBA	Jadav
127	Shivam Pawar	TY BBA	Shivam
128	Shiv Walembkar	TY-BBA	
129	Aniket Solunke	FY BBA (IB)	
130	Pranav Landge	FY BBA (IB)	Pranav Landge
131	Krushna Lodam	FY BBA (IB)	
132	Anupam Sharma	FY BBA (IB)	
133	Abhinav Saste	FY BBA (T)	Abhinav Saste
134	Gaurav Halwa	FY BBA (IB)	
135	Vicky Anileda	FY BBA (IB)	
136	Mayank Chaudhary	FY BBA (C)	Mayank
137	Tegs Gaikwad	FY BBA	
138	Tanmay Zingurke	FY BBA	Tanmay Zingurke
139	Anshkar Baskar	FY BBA	
140	Sahil Ghotkar	F.Y BBA (IB)	
141	Surash Badhe	F.Y BBA (IB)	
142	Tanish Newale	F.Y BBA (IB)	Tanish
143	Prayansh Jadhav	FY BBA (IB)	
144	Niraj Upale	FY BBA (IB)	
145	Aditya Wale	FY BBA (IB)	Aditya Wale

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S.No	Name of The Student	Class	Signature
121	Tejas Tote	FY BBA (TB)	
122	Anish Rathod	F.Y. BBA (TB)	
123	Shruti Said	S.Y BBA [C]	
124	Hanshad Lohakare	S.Y BBA (IB)	
125	Bhagwat Awate	S.Y. BBA [C]	
126	Axathi Suresh	SY. BBA (C)	
127	Avantika Verma	SY - BBA (C)	
128	Kushtant Tulsiyani	SY - BBA (C)	
129	Sakshi Yaihar	SY BBA (IB)	
130	Sania Thondar	SY BBA (IB)	
131	Shubhram Derhanhar	TY BBA	
132	Aniket Sandbher	TY BBA	
133	Rohan Londge	TY BBA	
134	Swyash Londge	TY BBA	
135	Prasad Londge	TY BBA	
136	Rutukesh Lavande	TY BBA	
137	Komal dhole	TY BBA	
138	Saurav Mishra	TY BBA	
139	Abhay Kumar	TY BBA	
140	Nikhil Gupta	TY BBA	
141	Chiranjeev Pote	TY BBA	
142	Lakshmi Sharma	SY BBA	
143	Anshul Rai	SY BBA CA	
144	Sameer Rai	FY BBA	
145	Aroop	FY BBA	
146	Omkar P. Nalk	FY BBA	

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Department of Business Administration & International Business

Academic Year - 2022-2023

Date: 11/10/2022

NOTICE

It is hereby informed to the students of FY/SY/TY BBA and BBA(IB) that the department of Business Administration and International Business is organizing Expert Talk on topic "How to Give an Effective Presentation".

Objectives of the Guest Lecture:

1. To make students understand how to deliver presentation effectively.
2. To understand the protocols while preparing slides (slide limit, Font, Font Size etc.)
3. To understand importance of gesture and facial expressions, communication skills while presenting.
4. To learn how to avoid distractions while giving presentation.

The students will be enhancing their knowledge about delivering presentation effectively.

The details of the guest lecture are as follows:

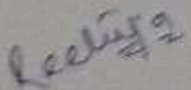
1. **Resource Person : Mr. Deepak Patil**


Training and Placement officer,

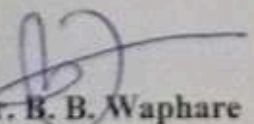
MAEER's MIT Arts and Commerce and Science College,

Alandi Pune.

1. **Date** : 12th October, 2022 - Wednesday
2. **Venue** : Seminar Hall
3. **Time** : 10:30 am - 11:30 am


Dr. Reetuja Deshpande
Event Co-ordinator


Dr. Mangesh Bhople
Head
BBA and BBA (IB)


Prof. Dr. B. B. Waphare
Principal