

MIT Arts, Commerce & Science College, Alandi (D), Pune
B Com / BA Department

A. Y. 2015-16

NOTICE

Date : 28 Jan. 2016

German Language (Add-On) Course

This is to inform all students that we are going to start **German Language Course**. The course will be conducted by **N Languages Academy**. The course will help the students to use German language to communicate and exceed their career efficiently.

Details of Soft Skills Training Programme are as follows:

- Duration of the Course** : Two Months
- Training Fee** : Rs. 2700/- per trainee
- Schedule** : Probable date of starting the programme is 5 Feb. 2016.
- Admission** : Interested students should conform their seats by paying fees in the Accounts Department of ACSC on or before 5 Feb. 2016.
- Seats Limitation** : Maximum up to 40
- Venue** : MIT Arts, Commerce & Science College, Alandi,
Pune


Prof. Manasi Atitkar

HOD BA/BCOM



Memorandum of Understanding

This memorandum of understanding is made and executed at Pune on 11th of February, 2016.

BETWEEN

MIT Arts, Commerce and Science College (MITACSC), Registered address as, MAEER's MIT Arts Commerce & Science College, Dehu Phata, Alandi (D), Tal. Khed, Pune - 412 105, Maharashtra, India, represented by **Dr. B. B. Waphare** which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the FIRST PART**.

AND

Miss. Neha Nalk-Nimbalkar age about 24 years, Proprietor of *N languages* (located at Sr.No. 65/1 and 2, Amolak Residency, Near Bharat petrol pump, Govind Garden- Rakshak road, pimple Saudagar, pune-411027), which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the OTHER PART**.



1. BACKGROUND

The Party of the **FIRST PART** was established in the year 2007, under the aegis of Maharashtra Academy of Engineering and Educational Research (MAEER) Pune. It is affiliated to the University of Pune and recognized by the Government of Maharashtra.

The Party of the **OTHER PART** is a corporate and academic trainer, who has a varied experience in teaching linguistic courses in accordance with professional and competent environments.

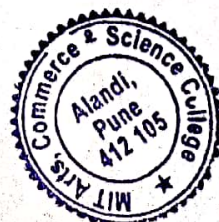
2. OFFER AND ACCEPTANCE

2.1. The Party of the **OTHER PART** made an offer to the Party of the **FIRST PART**.

2.2. After having preliminary discussions in this matter and have ascertained areas of broad consensus the Party of the **FIRST PART** has accepted the offer and decided to recognize Party of the **OTHER PART** as an approved Institution to conduct training program of **GERMAN LANGUAGE** at their MIT Arts, Commerce and Science College, Alandi, Pune, campus.

3. PURPOSE

The purpose of this Memorandum of Understanding is to establish a framework for co-operation between Party of the **FIRST PART** and Party of the **OTHER PART**. The parties now, have therefore, agreed to enter in writing these areas of consensus, under a Memorandum of Understanding.



4. RESPONSIBILITIES

4.1. Training Program and syllabus: The Party of the **OTHER PART** shall offer the following training program as approved by the **Party of the FIRST PART**.

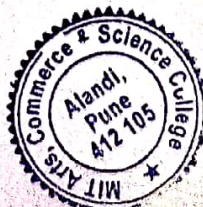
i) **German Language Course : A1**(designed for the training of Max Mueller Bhavan Certification)

The successful completion of the course enables a person to achieve the following:

1. Everyday Situations: simple questions, instructions, messages, answering machine messages, public announcements, brief conversations.
2. Relevant information extraction: short written messages, public notices, classified advertisements
3. Figures, quantities, Time, Prices
4. Form filling: Personal details, basic information
5. Deliver brief personal messages
6. Introduction
7. Formulation and response: Common everyday queries and requests.

4.2. Remuneration:

4.2.1. It has been agreed to the Parties that the Remuneration for the said training program shall be Rs. 3500/- (Rupees Three thousand five hundred only) per Trainee and **Party of the FIRST PART** shall receive such Remuneration from trainee. The **Party of the FIRST PART** shall deduct Rs. 200/- (Rupees two hundred only) from per remuneration received from every trainee and transfer the remaining remuneration i.e. Rs. 3300/- (Rupees three thousand three hundred only) to **Party of the OTHER PART**. The said deduction of Rs. 200/- per trainee remuneration shall be the cost towards the expenses for providing Administrative and Infrastructural support as stated in clause 4.6 hereunder.



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4.2.2. The Party of the FIRST PART shall make the 50% advance payment of the above said remuneration one week before start of the said training program. Such payment of remuneration shall be made along with the letter of confirmation to start the training program.

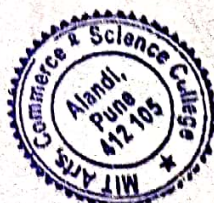
4.2.3. The Party of the FIRST PART shall pay remaining 45% of the remuneration, two weeks before the completion of the said training program.

4.2.4. The Party of the FIRST PART shall pay remaining 5% of the remuneration after completion of training program and upon receipt of feedback by trainees. The Party of the FIRST PART shall not hold the payment of said remaining 5% of the remuneration more than two weeks after completion of training program irrespective of the receipt of feedback from trainees.

4.3. Payment Mode: The payment of remuneration by the Party of the FIRST PART to the Party of the OTHER PART can be done through cheque/ DD/ RTGS/ NEFT or any other mode which is suitable and mutually decided between the parties.

4.4. Handouts and Certificates: The Party of the OTHER PART shall not distribute any certificates or handouts without the prior permission of the Party of the FIRST PART.

4.5. Training Schedule and Duration: The schedule of the training shall be from February 2016 to April 2016. The said training shall be conducted on two days of every week and each day session shall be of two hours. However, due to some inevitable circumstances if there is any change in schedule, prior intimation shall be given by both the parties to the Trainees.






4.6. Administrative and Infrastructural support: The Party of the FIRST PART shall provide training room, suitable to the number of trainees to conduct training program along with Projector with screen, Sound system and Stationary for trainees.

4.7. Local Conveyance: The Party of the OTHER PART agrees that the local conveyance i.e. from the location of the Party of the OTHER PART to the above mentioned address of the Party of the FIRST PART shall be part of the remuneration decided in clause 4.2.1. No extra payment shall be made by the Party of the FIRST PART to the Party of the OTHER PART for the conveyance.

4.8. Resolution of dispute and jurisdiction: This memorandum of understanding is governed and construed in all respects in accordance with the laws of India and each party hereby submits to the non exclusive jurisdiction of Pune Courts. In the event of any dispute or difference between The Party of the FIRST PART and the Party of the OTHER PART with regards to any terms of this memorandum of understanding, such dispute/difference shall be referred to mutually decided arbitrator for arbitration. The proceedings shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996. In the event of dispute or difference arising out of the above mentioned training program between trainees / any third party and either of the parties to this memorandum of understanding, the other party shall not be made party to such dispute and shall be indemnified from such dispute.



In witness, whereof the parties have signed this Memorandum of Understanding of the day, month and year first hereinabove written.

Signed and delivered	Witness :
 <p>PARTY OF THE FIRST PART</p>	1. Signature  Name : <u>Dr. B. B. Waphare</u> Address : <u>MIT ACSC, Alandi,</u>
<p>For N Languages</p> <p>Proprietor</p> <p>PARTY OF THE OTHER PART</p>	2. Signature  Name : <u>Neha A Naik-Nimbalkar</u> Address : <u>Sr. No. 65/1 & 2, Amolak Residency, Pimple Saudagar - 411027</u>



MIT Arts, Commerce and Science College, Alandi & N languages Pune			Student Performance Record																	Format No.:		Revision No.		Date											
Dept: Arts & Commerce			ATTENDANCE RECORD																	Name of Teacher: Neha Naik-Nimbalkar		Class													
Theory / Practical			Subject: German Language																	Division															
Roll No.	Date	No. of hours:- Name of the Student	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total No. of Lectures		
1	Madhvi Sinha	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
2	Bharti Kumari	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
3	Snehal Date	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
4	Shivani Kamthe	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
5	Mahesh Ghule	P	Ab	Ab	Ab	Ab	Ab	P	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
6	Nikita Reddy	Ab	P	Ab	P	P	P	P	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
7	Divya Kamath	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
8	Payal Babel	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
9	Yasantakumar Naik	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
10	Snehij Kumar	P	P	P	P	P	P	P	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
11	Aayush Biyala	Ab	P	Ab	P	P	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
12	Saurabh Tiwari	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
13	Bhanu Sharma	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
14	Mrunali Kulkarni	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
15	Ankita Potale Ankita Potale	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
16	Priyam Sakhuja	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
17	Madhuri Hagwane	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
18	ASHISH K.C	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
19	Manas Sakore	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
20	Mahesh Rathi	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	Ab	30
Teacher Signature																																			



MIT Arts, Commerce & Science College, Alandi(D), Pune

German Language (Add-On) Course Completion Report

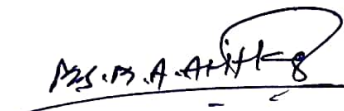
Date: 24 June, 2016

The college had signed MOU with 'N' Languages for the training of German Language Level A1. The course was conducted from 5 February, 2016 to 5 April, 2016. Total eighteen students registered for this course and sixty two lectures were engaged. The course covered syllabus of Max Muller Bhavan Level 1 (A1). The course emphasized on the following content:


- Basic Vocabulary
- Communication Skills

The training was delivered through lectures, projects, role play and various other participatory sessions like demo meetings, interactions, motivational and learning video clips.

The course has been completed as per the terms and condition mentioned in MOU. Students find this training useful and fruitful.



**Prof. Manasi Atitkar
HOD BA/BCOM**


**Prof. Dr. B. B. Waphare
Principal**

