



**Maharashtra Academy of Engineering and
Educational Research's**

**MIT Arts, Commerce and Science College,
Alandi(D) – 412 105.**

Activity Report of Functional MOUs

2015-16

MIT Arts, Commerce & Science College, Alandi (D), Pune

B Com / BA Department

A. Y. 2015-16

NOTICE

Date : 12th Dec. 2015

Soft Skills Training Programme

In the current global job market, Soft Skills are identified as the most crucial skills. These skills help in learning how to be nice and how to develop social graces. Training in soft skills provides strong practical orientation to the students and help them in building and improving their skills in communication, the effective use of English, business correspondence, presentations, team-building, leadership, time management, group discussions, interviews and interpersonal skills. It helps students in career visioning and planning, effective resume writing and dealing with placement consultants.

Considering the need of soft skills, the college has planned Soft Skills Training Programme for the students. This training will be given by **MIGHTY IT & Networking Academy**. Soft Skills training include lectures, projects, role plays and various other participatory sessions. During the training, the students will receive handouts which they can use for future reference. The certificates will be issued to the participants after successful completion of the training.

Details of Soft Skills Training Programme are as follows:

Duration of the Course : Two Months

Training Fee : Rs. 2700/- per trainee

Schedule : Saturday -- at 4pm to 6pm

Sunday at 9am to 11am

Probable date of starting the programme is 19th Dec. 2015.

Admission : Interested students should confirm their seats by paying fees in the Accounts Department of ACSC on or before 17th Dec. 2015.



Seats Limitation

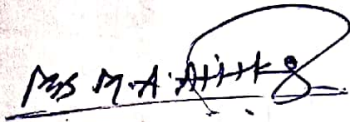
: Maximum up to 40

Venue

: MIT Arts, Commerce & Science College, Alandi,
Pune

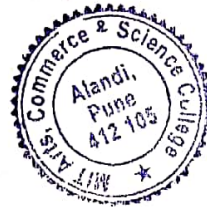
Course Coordinator

: BA / B COM - Dr. Padmavati S. Undale
: BBA & BBA-IB - Prof. Sharad Kadam
: BCA & MCA (COM) - Prof. Minal Dutta
: B Sc. (CS) & M Sc. (CS) - Prof. Shital Ghotekar



HOD

Prof. Manasi Atitkar




Principal

Dr. B. B. Waphare

Memorandum of Understanding

This memorandum of understanding is made and executed at Pune on 12th day of December, 2015.

BETWEEN

MIT Arts, Commerce and Science College (MITACSC), Registered address as, MAEER's MIT Arts Commerce & Science College, Dehu Phata, Alandi (D), Tal. Khed, Pune - 412 105, Maharashtra, India, represented by the Prof. Dr. B. B. Waphare which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the FIRST PART**.

AND

Mrs. Swati M Bawa, age about 33 years, residing at 'SAMADHAN', 509/Sec-27A, Near Mhalasakant Chowk, Dattawadi, Pradhikaran road, Nigadi, Pune: 411044, which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the OTHER PART**.



1. BACKGROUND

The Party of the **FIRST PART** was established in the year 2007, under the aegis of Maharashtra Academy of Engineering and Educational Research (MAEER) Pune. It is affiliated to the University of Pune and recognized by the Government of Maharashtra.

The Party of the **OTHER PART** is a corporate and academic freelance trainer, who has wide experience in teaching technical and non-technical courses in accordance with professional and competent environment.

2. OFFER AND ACCEPTANCE

2.1. The Party of the **OTHER PART** made an offer to the Party of the **FIRST PART** vide its offer letter (Reference no. MIGHTY/MIT/2015/01) dated 28th October 2015.

2.2. After having preliminary discussions in this matter and have ascertained areas of broad consensus the Party of the **FIRST PART** has accepted the offer and decided to recognize Party of the **OTHER PART** as an approved Institution to conduct training program on **SOFT SKILLS DEVELOPMENT** at their MIT Arts, Commerce and Science College, Alandi, Pune, campus.



Swati P

[Signature]

3. PURPOSE

The purpose of this Memorandum of Understanding is to establish a framework for co-operation between **Party of the FIRST PART** and **Party of the OTHER PART**. The parties now, have therefore, agreed to enter in writing these areas of consensus, under a Memorandum of Understanding.

4. RESPONSIBILITIES

4.1. Training Program and syllabus: The **Party of the OTHER PART** shall offer the following training program as approved by the **Party of the FIRST PART**.

i) **Module 1: COMMUNICATION SKILLS**

- (a) What is communication? Global Module of communication
- (b) Types of Communication (verbal, physical, visual)
- (c) Mode of Communication
- (d) Importance should be given to ...
- (e) Presentation Skills
- (f) Body Language
- (g) Interview Skills
- (h) Listening Skills

ii) **Module 2: LEADERSHIP SKILLS**

- (a) T.E.A.M.
- (b) TEAM Building
- (c) Decision making
- (d) Managing

Swati B



[Signature]

- (e) Self Motivation and motivating team members
- (f) Sharing authority and responsibility
- (g) Public Speaking
- (h) Presentation skills, making compelling program

iii) **Module 3: PERSONAL SKILLS**

- (a) What is 'Personality'?
- (b) Self Awareness
- (c) Stress Management
- (d) Self Confidence
- (e) Friendliness
- (f) Emotional Intelligence
- (g) Social Etiquette
- (h) Weaknesses, fears, innermost strengths and desires
- (i) Time Management

iv) **Module 4 : PROFESSIONAL SKILLS**

- (a) Professional Imaging
- (b) Business Etiquette

4.2. Remuneration:

4.2.1. It has been agreed to the Parties that the Remuneration for the said training program shall be Rs. 2,700/- (Rupees Two thousand and seven hundred only) per Trainee and **Party of the FIRST PART** shall receive such Remuneration from trainee. The **Party of the FIRST PART** shall deduct Rs. 200/- (Rupees Two hundred only) from per remuneration received from every trainee and transfer the remaining remuneration

Jwalik

[Signature]



i.e. Rs. 2,500/- (Rupees Two thousand and five hundred only) to Party of the **OTHER PART**. The said deduction of Rs. 200/- per trainee remuneration shall be the cost towards the expenses for providing Administrative and Infrastructural support as stated in clause 4.6 hereunder.

4.2.2. The Party of the **FIRST PART** shall make the 50% advance payment of the above said remuneration one week before start of the said training program. Such payment of remuneration shall be made along with the letter of confirmation to start the training program.

4.2.3. The Party of the **FIRST PART** shall pay remaining 45% of the remuneration, two weeks before the completion of the said training program.

4.2.4. The Party of the **FIRST PART** shall pay remaining 5% of the remuneration after completion of training program and upon receipt of feedback by trainees. The Party of the **FIRST PART** will take the feedback of the trainees during the course of the training.

4.3. **Payment Mode:** The payment of remuneration by the Party of the **FIRST PART** to the Party of the **OTHER PART** can be done through cheque/ DD/ RTGS/ NEFT or any other mode which is suitable and mutually decided between the parties.

4.4. **Handouts and Certificates:** The cost of handouts and Certificates to be distributed and given to trainees during training is included in the remuneration as decided in clause 4.2.1. The Party of the **OTHER PART**

Swati



[Signature]

shall not distribute the Handouts and Certificates without prior permission of the Party of the FIRST PART.

4.5. Training Schedule and Duration: The training period shall be 10 weeks maximum, tentative schedule shall be from December 2015 to end of February 2016. The said training shall be conducted on two days of every week and each day session shall be of two hours. However, due to some unavoidable circumstances if there is any change in schedule, prior intimation shall be given by both the parties.

4.6. Administrative and Infrastructural support: The Party of the FIRST PART shall provide training room, suitable to the number of trainees to conduct training program along with Projector with screen, Sound system and Stationary for trainees.

4.7. Local Conveyance: The Party of the OTHER PART agrees that the local conveyance i.e. from the location of the Party of the OTHER PART to The above mentioned address of the Party of the FIRST PART shall be part of the remuneration decided in clause 4.2.1. No extra payment shall be made by Party of the OTHER PART for the conveyance.

4.8. Resolution of dispute and jurisdiction: This memorandum of understanding is governed and construed in all respects in accordance with the laws of India and each party hereby submits to the non exclusive jurisdiction of Pune Courts. In the event of any dispute or difference between The Party of the FIRST PART and the Party of the OTHER PART with regards to any terms of this memorandum of understanding, such dispute/difference shall be referred to mutually decided arbitrator for arbitration. The proceedings shall be held in accordance with the provisions



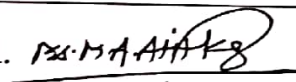
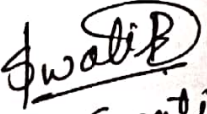
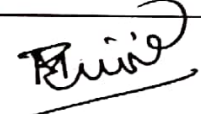






of the Arbitration and Conciliation Act, 1996. In the event of dispute or difference arising out of the above mentioned training program between trainees / any third party and either of the parties to this memorandum of understanding, the other party shall not be made party to such dispute and shall be indemnified from such dispute.

In witness whereof the parties have signed this Memorandum of Understanding of the day, month and year first here in above written.

Signed and delivered	Witness :
 (Dr. B. B. Waphare)  PARTY OF THE FIRST PART	1.  Signature Name: <u>Mrs. Manasi A. Atikar.</u> Address: _____
 (Mrs. Swati M. Bawa) 12th Dec' 2015 Mrs. Swati M Bawa Freelance Trainer PARTY OF THE OTHER PART	2.  Signature Name: <u>Milind Bawa</u> Address: <u>Chinchwad, Pune.</u>



MIT Arts, Commerce & Science College, Alandi(D), Pune

Department of Arts & Commerce

Academic Year 2015-16

Soft-Skills Course Completion Report


Date: 23 June, 2016

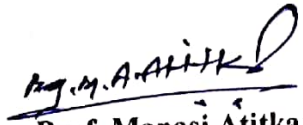
The college signed MOU with MIGHTY IT & NETWORKING ACADEMY for the training of Soft-Skills. The Academy completed Soft-Skill (Add-On) Course from 6 February, 2016 to 23 June, 2016. Total eight students registered for this course and twenty two lectures were engaged. The course covered the following Soft-Skills during training:

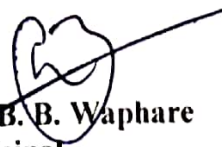
- Communication Skills
- Leadership Skills
- Personal Skills
- Professional Skills

The training was delivered through lectures, projects, role play and various other participatory sessions like mock-interview, demo meetings, interactions, motivational and learning video clips.

The course completed as per the terms and condition mentioned in MOU. Students found training useful and fruitful.


Dr. Padmavati S. Undale
Coordinator


Prof. Manasi Atitkar
HOD BA/BCOM


Prof. Dr. B. B. Waphare
Principal



Memorandum of Understanding

This memorandum of understanding is made and executed at Pune on 28th day of December, 2015.

BETWEEN

MIT Arts, Commerce and Science College (MITACSC), Registered address as, MAEER's MIT Arts Commerce & Science College, Dehu Phata, Alandi (D), Tal. Khed, Pune - 412 105, Maharashtra, India, represented by the Prof. Dr. B.B. Waphare (Principal) which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the FIRST PART**.

AND

Mr. Sushant Bagat, Branch Head, Yashshree Competition Zone, Pune, which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the OTHER PART**.

1. BACKGROUND

The **Party of the FIRST PART** was established in the year 2007, under the aegis of Maharashtra Academy of Engineering and Educational Research (MAEER) Pune. It is affiliated to the University of Pune and recognized by the Government of Maharashtra.

The **Party of the OTHER PART** is an Academy for Competitive Examination Training, who has wide experience in teaching syllabus for Banking, Staff Selection Commission Exams and Insurance Exams in accordance with professional and competent environment.

YASHSHREE COMPETITION ZONE

NAGPUR (HO) : Bhagini Mandal, Zhasi Rani Square, Sitabuldi, Nagpur ☎ 0712 - 6509424, 9422124984.
PUNE : 2nd Floor, Parmesh Plaza, Nr. Hatti Ganapati Chowk, Sadashiv Peth, Pune. ☎ 9960133124 / 9730465412.

2. OFFER AND ACCEPTANCE

After having preliminary discussions in this matter and have ascertained areas of broad consensus the **Party of the FIRST PART** has accepted the offer and decided to recognize **Party of the OTHER PART** as an approved Institution to conduct training program on COMPETITIVE EXAMINATIONS at their MIT Arts, Commerce and Science College, Alandi, Pune, campus.

3. PURPOSE

The purpose of this Memorandum of Understanding is to establish a framework for co-operation between **Party of the FIRST PART** and **Party of the OTHER PART**. The parties now, have therefore, agreed to enter in writing these areas of consensus, under a Memorandum of Understanding.

4. RESPONSIBILITIES

4.1. Training Program and syllabus: The **Party of the OTHER PART** shall offer the following training program as approved by the **Party of the FIRST PART**.

1. Quantitative Aptitude

- (a) Simplifications
- (b) Number System
- (c) Problems on Ages
- (d) Average
- (e) Ratio and proportion
- (f) Time and work
- (g) Time and Distance
- (h) Percentage
- (i) Profit and Loss
- (j) Simple Interest
- (k) Compound Interest
- (l) Partnership

- (m) Area
- (n) Boat and Stream
- (o) Data Interpretation and Analysis
- (p) Permutation and Combination
- (q) Probability

2. Reasoning Ability

- (a) Coding Decoding
- (b) Blood Relation
- (c) Direction
- (d) Alpha Numeric Series
- (e) Syllogism
- (f) Input Output
- (g) Sitting Arrangement and Puzzle
- (h) Inequality
- (i) Data sufficiency

3. General English

- (a) English Grammar
- (b) Reading Comprehension

4. Banking General Awareness

4.2. Remuneration:

4.2.1. It has been agreed to the Parties that the Remuneration for the said training program shall be Rs. 4,000/- (Rupees Four thousand only) per Trainee

4.2.2. The Party of the FIRST PART shall make the 50% of the above said remuneration at the starting of the said training program.

4.2.3. The Party of the FIRST PART shall pay remaining 45% of the remuneration, after completion of seven weeks of the said training program.



4.2.4. The Party of the FIRST PART shall pay remaining 5% of the remuneration after completion of training program and upon receipt of

feedback by trainees. The **Party of the FIRST PART** shall not hold the payment of said remaining 5% of the remuneration more than two weeks after completion of training program irrespective of the receipt of feedback from trainees.

- 4.3. **Payment Mode:** The payment of remuneration by the **Party of the FIRST PART** to the **Party of the OTHER PART** can be done through cheque/ DD/ RTGS/ NEFT or any other mode which is suitable and mutually decided between the parties.
- 4.4. **Handouts and Certificates:** The cost of handouts and Certificates to be distributed and given to trainees during training is included in the remuneration as decided in clause 4.2.1. **The Party of the OTHER PART shall not distribute the Handouts and Certificates without prior permission of the Party of the FIRST PART.**
- 4.5. **Training Schedule and Duration:** The schedule of the training shall be from January 2016 to end of February 2016. The said training shall be conducted on four days of every week and three working days session shall be of one and half hours and 4 hours session on Sunday. **However, due to some inevitable circumstances if there is any change in schedule, prior intimation shall be given by both the parties.**
- 4.6. **Administrative and Infrastructural support:** The **Party of the FIRST PART** shall provide training room, suitable to the number of trainees to conduct training program along with Projector with screen, Sound system and Stationary for trainees.
- 4.7. **Local Conveyance:** The **Party of the OTHER PART** agrees that the local conveyance i.e. from the location of the **Party of the OTHER PART** to The above mentioned address of the **Party of the FIRST PART** shall be part of the remuneration decided in clause 4.2.1. No extra payment shall be made by **Party of the OTHER PART** for the conveyance.
- 4.8. **Resolution of dispute and jurisdiction:** This memorandum of understanding is governed and construed in all respects in accordance with

the laws of India and each party hereby submits to the non exclusive jurisdiction of Pune Courts. In the event of any dispute or difference between The Party of the FIRST PART and the Party of the OTHER PART with regards to any terms of this memorandum of understanding, such dispute/difference shall be referred to mutually decided arbitrator for arbitration. The proceedings shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996. In the event of dispute or difference arising out of the above mentioned training program between trainees / any third party and either of the parties to this memorandum of understanding, the other party shall not be made party to such dispute and shall be indemnified from such dispute.

In witness whereof the parties have signed this Memorandum of Understanding of the day, month and year first hereinabove written.

Signed and delivered	Witness :
PARTY OF THE FIRST PART	1.  Signature Name : <u>Dr. B. B. Waghare</u> Address : <u>METAESC, Alandi, Pune</u>
PARTY OF THE OTHER PART	2.  Signature Name : <u>Mr. S. L. Bhagat</u> Address : <u>Nagpur</u>



DIRECTOR
YASHSHREE COMPETITION ZONE
BHAGINI MANDAL SITABULDI
NAGPUR

MIT Arts, Commerce and Science College, Alandi (D), Pune

Competitive Examination Cell

NOTICE

Date: 23/12/2015

All the students are herewith informed that, the Competitive Examination Cell of our college is organizing Special Training Program on Quantitative Aptitude, Reasoning, General knowledge, General Awareness, and English for various competitive exams like SSC (CGL)/ Banking / Insurance / MPSC etc. The College has MoU with Yashshree Competition Zone, Nagpur (Pune Branch) and their faculties will give training on four days of a week.

All the interested students are requested to contact Dr. Sangita Birajdar (Contact No.-9922741554) on or before 29/12/2015.

Fess for training program – Rs. 4000/-

Time: 5.00 pm to 6.30 pm (Mon –Sat)

smbirajdar

Dr. Sangita Birajdar

Coordinator

Competitive Examination Guidance Centre

B. B. Waphare

Prof. Dr. B. B. Waphare

Principal



List of students enrolled for Competitive Exam

Sr. No.	Name	Class	Contact No.
1	Abhishek Narhe	T.Y.B.Sc.	8862091316
2	Mahesh Jadhav	T.Y.B.Sc.	9604558658
3	Bavale Harshada	S.Y.B.Sc.	8421997435
4	Shweta Yelwande	S.Y.B.Sc.	9922994565
5	Priyanka Derepatil	S.Y.B.Sc.	7745071531
6	Iyoti Mehra	S.Y.B.Sc.	7083376715
7	Akanksha Sandkore	S.Y.B.Sc.	
8	Asmita Thorat	S.Y.B.Sc.	9604377970
9	Shraddha Shingade	S.Y.B.Sc.	7040239332
10	Diksha Sable	S.Y.B.Sc.	7719969126
11	Swapnali More	F.Y.B.Sc.	8605615031
12	Iyoti Maharana	S.Y.B.Sc.	9762576214
13	Vaishnavi Shinde	S.Y.B.Sc.	8793925990
14	Omkar Sutar	S.Y.B.Sc.	9657892946
15	Himalaya Shinde	T.Y.B.Sc.	9527744135
16	Komal Aher	F.Y.M.Sc.	888814165
17	Pooja Mohite	F.Y.M.Sc.	8888656947
18	Pooja Payare	S.Y.B.Com	9623630867
19	Pooja Thorave	S.Y.B.Com	9767809100

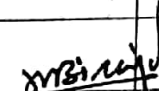


Name & Sign of
Coordinator

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Sangita Birajdar
Dr. Sangita Birajdar

2015-16
Attendance for competitive
Exam Training

Sr. No.	Name	31/12/15 5.30 to 6.00	1/1/2016 5.30 to 6.00
1	Abhishek Narhe	Narhe	Narhe
2	Mahesh Jadhav	Jadhav	Jadhav
3	Bavale Harshada	Bavale	Bavale
4	Shweta Yelwande	Yelwande	Yelwande
5	Priyanka Derepatil	-	-
6	Jyoti Mehra	Jehra	Jehra
7	Akanksha Sandbhore	Alam	Ab
8	Asmita Thorat	Smity	Smity
9	Shraddha Shingade	Shingade	Shingade
10	Diksha Sable	Diksha	Diksha
11	Swapnali More	Smore	Smore
12	Jyoti Maharana	Jyoti	Jyoti
13	Vaishnavi Shinde	Shinde	Shinde
14	Omkar Sutar	Sutar	Sutar
15	Himalaya Shinde	Himalaya	Ab
16	Komal Aher	-	-
17	Pooja Mohite	-	-
18	Pooja Pagare	-	-
19	Pooja Thorave	-	-
Name & sign of Co ordinator		 Dr. Sangita Birajdar	



Attendance for Competitive Exam Training Program

Sr.No	Name	2/1/2016	7/1/2016
1	Abhishek Narhe	<u>Abhishek Narhe</u>	<u>Abhishek Narhe</u>
2	Mahesh Jadhav	<u>MBavale</u>	<u>MBavale</u>
3	Bhavale Harshda	<u>Yelwande</u>	<u>Yelwande</u>
4	Shweta Yelwande	<u>Pooje</u>	<u>Pooje</u>
5	Priyanka Derepati	<u>Jmehra</u>	<u>Jmehra</u>
6	Iyoti Mehera	Ab	Ab
7	AKanksha Sandbhore	<u>Smity</u>	<u>Smity</u>
8	Asmita Thorat	<u>Sulagade</u>	<u>Sulagade</u>
9	Shraddha Shingade	<u>Diksha</u>	<u>Diksha</u>
10	Diksha Sable	<u>Smriti</u>	<u>Smriti</u>
11	Swapnali More	<u>Sh</u>	<u>Sh</u>
12	Iyoti Maharana	<u>Shinde</u>	<u>Shinde</u>
13	Vaishnavi Shinde	<u>Ab</u>	<u>Ab</u>
14	Omkar Sutar	<u>Ab</u>	<u>Ab</u>
15	Himalaya Shinde	<u>Ab</u>	<u>Ab</u>
16	Komal Aher	-	-
17	Pooja Mohite	-	-
18	Pooja Pagare	-	-
19	Pooja Thorave	-	-
20			

Dr. S. Birajdar
Name & signature of
co-ordinator



Attendance for Competitive Exam Training Program

Sr.No	8/1/2016	10/1/2016	14/1/2016	15/1/2016
1	<u>Abhishek</u>	<u>Abhishek</u>	<u>Abhishek</u>	<u>Abhishek</u>
2	<u>MBavale</u>	<u>MBavale</u>	<u>MBavale</u>	<u>MBavale</u>
3	<u>Yelwande</u>	<u>Yelwande</u>	<u>Yelwande</u>	<u>Yelwande</u>
4	<u>Pooje</u>	<u>Pooje</u>	<u>Pooje</u>	<u>Pooje</u>
5	<u>Jmehra</u>	<u>Jmehra</u>	<u>Jmehra</u>	<u>Jmehra</u>
6	Ab	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>
7	<u>Smity</u>	<u>Smity</u>	<u>Smity</u>	<u>Smity</u>
8	<u>Sulagade</u>	<u>Sulagade</u>	<u>Sulagade</u>	<u>Sulagade</u>
9	<u>Diksha</u>	<u>Diksha</u>	<u>Diksha</u>	<u>Diksha</u>
10	<u>Smriti</u>	<u>Smriti</u>	Ab	<u>Smriti</u>
11	<u>Sh</u>	<u>Sh</u>	Ab	Ab
12	<u>Shinde</u>	<u>Shinde</u>	<u>Shinde</u>	<u>Shinde</u>
13	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>
14	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>
15	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>
16	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>
17	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>	<u>Ab</u>
18	-	-	-	-
19	-	-	-	-

Dr. S. Birajdar
Name & sign
of co-ordinator



Attendance for Competitive Exam Training Program

Sr. No.	Name	16/1/2016	21/1/2016
1	Abhishek Narhe	Ab	Ab
2	Mahech Jadhav	Ab	Ab
3	Barvale Harshada	Barvale	Ab
4	Shweta Yelwande	Yelwande	Ab
5	Priyanka Derepati	Parese	Parese
6	Jyoti Mehera	Jmehera	Jmehera
7	Akanksha Sandbhore	Amst	Amst
8	Asmita Thorat	Amst	Amst
9	Shradha Shingade	Amst	Amst
10	Diksha Sable	Diksha	Diksha
11	Swapnali More	Amst	Ab
12	Jyoti Maharana	Ab	Ab
13	Vaishnavi Shinde	Ab	Ab
14	Omkar Sutar	Amst	Amst
15	Himalaya Shinde	Himalaya	Himalaya
16	Komal Aher	Ab	Ab
17	Pooja Mohite	Pooja	Ab
18	Pooja Pagare	-	Pagare
19	Pooja Thorare	-	P1

m.s. Bircijdar
Name & Sign of
Co-ordinator



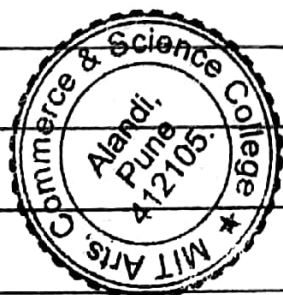
Attendance for Competitive Exam training program

Sr. No.	13/2/2016	14/2/2016	21/2/2016	20/4/2016
1	Ab	Ab	Ab	
2	Ab	Ab	Ab	
3	Ab	Barvale	Ab	Barvale
4	Ab	Yelwande	Ab	
5	Ab	Ab	Ab	
6	Ab	Ab	Ab	
7	Ab	Ab	Ab	
8	Amst	Amst	Amst	Amst
9	Amst	Amst	Amst	Amst
10	Diksha	Ab	Diksha	
11	Amst	Amst	Amst	
12	Ab	Ab	Ab	Ab
13	Ab	Shinde	Shinde	Shinde
14	Ab	Ab	Amst	Amst
15	Himalaya	Himalaya	Ab	Himalaya
16	Ab	Ab	Ab	
17	Ab	Ab	Ab	
18	Pagare	Pagare	Pagare	
19	Thorare	Thorare	Thorare	

m.s. Bircijdar
Name & Sign
of Co-ordinator



Sr. No.	Name	21/4/16
1	Abhishek Narhe	- AB - Abhishek
2	Mahesh Jadhav	Abhishek
3	Bavale Harshda	ABavale
4	Shweta Telwande	- AB -
5	Priyanka Derepatil	- AB -
6	Jyoti Mehera	- AB -
7	Akanksha Sandbhore	- AB -
8	Asmita Thorat	Asmita
9	Shraddha Shingade	Shingade
10	Diksha Sable	- AB -
11	Swapnali More	- AB -
12	Jyoti Maharana	Jyoti
13	Vaishnavi Shinde	Shinde
14	Omkar Sutar	Omkar
15	Himalaya Shinde	Himalaya
16	Komal Aher	- AB -
17	Pooja Mohite	- AB -
18	Pooja Pagare	- AB -
19	Pooja Thorve	Thorve



smstiniya
co ordinator,
competitive Exam cell

MIT Arts, Commerce & Science College, Alandi (D), Pune
B Com / BA Department

A. Y. 2015-16

NOTICE

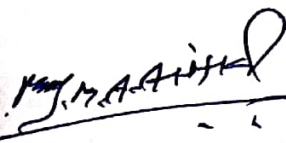
Date : 28 Jan. 2016

German Language (Add-On) Course

This is to inform all students that we are going to start **German Language Course**. The course will be conducted by **N Languages Academy**. The course will help the students to use German language to communicate and exceed their career efficiently.

Details of Soft Skills Training Programme are as follows:

- Duration of the Course** : Two Months
- Training Fee** : Rs. 2700/- per trainee
- Schedule** : Probable date of starting the programme is 5 Feb. 2016.
- Admission** : Interested students should conform their seats by paying fees in the Accounts Department of ACSC on or before 5 Feb. 2016.
- Seats Limitation** : Maximum up to 40
- Venue** : MIT Arts, Commerce & Science College, Alandi,
Pune



Prof. Manasi Atitkar
HOD BA/BCOM



Memorandum of Understanding

This memorandum of understanding is made and executed at Pune on 11th of February, 2016.

BETWEEN

MIT Arts, Commerce and Science College (MITACSC), Registered address as, MAEER's MIT Arts Commerce & Science College, Dehu Phata, Alandi (D), Tal. Khed, Pune - 412 105, Maharashtra, India, represented by **Dr. B. B. Waphare** which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the FIRST PART**.

AND

Miss. Neha Nalk-Nimbalkar age about 24 years, Proprietor of *N languages* (located at Sr.No. 65/1 and 2, Amolak Residency, Near Bharat petrol pump, Govind Garden- Rakshak road, pimple Saudagar, pune-411027), which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the OTHER PART**.



1. BACKGROUND

The Party of the **FIRST PART** was established in the year 2007, under the aegis of Maharashtra Academy of Engineering and Educational Research (MAEER) Pune. It is affiliated to the University of Pune and recognized by the Government of Maharashtra.

The Party of the **OTHER PART** is a corporate and academic trainer, who has a varied experience in teaching linguistic courses in accordance with professional and competent environments.

2. OFFER AND ACCEPTANCE

2.1. The Party of the **OTHER PART** made an offer to the Party of the **FIRST PART**.

2.2. After having preliminary discussions in this matter and have ascertained areas of broad consensus the Party of the **FIRST PART** has accepted the offer and decided to recognize Party of the **OTHER PART** as an approved Institution to conduct training program of **GERMAN LANGUAGE** at their MIT Arts, Commerce and Science College, Alandi, Pune, campus.

3. PURPOSE

The purpose of this Memorandum of Understanding is to establish a framework for co-operation between Party of the **FIRST PART** and Party of the **OTHER PART**. The parties now, have therefore, agreed to enter in writing these areas of consensus, under a Memorandum of Understanding.



4. RESPONSIBILITIES

4.1. Training Program and syllabus: The Party of the **OTHER PART** shall offer the following training program as approved by the **Party of the FIRST PART**.

i) **German Language Course : A1**(designed for the training of Max Mueller Bhavan Certification)

The successful completion of the course enables a person to achieve the following:

1. Everyday Situations: simple questions, instructions, messages, answering machine messages, public announcements, brief conversations.
2. Relevant information extraction: short written messages, public notices, classified advertisements
3. Figures, quantities, Time, Prices
4. Form filling: Personal details, basic information
5. Deliver brief personal messages
6. Introduction
7. Formulation and response: Common everyday queries and requests.

4.2. Remuneration:

4.2.1. It has been agreed to the Parties that the Remuneration for the said training program shall be Rs. 3500/- (Rupees Three thousand five hundred only) per Trainee and **Party of the FIRST PART** shall receive such Remuneration from trainee. The **Party of the FIRST PART** shall deduct Rs. 200/- (Rupees two hundred only) from per remuneration received from every trainee and transfer the remaining remuneration i.e. Rs. 3300/- (Rupees three thousand three hundred only) to **Party of the OTHER PART**. The said deduction of Rs. 200/- per trainee remuneration shall be the cost towards the expenses for providing Administrative and Infrastructural support as stated in clause 4.6 hereunder.



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4.2.2. The Party of the FIRST PART shall make the 50% advance payment of the above said remuneration one week before start of the said training program. Such payment of remuneration shall be made along with the letter of confirmation to start the training program.

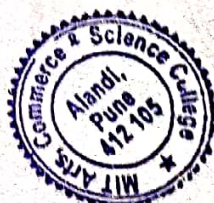
4.2.3. The Party of the FIRST PART shall pay remaining 45% of the remuneration, two weeks before the completion of the said training program.

4.2.4. The Party of the FIRST PART shall pay remaining 5% of the remuneration after completion of training program and upon receipt of feedback by trainees. The Party of the FIRST PART shall not hold the payment of said remaining 5% of the remuneration more than two weeks after completion of training program irrespective of the receipt of feedback from trainees.

4.3. Payment Mode: The payment of remuneration by the Party of the FIRST PART to the Party of the OTHER PART can be done through cheque/ DD/ RTGS/ NEFT or any other mode which is suitable and mutually decided between the parties.

4.4. Handouts and Certificates: The Party of the OTHER PART shall not distribute any certificates or handouts without the prior permission of the Party of the FIRST PART.

4.5. Training Schedule and Duration: The schedule of the training shall be from February 2016 to April 2016. The said training shall be conducted on two days of every week and each day session shall be of two hours. However, due to some inevitable circumstances if there is any change in schedule, prior intimation shall be given by both the parties to the Trainees.






4.6. Administrative and Infrastructural support: The **Party of the FIRST PART** shall provide training room, suitable to the number of trainees to conduct training program along with Projector with screen, Sound system and Stationary for trainees.

4.7. Local Conveyance: The **Party of the OTHER PART** agrees that the local conveyance i.e. from the location of the **Party of the OTHER PART** to the above mentioned address of the **Party of the FIRST PART** shall be part of the remuneration decided in clause 4.2.1. No extra payment shall be made by the **Party of the FIRST PART** to the **Party of the OTHER PART** for the conveyance.

4.8. Resolution of dispute and jurisdiction: This memorandum of understanding is governed and construed in all respects in accordance with the laws of India and each party hereby submits to the non exclusive jurisdiction of Pune Courts. In the event of any dispute or difference between **The Party of the FIRST PART** and the **Party of the OTHER PART** with regards to any terms of this memorandum of understanding, such dispute/difference shall be referred to mutually decided arbitrator for arbitration. The proceedings shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996. In the event of dispute or difference arising out of the above mentioned training program between trainees / any third party and either of the parties to this memorandum of understanding, the other party shall not be made party to such dispute and shall be indemnified from such dispute.



In witness, whereof the parties have signed this Memorandum of Understanding of the day, month and year first hereinabove written.

Signed and delivered	Witness :
 PARTY OF THE FIRST PART	1. Signature  Name : <u>Dr. B. B. Waghare</u> Address : <u>MIT ACSC, Alandi,</u>
For N Languages Proprietor PARTY OF THE OTHER PART	2. Signature  Name : <u>Neha A Naik-Nimbalkar</u> Address : <u>Sr. No. 65/1 & 2, Amolak Residency, Pimple Saudagar - 411027</u>



MIT Arts, Commerce and Science College, Alandi & N languages Pune			Student Performance Record																	Format No.:		Revision No.		Date								
Dept: Arts & Commerce			ATTENDANCE RECORD																	Name of Teacher: Neha Naik-Nimbalkar		Class										
Theory / Practical			Subject: German Language																	Division												
Roll No.	Date	No. of hours:- Name of the Student	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1	Madhvi Sinha	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
2	Bharti Kumari	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
3	Snehal Date	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
4	Shivani Kamthe	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
5	Mahesh Ghule	P	Ab	Ab	Ab	Ab	Ab	P	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
6	Nikita Reddy	Ab	P	Ab	P	P	P	P	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
7	Divya Kamath	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
8	Payal Babel	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
9	Yasantakumar Naik	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
10	Snehil Kumar	P	P	P	P	P	P	P	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
11	Aayush Biyala	Ab	P	Ab	P	P	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
12	Saurabh Tiwari	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
13	Bhanu Sharma	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
14	Mrunali Kulkarni	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
15	Ankita Potale	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
16	Priyam Sakhuja	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
17	Madhuri Hagwane	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
18	ASHISH K.C	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
19	Manas Sakore	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
20	Mahesh Rathi	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab
Teacher Signature																																



MIT Arts, Commerce & Science College, Alandi(D), Pune

German Language (Add-On) Course Completion Report

Date: 24 June, 2016

The college had signed MOU with 'N' Languages for the training of German Language Level A1. The course was conducted from 5 February, 2016 to 5 April, 2016. Total eighteen students registered for this course and sixty two lectures were engaged. The course covered syllabus of Max Muller Bhavan Level 1 (A1). The course emphasized on the following content:


- Basic Vocabulary
- Communication Skills

The training was delivered through lectures, projects, role play and various other participatory sessions like demo meetings, interactions, motivational and learning video clips.

The course has been completed as per the terms and condition mentioned in MOU. Students find this training useful and fruitful.



**Prof. Manasi Atitkar
HOD BA/BCOM**


**Prof. Dr. B. B. Waphare
Principal**

