

MIT | Arts, Commerce & Science College

Alandi (D), Pune - 412105

Department of BBA & BBA – IB

Academic Year: 2018-19

Date: 12/02/2019

NOTICE

It is hereby informed to all SY – BBA and BBA (IB) students that an Industry Visit is organized at **Praj Industries, Pune** on Monday, **18th Feb, 2019**.

All students are asked to gather in the college at **8.30 am** in **formal dress** with college **ID Card**.

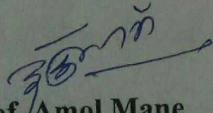
Student's confirmation for industry visit must reach the faculty in charge **on or before 14th Feb, 2019** for necessary arrangement of bus facility. The confirmation after the due date shall not be accepted & such students will not be allowed for the visit.

Further, the students must follow all the instructions given by the faculty members.

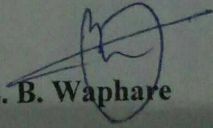
For more information meet **Prof. Aakanksha Landge, Asst. Prof. Dept. of BBA and BBA IB,** In-charge, Industry Visit.

*Note:

1. For industry visit students must wear **shoes** for safety purpose.


Prof. Amol Mane
HOD BBA and BBA (IB) Dept




Prof. Dr. B. B. Waphare
Principal

MIT | Arts, Commerce & Science College

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Academic Year 2018-19

BBA & BBA – IB Department

Report on Industrial Visit at Praj Industries Ltd., Sanaswadi, Tal. Shirur, Pune

Date: 20 /02 /2019

An industry visit was organized by BBA and BBA IB Department for SY BBA and BBA (IB) students to Praj Industries Ltd., Sanaswadi, Tal. Shirur, Pune on, 18th Feb, 2019.

The objectives of industry visit are as follows:

1. To provide exposure about business aspects to students.
2. To study the business icons.
3. To experience the work environment & the actual manufacturing process.
4. To involve the students in observing the strategies of market intelligence.
5. To learn business & expansion plans.
6. To observe the social responsibility policies of companies.

About the Industry Visited:

Initial Name: Praj Counsel Tech

Industry Type: Agro – Based Process.

1985 : Praj Industries Ltd.(Renamed)

Tag Line: Innovate, Integrate, Deliver

1989 – 91: Praj set up an R & D centre – dedicated to Ethanol Production.

2000 – 2004 : Enters East European Market & launches multifeed, multi – product Ethanol Tecgnology for round the year distillery operations.



PRAJ AWARDS:

2010 – 11: “Green Innovation Award” for outstanding Research In the field of Green Chemistry & Engineering

2015: Corporate office awarded the LEED Platinum certification by the Green Building Council.

2018: “Top 50 Hottest Companies in Advanced Bioeconomy”

PRAJ Products:

BioEnergy

Pharmaceuticals

Food & Beverages

Oil & Gas

Chemicals

Resource Person:

1. Manager – HR - Ms. Deepa Shelar
2. Manager – Production – Unit 1&2 – Mr. Rahul Suryawanshi
3. Associate Manager – Unit 3- Mr. Manoj Bhujbal
4. Executive Administrator – Mr. Suresh Lokhande



Quality Management:

- a. ISO 9000
- b. Quality Circle (QC)
- c. Just in Time (JIT)
- d. Total Quality Management (TQM)

Production Processes:

- Shearing
- Drilling
- Plasma Cutting
- Machining
- Rolling
- Pressing, Welding & Grinding
- Die-Penetration Test
- Radiography
- Polishing
- Assembly
- Hydro testing & Pneumatic Testing
- Glass Beading & Shot Blasting
- Pickling & Passivation
- Painting
- Packing & Dispatch of the Product

No. of employees: 650 (Machine to Human Ratio – 1:5)

ISO 9000 followed for product certification.

Training Period: 1 month (Induction Training)

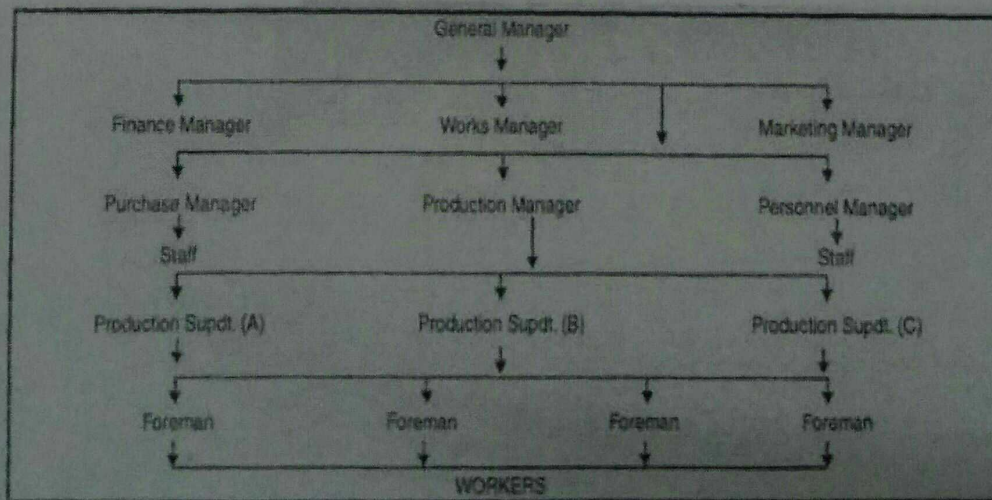
Clients: TATA, Mahindra, Dacia, DANA

Bharat Benz, Volvo, Ashok Leyland,

Demlor, Swaraj Mazda ISUZU



1. Permanent Employees: NO permanent employees/workmen
2. Trade Unions: No Trade Unions are formed yet.
3. Training: Employees are trained for the job. Basic prerequisites required to join are knowledge of welding, ITI certification, etc.
4. Feedback System: Feedback and suggestion boxes for improvement are provided for employees and workmen in the workshop.
5. Wage Payments: Wages are paid weekly and monthly basis to workmen.
6. Benefits: Medical Cover to each workman (compulsory) in Praj Industries. They prioritize safety above all in all respects.
7. Organization of HRM :Departmental Line Organization



MINIMUM PERSONAL PROTECTIVE EQUIPMENT REQUIRED FOR VISITOR TO ENTER OR SHOP FLOOR

- SAFETY HELMET
- SAFETY GOGGLE
- EAR PLUGS
- HIGH VISIBILITY JACKET
- SAFETY SHOES

We hope your visit was safe and pleasant

UNIFORM/JACKET COLOUR CODES

Sr. No.	Uniform/Jacket	Category
1	[Icon]	WELDER
2	[Icon]	GRINDER
3	[Icon]	FITTER
4	[Icon]	HELPER
5	[Icon]	VISITOR
6	[Icon]	CRANE DRIVER / BOT OPERATOR
7	[Icon]	VEHICLE DRIVER

HELMET COLOUR CODING

Sr. No.	Helmet Colour	Category
1	[Icon]	FOR STAFF
2	[Icon]	FOR WORKERS
3	[Icon]	FOR VISITORS
4	[Icon]	EXTERNAL CONTRACTOR / VENDOR
5	[Icon]	BOT/CRANE OPERATOR

EVACUATION ROUTE MAP

Factory Main Entrance

EMERGENCY DIAL NO: EXT - 300 OR 7391072457

HEALTH SAFETY AND ENVIRONMENT

RULES AND REGULATIONS

1. Visitors are allowed to visit company premises with prior permission only.
2. No vehicles are to be allowed on company premises without proper driving license, PVT, CCE/State Insurance and in case of two-wheelers helmet is must.
3. Speed limit for vehicles inside company premises is 10 km/hr.
4. Visitors should carry valid photo, address and phone number and wear visible name tag.
5. Visitors are allowed to visit only their premises with "Their Own Safety" concept for Administration, Sales, Manufacturing, R&D & Safety Officer. Advance PPEs will be issued as per safety job.
6. All Necessary PPEs, per company or company premises, will remain in the area, area and profile of the visitation.
7. Work permit is mandatory for all External Contractor / Vendor carrying out work in company premises.
8. Work permit will be issued by respective process Owner.
9. All Contractors / vendor personnel should undergo safety induction training, Method Statement before starting work on site.
10. All Contractors / Vendor should follow "contractor safety Management system Manual" before start of any work in plant premises.
11. Please follow all instructions, warnings, notices and regulations. Obey all posted prohibition, restriction or other signs.
12. Any violation against the "Prohibit, Restrict, Control and Signage" is strictly prohibited in the company premises.
13. Photography is strictly prohibited in the company premises.
14. Use of mobile phones in safety premises is guest premises.
15. No smoking, lighting and any other "Flammable, Toxic, Reproductive" substances are not allowed in the company premises.
16. Use right tools and handles for the right job.
17. All Contractors / vendor and workers are not allowed to work if they are under the influence of alcohol or drugs.
18. Safety training in the shop floor premises, ensure use of language for their own safety.
19. Subject of above rules and regulations will be issued regularly.

EOHS POLICY

Environmental, Occupational Health & Safety Policy

The company is committed to providing a safe and healthy work environment for all employees, contractors, and visitors. We are dedicated to preventing accidents, injuries, and illnesses, and to protecting the environment. This policy outlines our commitment and the measures we will take to achieve these goals.

1.0 Purpose

2.0 Scope

3.0 Objectives

4.0 Commitment

5.0 Roles and Responsibilities

6.0 Implementation

7.0 Monitoring and Review

8.0 Communication

9.0 Training

10.0 Incident Investigation

11.0 Environmental Protection

12.0 Emergency Preparedness

13.0 Continuous Improvement

UNSAFE

- NO SAFETY HELMET
- NO EYE PROTECTION
- NO EAR PLUG
- LOOSE DAMAGED SHIRTS
- SHORT PANTS
- SANDALS OR FIELD SHOE/SLIPPER

SAFE

- WEAR SAFETY HELMET
- WEAR EYE PROTECTION
- WEAR EAR PLUGS
- WEAR GUST MASK WHEN NECESSARY
- FASTEN SHIRT STRAP
- WEAR FITTED WORKING CLOTHES
- WEAR HARNESSES
- BUTTON SLEEVES
- WEAR SAFETY GLOVES WHEN NECESSARY
- KEEP TROUSERS EDGE IN PLACE
- WEAR SAFETY SHOES



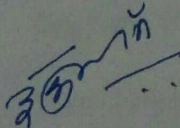


Total 107 students (Boys – 85, Girls – 22) were present for this visit.

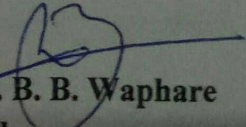
The outcome of the industry visit is as follows:

1. The students experienced the actual manufacturing process & the workmen at work.
2. The students observed the growth of the business & the businessman through the stories, pictures & ppt by HR Manager - Ms. Deepa Shelar .
3. To involve the students in observing the strategies of market intelligence.
4. To learn business & expansion plans.
5. To observe the social responsibility policies of companies.

Faculty presence: 1. Prof. Aakanksha Landge (Industry Visit - Incharge)
2. Prof. Shailendra Patil


Prof. Amol Mane
Head
BBA & BBA (IB) Dept.




Prof. Dr. B. B. Waphare
Principal