

Dept.: Principal Office**Ref No.:** MIT ACSC/ACA/PO/24**Date:** 16/08/2024**Notice No. 24****Purchase Committee**

In order to streamline the purchasing process, a committee consisting of following members is formed for the academic year 2024-25.

| Sr. No. | Name | Designation | Role in the Committee |
|---------|-----------------------|--|-----------------------|
| 1 | Dr. B.B.Waphare | Principal | Chairman |
| 2 | Mrs. Akshada Kulkarni | Vice Principal | Member |
| 3 | Dr. Manasi Atitkar | Vice Principal | Member |
| 4 | Dr. Vikas Mahandule | HOD Computer Application | Member |
| 5 | Dr. Padmavati Undale | HOD Arts & Commerce | Member |
| 6 | Dr. Sangita Birajdar | HOD, Science & Computer Science | Member |
| 7 | Dr. Mangesh Bhople | HOD, Business Administration | Member |
| 8 | Dr. Pradip Pansare | HOD, Mathematics | Member |
| 9 | Mrs. Bareen Shaikh | HOD Design, Analytics & Cyber Security | Member |
| 10 | Mr. Sandeep Rohinkar | Registrar | Member |
| 11 | Mr. Satish Bawale | Store Assistant | Member |

Objectives:

- To streamline the purchase process.
- To take the decisions regarding purchasing of any material.
- To purchase required material by negotiating for lowest rate without compromising on quality.

Prof. Dr. B. B. Waphare**Principal****Sd/-**

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|  | Title: Notice/Circular Academic Year: 2024-2025 | Format No.: MIT ACSC/ACA/N/F/01 | Rev. No.: 00 Date : 16-06-2008 |
| Dept.: Principal Office | | | |

Copy (for information among their faculty/ staff) to:

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|---|------------------------------------|
| 1. Vice Principal- Mrs. Akshada Kulkarni | 12. HRM |
| 2. Vice Principal- Dr. Manasi Atitkar | 13. Students Section |
| 3. HOD Business Administration | 14. Accounts |
| 4. HOD Computer Application | 15. Library |
| 5. HOD Arts & Commerce | 16. Store & Purchase |
| 6. HOD Science & Computer Science | 17. Placement Officer |
| 7. HOD Mathematics | 18. Director of Physical Education |
| 8. HOD Design, Analytics & Cyber Security | 19. System Administrator |
| 9. IQAC Coordinator | |
| 10. Registrar | |
| 11. Dy. Registrar | |