

MIT Arts, Commerce & Science College, Alandi (D), Pune

B Com / BA Department

A. Y. 2016-17

NOTICE

Date :2 September, 2016.

It gives us immense pleasure to announce that the Department of Arts & Commerce has taken initiative to start an **Add On Course: Advance Excel** for the students. The aim of this course is to nurture and to develop professional skills and computer efficiency among the students. This course will help the students to become employable and competent in the global market.

The training will be given by CCA (Tally) Institute, which is one of the reputed and authorized institute in Pune.

Add On Course : Advance Excel

Details are as follows:

Duration of the Course : Two Months

Training Fee : Rs. 1500/- per trainee

Schedule

Days	Time
Wednesday	1.00 pm to 3.00 pm
Thursday	

Probable date of starting the program: 26 September 2016.

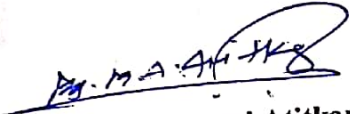
Admission :Interested students should conform their seats by paying fees in the Accounts Department of ACSC on or before 20 September 2016.




Seats Limitation : Maximum up to 40

Venue : (Lab 4, 5, 6) MIT Arts, Commerce & Science
College, Alandi,
Pune

Course Cordinator : Dr. Padmavati S. Undale


Prof. Manasi Atitkar
HOD


Dr. B. B. Waphare
Principal





COLLEGE OF COMPUTER ACCOUNTANTS

CCA Educations Pvt. Ltd.

311, 3rd Floor, Mahalaxmi Market, Shanipar Chowk, Mandai Road, Pune - 2
Ph. : 020-32392121 / 9373703928 / 9372327456, Web : www.ccaindia.in

Date: 20/08/2016

Memorandum of Understanding

This memorandum of understanding is made and executed at Pune on 20th August 2016.

BETWEEN

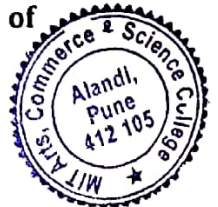
MIT Arts, Commerce and Science College (MITACSC), Registered address as, MAEER's MIT Arts Commerce & Science College, Dehu Phata, Alandi (D), Tal. Khed, Pune - 412 105, Maharashtra, India, represented by the Principal Dr. B.B.Waphare. which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the FIRST PART**.

AND

CCA Education Pvt.Ltd Address: Office No 311/12/13/14 3rd floor, Mahalaxmi Market, Mandai road, Shanipar chowk,Pune: 411002, which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the OTHER PART**.

1. BACKGROUND

The **Party of the FIRST PART** was established in the year 2007, under the aegis of Maharashtra Academy of Engineering and Educational Research (MAEER)



Pune. It is affiliated to the University of Pune and recognized by the Government of Maharashtra.

The **Party of the OTHER PART** is a corporate and academic trainer, who has wide experience in teaching technical and non-technical courses in accordance with professional and competent environment.

2. OFFER AND ACCEPTANCE

2.1. The **Party of the OTHER PART** made an offer to the **Party of the FIRST PART** vide its offer letter dated 21st July 2016.

2.2. After having preliminary discussions in this matter and have ascertained areas of broad consensus the **Party of the FIRST PART** has accepted the offer and decided to recognize **Party of the OTHER PART** as an approved Institution to conduct training program on TALLY ERP9, ADVANCE EXCEL 2010 at their MIT Arts, Commerce and Science College, Alandi, Pune, campus.

3. PURPOSE

The purpose of this Memorandum of Understanding is to establish a framework for co-operation between **Party of the FIRST PART** and **Party of the OTHER PART**. The parties now, have therefore, agreed to enter in writing these areas of consensus, under a Memorandum of Understanding.

4. RESPONSIBILITIES

4.1. Training Program and syllabus: The **Party of the OTHER PART** shall offer the following training program as approved by the **Party of the FIRST PART**.

Tally ERP9 - Trading Organization

- Purchase & Sales
- Cash & Credit Purchase & Sales



- Invoicing in Tally.ERP 9
- Inventory Creation
- Inventory Transactions
- Features of Tally.ERP9
- Advanced Inventory Features
- Actual & Billed Quantity
- Separate Discount Columns
- Multiple Price Levels
- Taxation in Tally.ERP 9
- VAT(Value Added Tax)
- CST(Central Sales Tax)
- VAT for Composite Dealers
- Point of Sales(POS)
- Reports, Accounting Reports
- Statement of Accounts Inventory Reports
- Statements of Inventory
- Statutory Reports

4.2. Remuneration:

4.2.1. It has been agreed to the Parties that the Remuneration for the Tally ERP9 training program shall be Rs. 900/- (Rupees Nine hundred only) per Trainee and Advance Excel Training Program shall be Rs.1500/- per Trainee. **Party of the FIRST PART** shall receive such fees from trainee.

4.2.2. The **Party of the FIRST PART** shall make the 50% advance payment of the above said remuneration one week before start of the said training program. Such payment of remuneration shall be made along with the letter of confirmation to start the training program.

4.2.3. The **Party of the FIRST PART** shall pay remaining 45% of the remuneration, two weeks before the completion of the said training program.

4.2.4. The **Party of the FIRST PART** shall pay remaining 5% of the remuneration after completion of training program and upon receipt of feedback by trainees. The **Party of the FIRST PART** shall not hold the payment of said remaining 5% of the remuneration more than two



weeks after completion of training program irrespective of the receipt of feedback from trainees.

4.3. Payment Mode: The payment of remuneration by the Party of the FIRST PART to the Party of the OTHER PART can be done through Cash/cheque/DD/ RTGS/ NIFT or any other mode which is suitable and mutually decided between the parties.

4.4. Handouts and Certificates: The cost of handouts and Certificates to be distributed and given to trainees during training is included in the remuneration as decided in clause 4.2.1. The Party of the OTHER PART shall not distribute the Handouts and Certificates without prior permission of the Party of the FIRST PART.

4.5. Training Schedule and Duration: The schedule of the training shall be from July 2016 to April 2017. The said training shall be conducted on two days of every week and each day session shall be of two hours. However, due to some inevitable circumstances if there is any change in schedule, prior intimation shall be given by both the parties.

4.6. Administrative and Infrastructural support: The Party of the FIRST PART shall provide training room, suitable to the number of trainees to conduct training program along with Computer Lab, Projector with screen, Sound system.


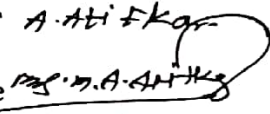
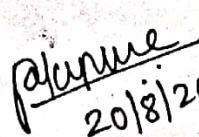
4.7. Local Conveyance: The Party of the OTHER PART agrees that the local conveyance i.e. from the location of the Party of the OTHER PART to the above mentioned address of the Party of the FIRST PART shall be part of the remuneration decided in clause 4.2.1. No extra payment shall be made by Party of the OTHER PART for the conveyance.

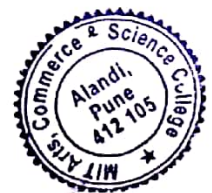
4.8. Resolution of dispute and Jurisdiction: This memorandum of understanding is governed and construed in all respects in accordance with the laws of India and each party hereby submits to the non exclusive Jurisdiction of Pune Courts. In the event of any dispute or difference between The Party of the FIRST PART and the Party of the OTHER PART with



regards to any terms of this memorandum of understanding, such dispute/difference shall be referred to mutually decided arbitrator for arbitration. The proceedings shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996. In the event of dispute or difference arising out of the above mentioned training program between trainees / any third party and either of the parties to this memorandum of understanding, the other party shall not be made party to such dispute and shall be indemnified from such dispute.


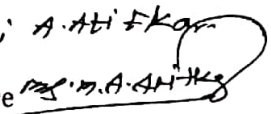

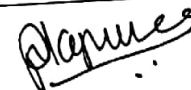
In witness whereof the parties have signed this Memorandum of Understanding of the day, month and year first hereinabove written.

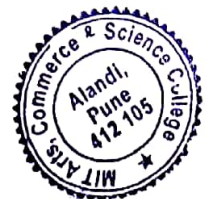
Signed and delivered	Witness :
 26/08/16 PARTY OF THE FIRST PART	1. <u>Mr. Manasi A. Atikar</u> Signature  Name : <u>Mr. Manasi A. Atikar.</u> Address : <u>Alandi, Dehuphada.</u> <u>pune.</u>
 20/8/2016 PARTY OF THE OTHER PART	2. <u>Pooja Gavande</u> Signature Name : <u>Pooja Gavande</u> Address <u>312, 3rd Floor, Mahalaxmi</u> <u>market, Shukrawarner,</u> <u>Pune - 02</u>



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 20/08/16 PARTY OF THE FIRST PART	1. Mrs. Manasi A. Atifkar Signature  Name : Mrs. Manasi A. Atifkar. Address : Alandi, Dehupada, Pune.
 20/8/2016 PARTY OF THE OTHER PART	2.  Signature Name : Pooja Gavande Address 312, 3rd Floor, Mahalaxmi market, Shukrawarner, Pune - 02



MIT Arts, Commerce & Science College, Alandi(D), Pune

Department of Arts & Commerce

Academic Year 2016-17

Advance Excel Course Completion Report

Date: 3 May 2017

Name of the course: Advance Excel.

Course duration: 13 April, 2017 to 24 April, 2017

Number of students benefited: 13

Number of lectures conducted: 25

Training Institute: CCA Education Pvt. Ltd., Pune.

Course objectives:

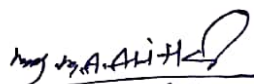
- To imbibe advance technical knowledge .
- To equip the students with recent trends in computer technology.

Course outcome: The course completed as per the terms and condition mentioned in MOU.

Students found training useful and fruitful. Certificates were distributed to the students those who completed the course successfully and cleared the examination.



Dr. Padmavati S. Undale
Coordinator



Prof. Manasi Atitkar
HOD BA/BCOM



Prof. Dr. B. B. Waphare
Principal



MIT Arts, Commerce & Science College, Alandi (D), Pune

B Com / BA Department

A. Y. 2016-17

NOTICE

Date :2 September, 2016.

It gives us immense pleasure to announce that the Department of Arts & Commerce has taken initiative to start an **Add On Course: Tally-ERP 9** for the students. The aim of this course is to nurture and to develop professional skills and computer efficiency among the students. This course will help the students to become employable and competent in the global market.

The training will be given by CCA (Tally) Institute, which is one of the reputed and authorized institute in Pune.

Add On Course : Tally-ERP 9

Details are as follows:

Duration of the Course : Two Months

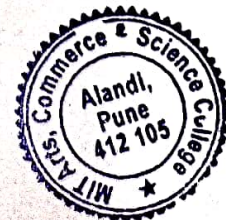
Training Fee : Rs. 900/- per trainee

Schedule

Days	Time
Monday	1.00 pm to 3.00 pm
Tuesday	

Probable date of starting the program: 26 September 2016.

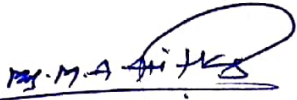
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MIT ARTS, COMMERCE & SCIENCE COLLEGE, ALANDI(D), PUNE

BA/BCOM DEPARTMENT

ACADEMIC YEAR 2016-17


ADD-ON COURSE NOTICE

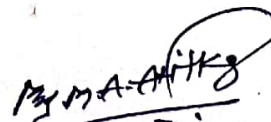
Date: 29 December 2016


This is to inform all the registered students for **Add-On Course: Tally and Advance Excel** that these courses will begin from **2 January 2017** as per the following schedule:

Name of the course	Days	Time	Venue
Tally(ERP 9)	Monday & Tuesday	5.00 pm to 7.00 pm	Old Campus, Takshshila Building, Lab No. 1,2,3
Advance Excel	Wednesday & Thursday	5.00 pm to 7.00 pm	Old Campus, Takshshila Building, Lab No. 1,2,3

Regular attendance is mandatory to all the registered students.


Dr. Padmavati S. Undale
Co-ordinator


Prof. Manasi Atitkar
HOD BA/BCOM


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COLLEGE OF COMPUTER ACCOUNTANTS

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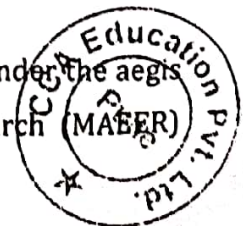
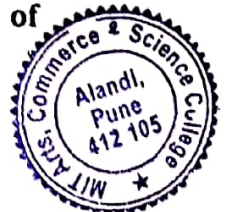
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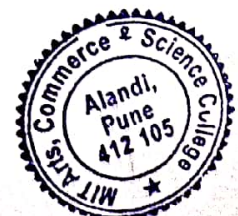
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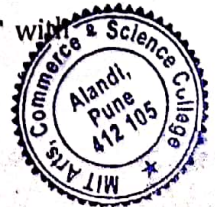
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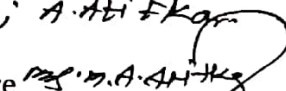
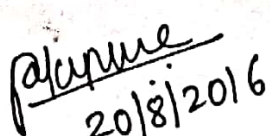
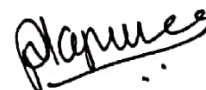
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Signed and delivered	Witness :
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 PARTY OF THE OTHER PART	2.  Signature Name: <u>Pooja Gavande</u> Address: <u>312, 3rd Floor, Mahalaxmi market, Shukrawarpeth, Pune - 02</u>



MIT Arts, Commerce and Science College, Alandi												Student Performance Record						Class: B COM																								
Dept: Arts & Commerce												ATTENDANCE RECORD																														
Theory / Practical												Name of Teacher:						Revision No. 00		Date:																						
												Subject: Tally ERP 9								Total No of Lectures																						
Roll No.	Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	Remark
22	Shreya Mane	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
23	Meena Lokhande	A	A	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
24	Priti Salunke	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
25	Sudeshawa Wadre	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A			
26	Pradeep Sharma	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
27	Khirsagar Akash	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
28	Mahadev Sakhare	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A			
29	Thigale Devyani	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
30	Monika Shelke	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
31	Vipin Prakash	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
32	Neha Raut	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
33	Ashutosh Waghmare	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
34	Snehal Darekar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
35	Sanket Andre	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
36	Shubham Lokhande	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
37	Aniket Lokhande	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P		
38	Shinde Rutuja A.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
39	Pacharne Ashah B.	A	A	P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
40	Pooja Tapkir	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
41	Dipiyoti Deb	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
42	Amruta Phadatar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
43	Dheeraj Shelar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P			
Signature																																										



MIT Arts, Commerce and Science College, Alandi
 Dept: Arts & Commerce
 Student Performance Record
 Form No. MITACSCA/CA/FO5
 Name of Teacher:
 Subject:
 Class :
 Date:

Roll No.	Lecture No.	Date	ATTENDANCE RECORD																																							Total No. of Lectures	Remark										
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39			40									
22	Shreya Mane		A	A	A	A	A	A																																													
23	Meena Lokhande		P	P	P	P	P	P																																													
24	Priti Salunke		P	P	P	P	P	P																																													
25	Sudeshawa Wadre		A	A	A	A	A	A																																													
26	Pradeep Sharma		P	P	P	P	P	P																																													
27	Khirsagar Akash		P	P	P	P	P	P																																													
28	Mahadev Sakhare		P	P	P	P	P	P																																													
29	Thigale Deyyani		P	P	P	P	P	P																																													
30	Monika Shelke		P	P	P	P	P	P																																													
31	Vipin Prakash		A	A	A	A	A	A																																													
32	Neha Raut		A	A	A	A	A	A																																													
33	Ashutosh Waghmare		A	A	A	A	A	A																																													
34	Snehal Darekar		A	A	A	A	A	A																																													
35	Sanket Andre		P	P	P	P	P	P																																													
36	Shubham Lokhande		P	P	P	P	P	P																																													
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38	Shinde Rutuja A.		A	A	A	A	A	A																																													
39	Pacharne Ashah B.		A	A	A	A	A	A																																													
40	Pooja Tapkir		P	P	P	P	P	P																																													
41	Dipiyoti Deb		P	P	P	P	P	P																																													
42	Amruta Phadatare		A	A	A	A	A	A																																													
43	Sheetal Shelkar		P	P	P	P	P	P																																													
	Signature																																																				



MIT Arts, Commerce & Science College, Alandi(D), Pune

Department of Arts & Commerce

Academic Year 2016-17

Tally ERP 9 Course Completion Report

Date: 18 March 2017

Name of the course: Tally ERP 9

Course duration: 2 January, 2017 to 17 March, 2017

Number of students benefited: 43

Number of lectures conducted: 43

Training Institute: CCA Education Pvt. Ltd., Pune.

Course objectives:

- To nurture and to develop professional skills and computer efficiency among the students.
- To make students employable and competent in the global market.

Course outcome: The course completed as per the terms and condition mentioned in MOU. Students found training useful and fruitful. Certificates were distributed to the students those who completed the course successfully and cleared the examination.

Dr. Padmavati S. Undale
Coordinator

Prof. Manasi Atitkar
HOD BA/BCOM

Prof. Dr. B.B. Waphare
Principal



MIT Arts, Commerce & Science College, Alandi(D), Pune

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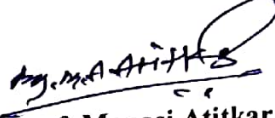
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