

Date: - 10/11/2021

NOTICE

All the Internal Quality Assurance Cell Committee members are hereby informed that there will be a meeting scheduled on 19th Nov 2021, Friday at 02.00 pm online using GMeet.

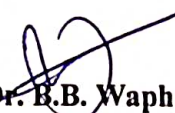
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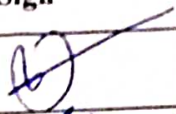

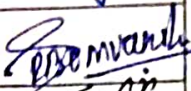
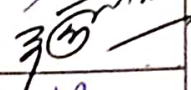

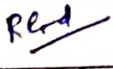

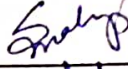

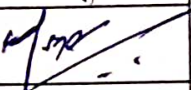
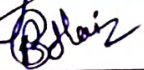


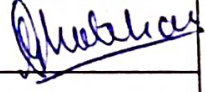
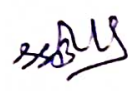
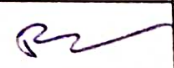
G-Meet Link meet.google.com/occ-dutj-pqy

Agenda of Meeting:

1. Review of the previous meeting by IQAC Coordinator
2. Time Table, Academic Planning and its implementation put forth for suggestions for offline reopening.
3. Admission updates for First Year of all programs.
4. Workshop / Seminar / Conference organized / planned.
5. Continuous Internal Evaluation (CIE) of all programs.
6. Placement updates for AY 2020-21 and 2021-22.
7. Library Book Purchase as per revised syllabus.
8. Research & Development Cell updates.
9. Maintenance of records of students admitted yearly approved by the affiliating university.
10. Merit scholarship awarded for the academic year 2021-22.
11. MoU signed between institutes / organizations for the academic year.
12. Faculty recruitment for the newly introduced program from AY 2021-22.
13. ERP implementation from AY 2021-22.
14. NAAC SSR and DVV clarification status and NAAC peer team visit planning.
15. CO/PO/ PSO revise benchmark for quality enhancement to be implemented for 2018-19 Batch onwards
16. Any other point with permission by the chairman.


Dr. B.B. Pawar
Coordinator IQAC


Prof. Dr. B.B. Waphare
Principal

Designation	Name	Sign
Chairman	Dr. B. B. Waphare, Principal	
Administrative Officers	Mr. Sandeep Rohinkar, Registrar	
	Ms. Reshma Somvanshi, Secretary to Principal & HRE	
Teacher Members	Dr. Amol Mane, HOD Business Administration Dept.	
	Mrs. Akshada Kulkarni, HOD Computer Application Dept.	
	Mrs. Rashmi Lad, HOD Computer Science Dept.	
	Mrs. Vijayalaxmi M.K., HOD Mathematics Dept.	
	Mr. Sunil Mahajan, HOD Electronics Dept.	
	Mr. Shriram Kargaonkar, HOD Statistics Dept.	
	Dr. Manasi Atitkar, HOD Arts & Commerce Dept.	
	Mrs. Baren Shaikh, Asst Prof. Computer Science Dept.	
Management Nominee	Dr. Mahesh Goudar, Director, MIT AOE	
Local Society Nominee	Mr. Ajit Wadgaonkar, Alandi (D)	
Student Nominee	Ms. Gauri Ghotekar, TY BBA (CA)-B.	
Stakeholder Nominee	Mr. Sachin Bavale, Senior Software Engineer, HSBC Software	
Co-ordinator	Dr. B. B. Pawar, Assistant Prof., Electronics Dept.	

MIT | Arts, Commerce & Science College

MINUTES OF MEETING

Date: 19/11/2021

Timing: 2.00 pm

Presence: Dr. B. B. Waphare, Dr. Mahesh Goudar, Mr. Sandeep Rohinkar, Ms. Reshma Somvanshi, Mr. Amol Mane, Mrs. Akshada Kulkarni, Mrs. Rashmi Lad, Mrs. Vijayalaxmi M.K., Mr. Sunil Mahajan, Mr. Shriram Kargaonkar, Mrs. Manasi Atitkar, Mrs. Bareen Shaikh, Mr. Ajit Wadgaonkar, Ms. Gauri Ghotekar, Mr. Sachin Bavale and Dr. B. B. Pawar.

Venue: Online on G-Meet platform.

Agenda of Meeting:

01. Review of the previous meeting by IQAC Coordinator
02. Time Table, Academic Planning and its implementation put forth for suggestions for offline reopening.
03. Admission updates for First Year of all programs.
04. Workshop / Seminar / Conference organized / planned.
05. Continuous Internal Evaluation (CIE) of all programs.
06. Placement updates for AY 2020-21 and 2021-22.
07. Library Book Purchase as per revised syllabus.
08. Research & Development Cell updates.
09. Maintenance of records of students admitted yearly approved by the affiliating university.
10. Merit scholarship awarded for the academic year 2021-22.
11. MoU signed between institutes / organizations for the academic year.
12. Faculty recruitment for the newly introduced program from AY 2021-22.
13. ERP implementation from AY 2021-22.
14. NAAC SSR and DVV clarification status and NAAC peer team visit planning.
15. CO/PO/ PSO revise benchmark for quality enhancement to be implemented for 2018-19 Batch onwards
16. Any other point with permission by the chairman.

Points Discussed during the meeting:

1. Dr. B. B. Pawar, IQAC Coordinator welcomes all IQAC committee members. Also introduced was new student member nominee Ms. Gauri Ghotekar from TYBBA(CA).
2. Previous meeting action taken report presented by the IQAC Coordinator and all agreed with the same.
3. Time Table and Academic Planning and its implementation presented in front of the committee. Newly introduced UG and PG courses commenced, which includes 2 new

UG courses BCA(Science) and BSc.(Animation) and 4 new PG courses namely M.Com., M.Sc.(CA), M.Sc.(IMCA), M.A. (Mass Comm. & Jour.). According to number of courses and available resources offline timetable outline is prepared in which following three time slots will be followed:

- 1) 08:00AM TO 11:20AM
- 2) 11:20AM TO 02:40 PM
- 3) 02:40PM TO 05:40 PM

4. Admission updates of all first year programs as follows:

Sr. No.	COURSE NAME	Students Admitted As on 18 Nov 2021
01	FY BCOM	68
02	F.Y.B.SC(CS)	168
03	FY BBA	88
04	FY BBA (IB)	79
05	FY BBA (CA)	152
06	F.Y.B.SC (Animation)	16
07	FY BCA (Science)	80
08	FY M.SC (Comp Sci)	46
09	FY M.SC (Comp Application)	11
10	FY M.SC (IMCA)	7
11	FY M.COM.	6
12	FY MA-MJMC	3
13	Certificate – German	3
	TOTAL	727

5. Strategic Planning for AY 2021-22 was discussed in which the following targets are assigned to all academic departments.

Sr. No.	Name of the activity	Assigned
1	Expert Talks	38
2	Online Courses	20
3	Seminars / Workshops / Competitions	10
4	Value Added /Add On Courses	6
5	Industry Visit	8
6	Physical and Mental Health Wellness Activities	6
7	Curricular & Extra Curricular Activities (Club Activities)	7
8	E-Content Development Modules	7
9	Mentor-Mentee Interactions	25
10	Research Papers- WoS / Scopus Journals	16
11	Research Papers- UGC care list journals	21
12	No of other publications- Books / Articles / Chapters / Monographs	5
13	Holistic Education Registration	2
14	Seed Money Proposal	6

6. Placement for the Academic year 2020-21 and 2021-22 (both academic year placement ongoing) status was presented. In AY 2020-21, 367 students were placed in reputed companies and 241 students were offered internship. For AY 2021-22, 19

students were placed and 9 students were offered an internship by different organizations.

7. Library books are purchased as per revised syllabi for all programs. For AY 20-21 total 325 volumes purchased and for AY 21-22, 193 volumes purchased.
8. As of now 11 faculties have been awarded PhD and 31 faculties registered for PhD in reputed universities. Since April 2021 to till date 02 research paper published in conference and 08 research papers published in journal.
9. Discussed on maintenance of records of students admitted yearly approved by the affiliating university. Once the admission process is stopped, Final eligible and admitted list, result analysis of institutions for all programs need to be approved from SPPU, Pune and the record of the same needs to be maintained at the Student Section.
10. Discussed on merit scholarship awarded for the academic year 2021-22. Details are as follows:

Sr. No	Program Name	Aggregate % of 12th / HSC or Equivalent	Max % of sanctioned intake of students for scholarship	Max. No. of Students for Scholarship	
				MS	OMS
1	BBA	95% & Above	5%	6	2
2	BBA-CA			6	2
3	BBA-IB			3	1
4	BCA (Sci.)			3	1
5	B. Com			10	2
6	B.Sc. (Comp. Sci)			10	2
7	B.Sc. (Animation)			2	1
8	M.Sc. (Comp. Sci.)			2	1
9	M.Sc. (Comp. App.)			1	1
10	M.Sc. (IMCA)			1	
11	M.Com.			2	1
12	M.A. (MC&J)			2	1

11. 01 MoU is signed with Foreign languages for SYBBA (IB) class and 04 MoU are in planning as per strategic plan and working inline with the same.

12. Faculties are recruited for the newly introduced program. Recruitment/interviewed/visiting faculties for new courses as follows:

- i) MA (MC&J)- 01 recruited
- ii) BSc (Animation)- 01 recruited,
- iii) BSc (Animation)- 01 recruited
- iv) BSc (Chemistry)- 02 visiting recruited
- v) BBA(CA) & BCA(Sci) - 03 interviewed
- vi) BBA – Finance- 01 interviewed

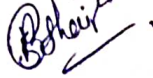
vii) BSc (Physics)- 01 visiting Yet to recruit

13. ERP Eduplus Campus was purchased on 16th Nov 2021 from Vishwakarma Global Education Services Pvt Ltd (VGESPL) Pune, Maharashtra 411 037, India. It is to be implemented in AY 2021-22.
14. In meeting it was announced that NAAC SSR submitted on 27th Sept. 2021, DVV were raised on 19th Oct. 2021 then its clarification was submitted on 30th October 2021 and DVV response was received on 02nd November 2021. Awaiting for Pre-Qualification from NAAC for further process.
15. The IQAC chairman asked to revise the benchmark for CO/PO/ PSO's for quality enhancement to be implemented from the academic year 2018-19 batch onwards.
16. Mrs. Vijayalaxmi M.K., HOD Mathematics Dept and NAAC coordinator suggested that hence further result analysis of all programs should also be approved from SPPU.

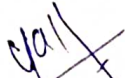
End of the Meeting:

Meeting was ended at 4.00pm.

Prepared by:



Mrs. Bureen Shaikh
Member, IQAC

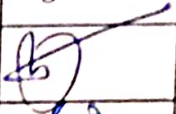
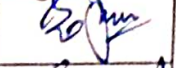
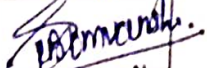
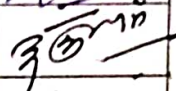

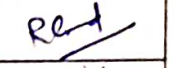
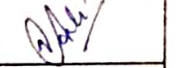
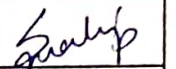
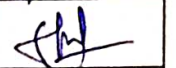
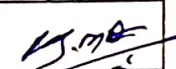
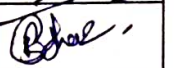


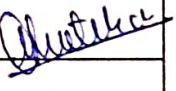
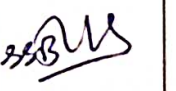
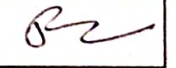


Dr. B.B. Pawar
Coordinator IQAC

Approved by:



Prof. Dr. B.B. Waphare
Principal

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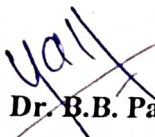
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NOTICE




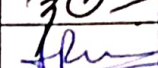
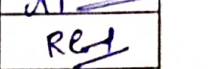
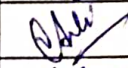
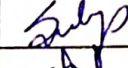
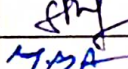
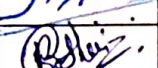

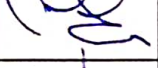

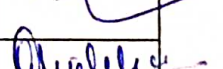
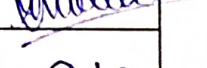
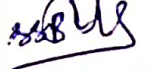
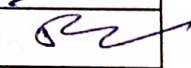
All the Internal Quality Assurance Cell Committee members are hereby informed that there will be a meeting scheduled on 18th Feb 2022, Friday at 03.00 pm in the conference room.

Agenda of Meeting:

1. Welcome address by IQAC chairman.
2. Review of the previous meeting by IQAC Coordinator.
3. To discuss NAAC peer team visit status discussed and decided to communicate Govt circular to NAAC.
4. To discuss Academic preparedness for offline TLE.
5. To discuss University exam related issues and guidelines
6. NAAC visit preparedness with documentation
7. MoU signed for AY-2021-22.
8. Curricular Feedback discussion
9. Stakeholder interaction
10. Any other point with permission by the chairman.


Dr. B.B. Pawar
Coordinator IQAC


Prof. Dr. B.B. Waphare
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MIT | Arts, Commerce & Science College

MINUTES OF MEETING

Date: 18/02/2022

Timing: 3.00 pm

Presence: IQAC committee Members.

Venue: Conference Room

Agenda of Meeting:

1. Welcome address by IQAC chairman.
2. Review of the previous meeting by IQAC Coordinator.
3. To discuss Academic preparedness for offline TLE.
4. NAAC peer team visit status discussed and decided to communicate Govt circular to NAAC.
5. To discuss Academic preparedness for offline TLE.
6. To discuss University exam related issues and guidelines
7. Preparedness for NAAC visit.
8. MoU signed between institutes /organizations
9. Curricular Feedback discussion.
10. Stakeholder interaction.
11. Any other point with permission by the chairman.

Points Discussed during the meeting:

1. Dr. B. B. Wapahre, IQAC chairman, welcomes all IQAC committee members.
2. Dr. B. B. Pawar IQAC coordinator presented previous minutes of the meeting in front of the committee.
3. Prof. Akshada Kulkarni suggested starting an academic session in offline mode. It has been decided to commence the offline mode of teaching learning and Principal Sir asked Akshada Mam to proceed with timetable preparation in the coordination time table committee.
4. NAAC coordinator communicated that as per Maharashtra State Gov. Circular dated 7th Jan 2022 and SPPU Pune Circular 07/2022, considering an increasing number of Covid-19 cases all educational institutes switched to online mode till 15h Feb 2022. The same is communicated to NAAC Bangalore on 8th Jan 2022. NAAC requested to convey disability of onsite visit and asked for 3 slots. So we have suggested 3 slots as below
 - a. 11th March and 2th March 2022
 - b. 25th March and 26th March 2022
 - c. 8th April and 9th April 2022.

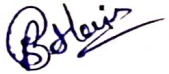
Revised NAAC peer team visit is scheduled on 8th and 9th april 2022.

5. NAAC coordinator suggested final documentation preparation for NAAC peer team visit. The IQAC chairman asked them to organise the NAAC Mock visit, identify the person for the same and inform all heads to prepare final documentation for the NAAC team visit.
6. MoU proposals were received. Total 5 different MoU's were signed. Name of the Organisation as follows:
 - i. Citis Educon Pvt. Ltd.
 - ii. India TechSoft Pvt. Ltd.
 - iii. ITESKUL
 - iv. NASGLOBE Trading LLP.
 - v. Sorting Hat Technologies Pvt.Ltd.
7. Prof. Manasi Atitkar suggested that curricular feedback is to be taken. The IQAC coordinator informs all Heads of the academic section to collect the feedback for the same.
8. As for the NAAC peer team visit, the NAAC coordinator was informed about conducting the stakeholder meeting to make them aware about the NAAC visit and check their availability on date 8th April 2022.
Dr. B. B. Pawar at the end proposed a vote of thanks and concluded the meeting end.

End of the Meeting:

Meeting was ended at 4.00pm.

Prepared by:



Mrs. Bureen Shaikh
Member, IQAC

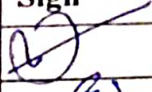
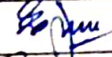
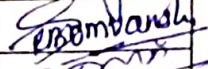
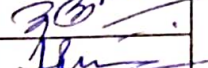
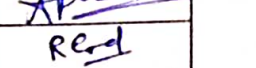
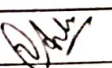
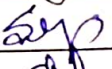

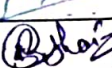


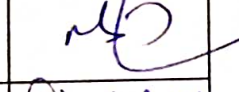
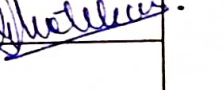
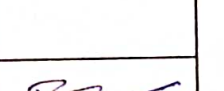
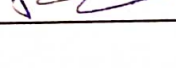


Dr. B.B. Pawar
Coordinator IQAC

Approved by:



Prof. Dr. B.B. Waphare
Principal

Designation	Name	Sign
Chairman	Dr. B. B. Waphare, Principal	
Administrative Officers	Mr. Sandeep Rohinkar, Registrar	
	Ms. Reshma Somvanshi, Secretary to Principal & HRE	
Teacher Members	Dr. Amol Mane, HOD Business Administration Dept.	
	Mrs. Akshada Kulkarni, HOD Computer Application Dept.	
	Mrs. Rashmi Lad, HOD Computer Science Dept.	
	Mrs. Vijayalaxmi M.K., HOD Mathematics Dept.	
	Mr. Sunil Mahajan, HOD Electronics Dept.	
	Mr. Shriram Kargaonkar, HOD Statistics Dept.	
	Dr. Manasi Atitkar, HOD Arts & Commerce Dept.	
	Mrs. Bureen Shaikh, Asst Prof. Computer Science Dept.	
Management Nominee	Dr. Mahesh Goudar, Director, MIT AOE	
Local Society Nominee	Mr. Ajit Wadgaonkar, Alandi (D)	
Student Nominee	Ms. Gauri Ghotekar, TY BBA (CA)-B.	
Stakeholder Nominee	Mr. Sachin Bavale, Senior Software Engineer, HSBC Software	
Co-ordinator	Dr. B. B. Pawar, Assistant Prof., Electronics Dept.	

Date: - 18/07/2022

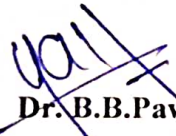
NOTICE

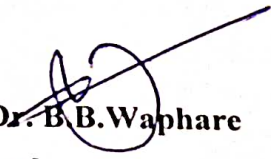
All the Internal Quality Assurance Cell Committee members are hereby informed that a meeting is scheduled on 20th July 2022, Wednesday at 11.00 am in online mode.

Meeting Link: <https://meet.google.com/ggk-psim-dcn>

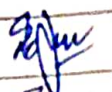
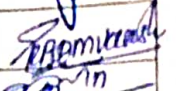
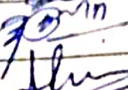
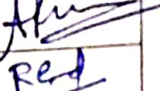
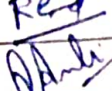
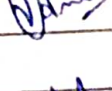
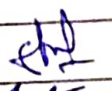
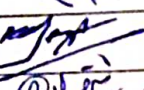
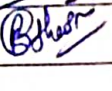
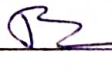
Agenda of Meeting:

- Welcome note by chairman.
- Review of previous meeting by IQAC Coordinator.
- Commencement of preparation of Annual Quality Assurance Report-AQAR.
(Duration - June 1, 2021 to May 31, 2022).
- Commencement of Academic & Administrative Audit (AAA) – AY 2021-2022.
- Commencement of preparation of Committees annual report and planning for next academic year.
- Commencement of collection and preparation of all stakeholder feedback and action taken report.
- Preparation of Time-Table / Academic Calendar / Planner in coordination with Exam committee.
- Commencement of Student Satisfaction Survey (SSS) for AY 2021-22.
- Institutional preparedness for NEP-2020.
- Scrapping policy for old documents.
- Any other point with permission by the chairman.


Dr. B.B. Pawar
Coordinator IQAC


Prof. Dr. B.B. Waphare
Principal

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Stakeholder Nominee	Mr. Sachin Bavale, Software Engineer – IV-Release, MindBody	
Co-ordinator	Dr. B. B. Pawar, Assistant Prof., Electronics Dept.	

MINUTES OF MEETING

Date: 20th July 2022

Timing: 11.00 am

Presence: Dr. B. B. Waphare, Mr. Ajit Wadgaonkar, Ms. Reshma Somvanshi, Dr. Amol Mane, Mrs. Rashmi Lad, Mrs. Vijayalaxmi M.K., Mr. Shriram Kargaonkar, Dr. Manasi Atitkar, Mrs. Bureen Shaikh, Ms. Gauri Ghotekar, Mr. Sachin Bavale, Dr. B. B. Pawar.

Venue: GMeet(online) <https://meet.google.com/ggk-psim-dcn>

Agenda of Meeting:

- Welcome note by chairman.
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- Institutional preparedness for NEP-2020.
- Scrapping policy for old documents.
- Any other point with permission by the chairman.

Points Discussed during the meeting:

1. Welcome address was given by IQAC chairman Dr. B. B. Waphare, Principal. NAAC Assessment & Accreditation score sheet presented in front of committee. College secured

- 3.21 CGPA and awarded "A" grade. All committee member congratulated and appreciated score and rank received in First cycle.
2. Dr. B. B. Pawar, IQAC Coordinator reviewed the action taken of previous meeting and all-committee members agreed with the same.
 3. Submission of Annual Quality Assurance Report (AQAR), which is mandatory after accreditation to NAAC, Bangalore. First AQAR for AY 2021-22 is to be submitted and after discussion with committee duration for AQAR is finalized and is from June 1, 2021 to August 31, 2022. Dr. B. B. Waphare sir asked to commence data collection for the same.
 4. Mrs. Vijayalaxmi M. K. proposed to commence Academic and Administrative Audit for AY 2021-22. After discussion it has been decided to start audit of Teaching and all committees from 01st August 2022. Dr. B. B. Waphare asked to prepare a schedule for the same and execute in stipulated time period.
 5. Dr. B. B. Waphare recommended to prepare Committee Annual Report considering one complete academic year i.e. from June 1, 2021 to August 31, 2022.
 6. Mr. S. N. Kargaonkar proposed to commence stakeholder feedback for AY 2021-22. Dr. B. B. Pawar informed that feedback collection of Students is shared with students by respective departments, Alumni and Employer feedback collection is done throughout the year in online/offline mode. Exit feedback of all final year outgoing students will be shared with students after completion of examination. Teacher feedback link is shared with all teaching staff.
 7. Mrs. R. Y. Lad proposed commencement of Academic Planner. Dr. B. B. Pawar shared details of tentative structure of Time-Table and availability of classrooms with programs offered. Details of the same are as below

Programs offered

BBA, BBA-IB, BBA-CA, B.Com., B.Sc.(CS), B.Sc., BCA(Sci.), B.Sc. (Animation), M.Sc.(CS), M.Com., M.Sc.(CA), M.Sc.(IMCA), M.A. (Mass Comm. & Jour.) and Certificate course in German Language

THREE TIME SLOTS

08:00AM TO 11:20AM

11:20AM TO 02:40PM

02:40PM TO 05:30PM

Classroom availed	20 (Afternoon session - 23)
Computer Laboratory	11
Electronics Laboratory	02
Chemistry Laboratory	01

8. Student Satisfaction Survey (SSS) questionnaire is presented to the committee by Dr. B. B. Pawar, all committee members after discussion finalized draft of questionnaire. Dr. B. B. Waphare asked to share it among all students for feedback collection through online mode.
9. Mrs. Vijayalaxmi M. K. explained about Institutional preparedness for NEP-2020 and 6 major heads under it. Mrs. Vijayalaxmi shared draft of Institutional preparedness for NEP-2020 prepared by NEP Committee headed by Mrs. Archana Aher.
10. Dr. B. B. Pawar proposed Formation of Committee to frame Scrapping Policy which defines mechanism for scrapping old paper documents, digital data, electronic equipment's etc. Mr. Sachin Bavale, Alumni member also shared his views from IT industry on formation of such committee and defining a policy. Dr. B. B. Waphare agreed and decided to form a committee for the same.
11. Mrs. Gauri Ghotekar, student member raised concern about extra-curricular activities stopped due to pandemic. Dr. B. B. Waphare sir assured about conduction of extra-curricular activities as pandemic effect is decaying.
12. Meeting has been ended with permission by chairperson.

End of the Meeting:

Meeting was ended at 12.10 pm.

Prepared by:

Approved by:


Mrs. Bureen Shaikh

IQAC member

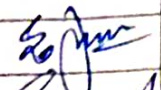
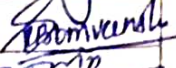
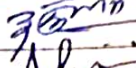
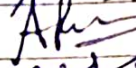
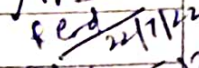
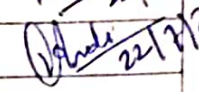
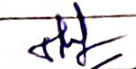
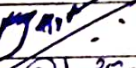
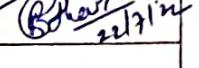

Dr. B.B. Pawar

Co-Ordinator IQAC


Prof. Dr. B.B. Waphare

Principal

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