

## Memorandum of Understanding

This memorandum of understanding is made and executed at Pune on 21<sup>st</sup> day of August, 2018.

BETWEEN

MIT Arts, Commerce and Science College (MITACSC), Registered address as, MAEER's MIT Arts Commerce & Science College, Dehu Phata, Alandi (D), Tal. Khed, Pune - 412 105, Maharashtra, India, represented by **Prof. Dr. B. B. Waphare**, which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the FIRST PART**.

AND

**Mrs. Manasi Kulkarni, Director, Apex Language Solutions, Pune**, age 26 years, residing at, Flat No. 103, Sai Nagari Society, Alandi Road, Near Sai Mandir, Alandi, Pune, 412105 which expression shall, unless it be repugnant to the subject or context thereof, include their legal heirs, successors, nominees and permitted assignees and hereinafter called the **Party of the OTHER PART**.

### 1. BACKGROUND

The **Party of the FIRST PART** was established in the year 2007, under the aegis of Maharashtra Academy of Engineering and Educational Research (MAEER) Pune. It is affiliated to the University of Pune and recognized by the Government of Maharashtra.

## APEX LANGUAGE SOLUTIONS

Office-103, Building-3, Sai Nagari Society, Wadmukhwadi, Pune-Alandi Road,  
Pune-412105. Email:-mgs2803@gmail.com, Mob: - 8408000325



The **Party of the OTHER PART** is a corporate and foreign language trainer, who has wide experience in teaching foreign language (German) courses in accordance with professional and competent environment.

## 2. OFFER AND ACCEPTANCE

2.1. The **Party of the OTHER PART** made an offer to the **Party of the FIRST PART** through e-mail on Monday, 30th July, 2018.

2.2. After having preliminary discussions in this matter and have ascertained areas of broad consensus the **Party of the FIRST PART** has accepted the offer and decided to recognize **Party of the OTHER PART** as an approved Institution to conduct training program on **Certificate Course in German Language (A1 Level)** at MIT Arts, Commerce and Science College, Alandi, Pune, campus.

## 3. PURPOSE

The purpose of this Memorandum of Understanding is to establish a framework for co-operation between **Party of the FIRST PART** and **Party of the OTHER PART**.

The parties now, have therefore, agreed to enter in writing these areas of consensus, under a Memorandum of Understanding.

## 4. RESPONSIBILITIES

4.1. **Training Program and syllabus:** The **Party of the OTHER PART** shall offer the following training program as approved by the **Party of the FIRST PART**.

### Course Syllabus:

**A1 Level: Alphabets, digits, time, self introduction, professions, grammar.**

**Reading, writing, listening and speaking skills in German (considering A1 level).**

**After completion of the course, the student will be eligible for the A1 Level exam of Max Mueller Bhavan (recognized by government of Germany).**

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#### 4.2. Remuneration:

4.2.1. It has been agreed to the Parties that the fees for the said training program shall be Rs. 7,000/- (**Rupees Seven Thousand Only**) per student and **Party of the FIRST PART** shall receive such fees from student. The **Party of the FIRST PART** shall give Rs. 6,000/- (**Rupees Six Thousand Only**) as of remuneration collected per students to **Party of the OTHER PART** and remaining Rs. 1000 (**Rupees One thousand only**) per student will be retained by the **Party of the FIRST PART** towards the expenses for infrastructural facilities provided for the said program.

4.2.2. Such training program shall be started with the permission by the **Party of the FIRST PART** to the **Party of the OTHER PART** and the payment of remuneration shall be made at the end of the training program.

4.3. Payment Mode: The payment of remuneration by the **Party of the FIRST PART** to the **Party of the OTHER PART** can be done through cheque/ DD/ RTGS/ NEFT or any other mode which is suitable and mutually decided between the parties.

4.4. Books, Dictionary, CD and Certificates: The cost of Books, Dictionary, CD and Certificates to be distributed and given to trainees during training is included in the remuneration as decided in clause 4.2.1. The **Party of the OTHER PART** shall distribute the Books, Dictionary, CD and Certificates with permission of the **Party of the FIRST PART**.

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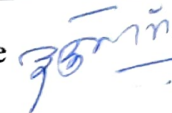

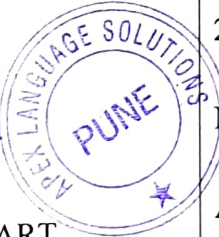

- 4.5. Training Schedule and Duration:** The schedule of the training shall be in the First Semester of the academic year 2018-19. The said training will be of 72 (Seventy Two) hours. The said training shall be conducted on **five days (Including Sunday) or as per availability of classrooms and computer lab** of every week and each day session shall be of two to three hours. However, due to some inevitable circumstances if there is any change in schedule, prior intimation shall be given by both the parties.
- 4.6. Administrative and Infrastructural support:** The **Party of the FIRST PART** shall provide training room, suitable to the number of students to conduct training program along with Projector with screen, computer lab with internet connection for students.
- 4.7. Local Conveyance:** The **Party of the OTHER PART** agrees that the local conveyance i.e. from the location of the **Party of the OTHER PART** to The above mentioned address of the **Party of the FIRST PART** shall be part of the remuneration decided in clause 4.2.1. **No extra payment** shall be made by **Party of the OTHER PART** for the conveyance.

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**4.8. Resolution of dispute and jurisdiction:** This memorandum of understanding is governed and construed in all respects in accordance with the laws of India and each party hereby submits to the non exclusive jurisdiction of Pune Courts. In the event of any dispute or difference between The **Party of the FIRST PART** and the **Party of the OTHER PART** with regards to any terms of this memorandum of understanding, such dispute/difference shall be referred to mutually decided arbitrator for arbitration. The proceedings shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996. In the event of dispute or difference arising out of the above mentioned training program between trainees / any third party and either of the parties to this memorandum of understanding, the other party shall not be made party to such dispute and shall be indemnified from such dispute.

In witness whereof the parties have signed this Memorandum of Understanding of the day, month and year first hereinabove written.

Signed and delivered	Witness :
  PARTY OF THE FIRST PART	1. Signature  Name : <u>Mr. Anol Mame</u> Address : <u>MET ACSC, Alandi</u>
  PARTY OF THE OTHER PART	2. Signature  Name : <u>Sagar Kulkarni</u> Address : <u>103, B-3 Sai Nagari Soc. Alandi Road, Pune 412105</u>

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# MIT | Arts, Commerce & Science College

Alandi (D), Pune - 412 105

**Department of BBA & BBA (IB)**

**Academic Year - 2018-2019**

**Date: 24/12/2018**

## NOTICE

It is hereby informed to all students that a 'Certificate Course in German Language (A 1 Level)' will be conducted for the students of all courses.

The duration of the course will be of 65 hours. This course will be conducted in the month of January and February, 2019.

<b>Course fees</b>	<b>Rs.6,000/- Per Student</b> (The fees include study material - Hard Copy (Book and dictionary), CD and Certification)
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The interested students are requested to give their names on or before 29<sup>th</sup> December, 2018 to Prof. Shailendra Patil, Lecturer, BBA and BBA (IB) Dept. (Contact No. 9561031359)

*Amol Mane*  
24/12/18  
Prof. Amol Mane  
Head  
BBA & BBA-IB Dept.



*B. B. Waphare*  
Prof. Dr. B. B. Waphare  
Principal

# MIT | Arts, Commerce & Science College

Alandi (D), Pune – 412 105

Department of BBA & BBA (IB)

Academic Year 2018 - 19

## A Report of 'Certificate Course in German Language (A1 Level)'

Date: 28/03/2019

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A Certificate Course in German Language (A1 Level) was organized jointly by MIT Arts Commerce and Science College, Alandi (D), Pune and Mighty Institute, Pune.

The duration of the course was of 70 hours. The course was conducted from 14<sup>th</sup> January, 2019 to 18<sup>th</sup> March, 2019.

MIT ACSC, Alandi decided to conduct the Certificate Course in German Language to students because German (*Deutsch*) is the most widely spoken mother tongue in Europe. It is the official language of Germany, Austria, Switzerland, Liechtenstein, Belgium and Luxembourg. There are sizable German-speaking populations in North Italy, Poland, Hungary, Denmark, Bosnia and Herzegovina, Namibia, Russia, Romania, Czech Republic, and other parts of Europe. Career is one of the most important motivators for foreign language learning. Germany is the Europe's largest economy, fourth-largest by nominal GDP in the world, the world's second-largest exporter, which makes it a very important language to study.

The basic objective behind this course was to give basic knowledge and create awareness and importance related to German as a foreign language so that, student can read, write and communicate in German language.

Mrs. Swati Bawa, Director, Mighty Institute, Pune conducted the course and guided the students. Total 11 students enrolled and completed the course. The overall feedback of students was excellent. Certificates were given to the students at the end of the course.

### **Career Opportunities through German as a Foreign Language**

Fluency in the German language has opened up job opportunities in the field of Management, Medicine and healthcare, education, logistics, automobile, power and utility, mass media, entertainment, tourism, information technology, Financial services, outsourcing, etc. Several International companies that have set up their business in India are looking for those who are




fluent in this language in India. It increases job opportunities with German and foreign companies in India and abroad.


**Job opportunities are available for the students in the following fields:**


1. Translator
2. Interpreter
3. BPO
4. Tourism Industry
5. Teaching
6. Literary Translations

▪ **Outcome of the Course:**

- 1) Students learned basics of German Language.
- 2) The students could read, write and speak in German language.
- 3) Students shown interest in learning advanced level of German Language in future to enhance career opportunities.
- 4) Students are able to clear A1 Level exam conducted by Goethe Institute, Max Mueller Bhavan, Pune.

  
**Prof. Shailendra Patil**  
Course Coordinator

  
**Prof. Amol Mane**  
Head  
BBA and BBA (IB)

  
**Prof. Dr. B. B. Waphare**  
Principal





MIT Arts, Commerce and Science College, Alandi, Pune

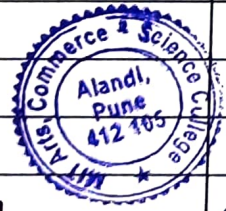
BBA and BBA (IB) Dept.

Academic Year - 2018-19

'CERTIFICATE COURSE IN GERMAN LANGUAGE (A1 LEVEL)'

Students' Attendance Sheet

Sr. No.	Name of the student	Class	Dates										
			14/01	15/01	16/01	21/01	22/01	23/01	04/02	05/02	06/02	11/02	12/02
1													
2	Rohit Bihani		P	P	P	P	P	P	P	P	P	P	P
3	Aritro C.		P	P	P	P	P	P	A	P	A	A	A
4	Mohini Patil		P	P	P	P	P	P	P	A	A	P	A
5	Chaitali		P	P	P	A	A	A	A	A	A	P	A
6	Preeti		P	P	P	A	A	A	P	P	A	P	A
7	Rutuja		P	P	P	P	P	P	P	P	A	A	P
8	Kugan		P	P	P	P	P	P	P	P	P	P	P
9	Srishti Deep		P	P	P	P	P	P	P	P	P	P	A
10	Harshada		P	P	P	P	P	P	P	P	P	P	A
11	Shubhangi		P	P	P	P	P	P	A	P	A	P	P
12	Archana Aaher		P	P	P	P	A	A	A	A	P	P	A
13													
14													
15													
	Teacher's Sign		<del>BB</del>	<del>BB</del>	<del>BB</del>	<del>BB</del>	<del>BB</del>	<del>BB</del>	<del>BB</del>	<del>BB</del>	<del>BB</del>	<del>BB</del>	<del>BB</del>



MIT Arts, Commerce and Science College, Alandi, Pune

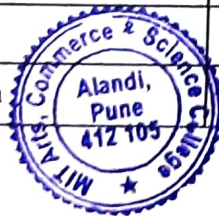
BBA and BBA (IB) Dept.

Academic Year - 2018-19

'CERTIFICATE COURSE IN GERMAN LANGUAGE (A1 LEVEL)'

Students' Attendance Sheet

Sr. No.	Name of the student	Class	Dates										
			13/02	18/02	20/02	25/02	26/02	27/02	5/03	6/03	7/03	9/03	9/03
1													
2	Rohit Bihani		P	P	A	P	P	A	P	P	P	P	P
3	Antro C.		A	A	A	P	P	P	A	A	A	A	A
4	Mohini C		P	P	A	A	A	A	P	P	P	P	P
5	Chaitali		A	A	A	A	A	A	A	A	A	A	A
6	Preeti		A	A	A	P	A	A	A	A	A	A	A
7	Rutuja		A	P	P	P	P	A	P	P	P	A	A
8	Kugan		P	A	A	P	A	P	A	A	P	A	A
9	Srishti Deep		P	P	P	P	P	A	P	P	A	P	P
10	Harshada		A	P	P	P	P	P	P	P	P	P	P
11	Shubhangi		P	A	A	A	A	P	A	A	P	A	A
12	Archana Aber		A	P	P	P	P	P	P	A	P	P	P
13													
14													
15													
	Teacher's Sign												



Teacher's Sign: A series of handwritten initials in blue ink, appearing to be 'SP', are written across the bottom row of the table, corresponding to the dates from 13/02 to 9/03.

'CERTIFICATE COURSE IN GERMAN LANGUAGE (A1 LEVEL)'

Students' Attendance Sheet

Sr. No.	Name of the student	Class	Dates										
			11/03	12/03	13/03	14/03	15/03	16/03	17/03	18/03	19/03	20/03	
1													
2	Rohit Bihari		P	P	P	P	P	P	A	P	P	A	A
3	Aniro C		A	A	A	A	A	A	A	A	A	A	A
4	Mohini C		P	A	P	A	A	P	P	A	A	A	A
5	chaital		A	A	A	A	A	A	A	A	A	A	A
6	Preeti		A	A	A	A	A	A	A	A	A	A	A
7	Rutuja		P	P	P	P	A	P	P	P	A	P	A
8	Kagan		A	A	A	P	P	P	A	P	P	A	A
9	Srishti Deep		P	P	P	P	P	P	P	P	P	A	P
10	Harshada		P	P	P	P	P	A	A	A	A	A	A
11	Shubhangi		P	P	A	P	A	P	P	P	P	A	P
12	Archana Baber		A	P	A	P	A	A	A	A	A	A	A
13													
14													
15													
	Teacher's Sign		(Signature)	(Signature)	(Signature)	(Signature)	(Signature)	(Signature)	(Signature)	(Signature)	(Signature)	(Signature)	(Signature)



# MIT | Arts, Commerce & Science College

Alandi (D), Pune – 412 105

Department of BBA & BBA (IB)

Academic Year 2018- 19

## Syllabus for 'German Language Certificate Course' (A1 Level)

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### Course Syllabus:

#### A1 Level:

1. Alphabets,
2. Digits,
3. Time,
4. Self Introduction,
5. Professions,
6. Grammar.
7. Reading, writing, listening and speaking skills in German (considering A1 level).

After completion of the course, the student will be eligible for the A1 Level exam of Max Mueller Bhavan (recognized by government of Germany).

