

	<b>Title:</b> Notice/Circular <b>Academic Year:</b> 2023-2024	<b>Format No.:</b> MIT ACSC/ACA/N/F/01	<b>Rev. No.:</b> 00 <b>Date :</b> 16-06-2008
	<b>Dept.:</b> Principal Office		

**Ref No.:** MIT ACSC/ACA/PO/18

**Date:** 21/07/2023

**Notice No. 18**  
**Graduation Ceremony Committee**

As per Savitribai Phule Pune University Circular no. Ref./Exam/Cert./2347 dated 17/07/2015, Committee for Graduation Ceremony for the year 2023-24, as follows:

Sr. No.	Name	Designation	Role in the Committee
1	Dr. B. B. Waphare	Principal	Chairman
2	Mr. Avinash Choure	CEO & Asst. Prof.	Secretary
3	Mr. Arvind Wagaskar	NSS Programme Officer	Member
4	Mrs. Pallavi Mahagaonkar	Student Development Officer (SDO)	Member
5	Mr. Rajesh Kadlak	Director of Physical Education	Member
6	Mr. Gaurav Magar	Dy. Registrar	Member
7	Mrs. Sangeeta Kulkarni	Student Section Incharge	Member

**Objective:**

- To check the certificates received stream-wise.
- To return the non-distributed Graduation Certificates to University.
- To send the report of graduating students to University.
- To prepare schedule of the ceremony.
- To make all necessary arrangements required for the ceremony.

**Prof. Dr. B. B. Waphare**

**Principal**

**Sd/-**

**Copy (for information among their faculty/ staff) to:**

- |  |                                    |
|--|------------------------------------|
| 1. Vice Principal- Mrs. Akshada Kulkarni | 12. Students Section               |
| 2. Vice Principal- Dr. Manasi Atitkar    | 13. Accounts                       |
| 3. HOD Business Administration           | 14. Library                        |
| 4. HOD Computer Application              | 15. Store & Purchase               |
| 5. HOD Arts & Commerce                   | 16. Placement Officer              |
| 6. HOD Science & Computer Science        | 17. Director of Physical Education |
| 7. HOD Mathematics                       | 18. System Administrator           |
| 8. IQAC Coordinator                      |                                    |
| 9. Registrar                             |                                    |
| 10. Dy. Registrar                        |                                    |
| 11. HRM                                  |                                    |