



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	MAEER'S MIT ARTS COMMERCE AND SCIENCE COLLEGE
• Name of the Head of the institution	Dr.B B Waphare
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9890435396
• Mobile no	9890435396
• Registered e-mail	mitalandi@mitacsc.ac.in
• Alternate e-mail	director@mitacsc.ac.in
• Address	Dehu Phata, Alandi(D)
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	412105
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Savitribai Phule Pune University				
• Name of the IQAC Coordinator	Vijayalaxmi M K				
• Phone No.	9767713939				
• Alternate phone No.	9767713939				
• Mobile	9767713939				
• IQAC e-mail address	iqac@mitacsc.ac.in				
• Alternate Email address	naac@mitacsc.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	www.mitacsc.ac.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://mitacsc.ac.in/pageinfo.php?cid=6&scid=435				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.21	2022	12/04/2022	31/12/2029
6.Date of Establishment of IQAC			25/06/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Faculty	Research Project	National Board for Higher Mathematics	2022-2025	531782	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Applying and getting Autonomy. 2. Applying for different Rankings. 3. Suggested to start new program.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Implementation of autonomy	In process of implementation	
13.Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Nil	Nil	
14.Whether institutional data submitted to AISHE		

Year	Date of Submission
2023	01/02/2024

15.Multidisciplinary / interdisciplinary
The National Education Policy 2020 (NEP 2020) promotes a multidisciplinary approach in education by encouraging interdisciplinary studies and the integration of traditional Indian knowledge systems into modern curricula. We have adapted the guidelines given in NEP 2020.
16.Academic bank of credits (ABC):
Applied for Academic Bank of credit as we are going to implement Autonomy.
17.Skill development:
As a part of a SEC in NEP-2020, we are going to introduce many skill development courses, which will help students to get the job in the industry or they can start their own business.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Yes we are going to integrate Indian Knowledge System in our curriculum. In first year it will be generic and in next year it will be subject specific, as per the NEP -2020 guidelines.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
While designing the curriculum, our focus will be on developing outcome based curriculum. Training for the faculty is planned for successful implementation of OBE. Along with integration of OBE module in ERP.
20.Distance education/online education:
In the modern era, blended teaching is must. we have planned for online education while implementing autonomy in next academic year.

Extended Profile

1.Programme

1.1 527

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3168

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 766

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 760

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 107

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 79

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	527
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3168
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	766
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	760
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	107
File Description	Documents
Data Template	View File

3.2	79
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	23
Total number of Classrooms and Seminar halls	
4.2	952.37
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	324
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Savitribai Phule Pune University (SPPU), Pune. It delivers the curriculum prescribed by the university. The curriculum is operationalized within the provided framework and available resources aligned with the vision and mission of the college. The planning and documented processes are completed well in advance for the effective implementation of the curriculum and to achieve the curriculum objectives; care has been taken to maintain the quality in delivering knowledge and developing research aptitude, skills, values, and sensitivities. The curriculum delivery system is visualized in the following way:

Academic processes are streamlined with the help of University Academic Schedules issued every year, College Academic Plans, Time Tables, Teaching plans . All departments design their academic calendar in synchronization with the college academic calendar, which is a pathway for the departmental curricular, co-curricular and extra-curricular activities.

The concerned course in charge prepares a teaching plan, and the Head of the Department, at the end of every semester, verifies the implementation of the teaching plan.

The College Creates the best experiential learning environment ensuring students and engagement in interdisciplinary studies and multidimensional activities with faculty facilitation for academic, professional and life competencies development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares the academic calendar before the commencement of the academic year. The academic calendar includes the planning of various academic activities such as commencement of the classes, continuous internal evaluation, student feedback, counseling sessions etc. For effective curricular planning and implementation, the Academic Calendar is followed.

All the departments plan and prepare their academic calendars in synchronization with the college Academic Calendar on the basis of their programme requirement and the schedule of Continuous Internal Evaluation(CIE).

The Master Academic Calendar is uploaded on the college website. The Department Academic Calendar is displayed on the notice boards and given to the students in the Induction Programme.

The college strives to impart the best education to achieve holistic development of the students through the systematic implementation of the academic calendar for the conduct of CIE which helps in reinforcing the efficacy of the teaching learning process by understanding students' performance/progress. The college has a set mechanism for CIE which includes Class Test, Term End Examination, Internal examination and other evaluation tools as per the requirement of the courses. The college adheres to the academic calendar for the conduct of CIE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mitacsc.ac.in/pageinfo.php?cid=2&cid=193

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

755

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution systematically incorporates cross-cutting themes such as Gender, Environment and Sustainability, Human Values, and Professional Ethics into its curriculum through regular and additional courses, as well as through various events. Upholding the principles of inclusion and equal opportunities, the curriculum is designed to instill professional skills, ethical values, and human values in students, preparing them for success in a competitive environment.

The curriculum includes a dedicated course, "Environment Science," mandated by Savitribai Phule Pune University. Implementation involves projects and fieldwork aimed at integrating cross-cutting issues related to Gender, Environment and Sustainability, Human Values, and Professional Ethics.

Several courses within the curriculum explicitly address these

cross-cutting issues and professional ethics. Some of these courses include Human Rights, Cyber Law and IT Security, Business Ethics, Research Methodology, Global Human Resource Management, Human Resource Management Functions & Practices, Global Competencies and Personality Development, New Venture Creation and Start-ups, Computer Concepts and Application - I, Consumer Protection and Business Ethics - I, Strategic Management, and Commercial Laws & Practices Paper-I.

The institution actively engages in activities that reinforce these principles. The Department of Science and Computer Science organized a one-day hands-on training session on "Cyber Laws and Cyber Forensic Tools." These initiatives contribute to a holistic educational experience that integrates essential cross-cutting issues and ethical considerations into the learning process.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

37

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2376

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mitacsc.ac.in/pageinfo.php?cid=11&scid=415
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://mitacsc.ac.in/pageinfo.php?cid=11&scid=415

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1419

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

762

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution provides comprehensive academic support to the diverse needs of students. We identify advanced learners and slow learners on the basis of classroom interactions, performance in class tests.

We provide the following specialized programs for advanced learners to utilize their potential to the fullest as per their area of interest.

- Motivate and guide advanced learners to participate in state level and inter university research project presentation competitions such as Avishkar.
- Motivate them to complete online courses from SWAYAM, NPTEL etc.
- Encourage and assist them to write and publish research

papers in various conferences, seminars, journals.

- Extra assignments with higher order thinking are provided to them.

We conduct the following measures to improve learning abilities of slow learners.

- Remedial classes are arranged to overcome the learning difficulties of these students.
- Viva sessions are taken to identify weak points and to clarify the same.
- Assignments are given to check for their performance after remedial classes.
- Different teaching pedagogies are used to increase interest of students in the learning process.

By balancing academic challenges for high achievers and providing support for those who need it, we create an inclusive and supportive learning environment. Through advanced research paper assistance and remedial learning programs, our institution ensures that every student receives the necessary guidance to excel academically.

File Description	Documents
Paste link for additional information	https://mitacsc.ac.in/IQAC-Notice-MoM/Policy/Slow%20and%20Advanced%20Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3168	107

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers utilize student-centered methods such as experiential learning, participative learning, and problem-solving techniques to enhance the learning experience. These approaches engage students actively and foster critical thinking, collaboration, and problem-solving skills.

Experiential learning allows students to apply theoretical knowledge through activities like science experiments, field trips, simulations, internships, and service-learning projects. Methods like Problem-Based Learning (PBL) and Technology-Based Experiences further deepen engagement and knowledge retention.

Participative learning promotes active involvement through group discussions, peer teaching, debates, and case studies. Activities such as Think-Pair-Share, interactive technology, and project research encourage students to engage with real-world problems, honing their critical thinking and teamwork skills.

Problem-solving methodologies focus on developing analytical thinking by challenging students with research, experimentation, and collaborative problem-solving tasks. This approach not only builds confidence but also equips students with career-oriented skills.

Other key initiatives include Project-Based Learning (both in-house and industry-sponsored projects), research and publication opportunities (patents, books, and articles), and student-centric activities like workshops, conferences, and the Avishkar Research Project Competition. Students also gain practical exposure through industrial and field visits, internships, and executive development programs. Additional resources such as the college's annual magazine "KALPAVRIKSHA," newsletter "Verve," and newspaper "ACSC Vision" provide platforms for students to showcase their learning and achievements. These experiences collectively aim to develop well-rounded, career-ready graduates.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) has transformed modern education by offering personalized, creative, and dynamic learning experiences. Educators use ICT tools to enhance teaching, benefiting both teachers and students. These tools, such as Learning Management Systems (LMS) and educational apps, improve teaching efficiency and provide access to a wealth of resources. Teachers can collaborate more easily, sharing materials and teaching strategies, while learners gain global knowledge through online opportunities.

ICT tools integrated into teaching include Google Classroom, which streamlines material sharing, and e-learning resources that facilitate access to current information. Digital libraries provide access to e-journals, enhancing research skills. Faculty-created videos and online resources, through platforms like WordPress and screen recording tools, further support learning. Language labs and LCD projectors enhance communication skills, and Moodle offers personalized learning environments. Wi-Fi, Internet access, and LAN-connected campuses facilitate resource sharing.

Communication is streamlined through email and platforms like WhatsApp, enabling staff and students to share academic information. Institutions adopt ICT for personalized learning, mentoring schemes, and attendance management. Teachers also use software like Moodle and Google services, including Google Drive and Gmail, to facilitate learning. Video conferencing tools and blended learning approaches, combined with YouTube channels and PowerPoint presentations, foster interaction. Online assessments, like MCQs and open-book tests, assess student progress effectively.

Additionally, platforms such as TCS ion Digital Learning, Swayam, OPEN MOOCs USA and online resource packages (e.g., N-list, INFLIBNET) enrich the academic experience, ensuring that ICT tools are an integral part of teaching and learning processes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

107

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

107

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

669

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment process in our institution is designed to ensure fairness, transparency, and continuous improvement. It typically involves the following key elements:

1. **Clear Criteria:** Assessment criteria are clearly outlined and communicated to all students, ensuring everyone understands how evaluations are conducted.
2. **Regular Feedback:** Students receive ongoing feedback throughout the assessment period, allowing them to understand their progress and areas for improvement.
3. **Diverse Assessment Methods:** A variety of assessment methods (e.g., Class tests, projects, presentations) are used to capture different skills and knowledge areas, enhancing the robustness of evaluations.

4. **Review Mechanism:** There is a structured review process in place where assessments are periodically evaluated for effectiveness and fairness, allowing for adjustments.
5. **Students Involvement:** Input from students and faculty is solicited to continuously improve the assessment process, fostering a culture of transparency and collaboration.

Overall, this approach aims to create a fair and supportive learning environment that promotes academic integrity and student success.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

We follows a transparent and efficient mechanism for addressing internal examination-related grievances, which includes the following steps:

- To deal with internal examination related grievances students are allowed to have a word with the concerned subject teacher.
- Subject teachers are cross verifying with the issues.
- Students with genuine issues get an opportunity to reappear for the exam.
- Information is given to the HoD and students are kept informed of the status of their grievance. Clear communication helps maintain trust and transparency.
- After resolution, students have the opportunity to provide feedback on the process, helping to improve future grievance handling.

This mechanism not only addresses grievances efficiently but also fosters a culture of openness and responsiveness within the

department .

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college believes in excellence in education for which the mechanism is set to design and communicate Course Outcomes (COs), Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). Bloom's Taxonomy has been followed while designing COs. COs are miniatures of POs and PSOs. COs, POs and PSOs demonstrate the vision and mission of the college.

The college has a well-designed mechanism to communicate COs, POs and PSOs to all the stakeholders. The mechanism includes the following ways of communication:

The college website: COs, POs and PSOs are displayed on the college website.

Admission Counseling: The college provides admission counseling to the students and parents. The admission counselors explain to the students and parents about COs, POs and PSOs.

Induction Programme: The Principal and Heads of respective departments explain the nature of the programmes and their expected outcomes in Induction Programme.

Classrooms: Course in-charges discuss the outcomes of the particular course to acquaint the students with learning outcomes.

Department Display Boards: POs and PSOs are displayed on Department Display Boards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mitacsc.ac.in/naac/programoutcomes.php
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Attainment Designing Committee of the college has designed Programme Attainment Evaluation Policy to ensure the evaluation of attainment of Course Outcomes (COs), Programme Outcomes (POs), Programme Specific Outcomes (PSOs).

I. COs, POs and PSOs mapping of each course:

Correlation used for COs- POs and PSOs mapping is as below.

1: Slight correlation

2: Moderate correlation

3: Substantial correlation

0: No correlation.

The average correlation of each course is calculated.

II. COs Attainment:

Based on the final marks target for attainment in each CO is $\geq 40\%$ marks in that course which is passing criteria of SPPU. Correlation used for CO attainment is as below.

1: Target attained

0: Target is not attained

III. Evaluation of COs-POs and PSOs Attainment:

If student attainment is $\geq 40\%$ of COs- POs and PSOs average attainment then 1 is assigned otherwise 0. The average of the above

calculation is converted into percentage. This is the programme attainment of the batch. It is compared with previous batch attainment to plan teaching-learning strategies for further progress.

Due to lockdown COVID Pandemic situation, we have considered same attainment policy. Still outcome of students remains same, where 2 students ranked in SPPU.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mitacsc.ac.in/IOAC-Notice-MoM/Policy/Program%20Attainment%20Evaluation.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

631

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mitacsc.ac.in/pageinfo.php?cid=11&scid=480>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

17.26

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Building an ecosystem for innovation at MIT ACSC, Alandi, Pune involves creating an environment that fosters creativity, collaboration, and the exchange of ideas. College has taken several key steps that can be taken to establish and nurture such an ecosystem which leads to innovation.

The efforts taken by College has immensely helped the students to provide innovative ideas which further turned into a reality. Following efforts are taken by the college to build a ecosystem for innovation :

1. Leadership Support:
2. Establish Innovation Centers or Labs:
3. Interdisciplinary Programs:
4. Industry Partnerships:
5. Mentorship Programs:
6. Innovation Courses and Workshops:
7. Seed Funding and Grants:
8. Networking Events:
9. Incubators and Accelerators:
10. Hackathons and Competitions:

We at MIT ACSC, Alandi, Pune are building an innovation ecosystem which is an ongoing process that requires commitment, collaboration, and adaptability. By implementing these strategies we have created an environment that not only supports innovation but also prepares students to thrive in a rapidly changing world.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

160

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

35

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the years.

Extension activities play a crucial role in promoting the holistic development of students by engaging them with local communities and raising awareness of social issues. The college promotes the institute-neighbourhood community to sensitize the students towards community needs through various extension activities. These activities help students gain practical experience, develop empathy, and contribute meaningfully to societal well-being. Our college students and faculty members actively participated in these activities leading to their overall development.

The Extension activities are carried out through the National Service Scheme. Under NSS unit takes the responsibility of organising community-based activities such as

- Ramdhun, Cleanliness Drive
- ????? ?????????? ..The River Cleanliness Drive
- e-waste collection drive
- Special Winter camp at Phulgaon
- Manusakichi Bhet

- Blood Donation Camp
- Health Checkup camp

Extension activities can serve as a metric for evaluating the institution's societal impact and commitment to producing socially responsible graduates. It also helps students to apply their theoretical knowledge to solve practical problems in the community, enhancing critical thinking and problem-solving skills. It increases the community relationships, leadership skills, and self-confidence of students. It also helps to sustain engagement with the institution, leading to long-lasting positive changes in areas such as health, education, and livelihood development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2103

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

356

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure Facilities available in the college for academic activities

Plot area: 1 H 64 R (16,400 sq.mt)

Constructed Area: 9071.28 sq.mt.

"The infrastructure and facilities available on campus are amongst the very best"

The MIT ACSC campus spreads over 4 acres in a beautiful and peaceful atmosphere ideally situated at pilgrim place of Alandi near Indrayani River aiming at providing the best infrastructure for running modern curriculum.

Academics Well equipped ventilated ICT enabled class rooms. All computer laboratories are equipped with air conditioners we have well maintained and contemporary Physics, Chemistry, Electronics language laboratories and Seminar Hall. For conducting common guest lectures, seminars, workshops, conferences and other academic and related activities we have an ICT based seminar hall

with huge capacity

Equipments Generator: A standby power generator is provided in the campus to take care of the occasional power shut down. Separate room for operating the Generator (in area 33.6 sq.mt.). It is in good working condition. 200 KVAE A wired computing network system is in place with internet facility. The Internet lab powered by dedicated leased lines (up to 500 Mbps) is open for students.

We have a 13.44 KW Solar system for eco eco-friendly environment.

Library -

Library space is classified into five categories: open-stack, reading hall, digital library, research corner and periodical & journal section. Library is well equipped with reference books, online databases, journals and periodicals with educational and other general reading materials for use as a study resource.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural:- Apart from academics, NAADBRAHMA - Cultural Group of MIT ACSC Alandi(D) provides platform where students can explore their hidden talent which may lead to their career development in the Art Field. Every year, we conduct various cultural competitions like Poster Competition, Best Salesman, Rangoli, Sudoku, Mehandi, Khana Khajana, Mimcry, Add Mad, Best out of Waste, Tik Tok, Fun Zone & Art & Craft Exhibition and many more. To intensify the cultural atmosphere, we also celebrate various cultural days like Denim Day, Formal Day & Hat Day, Traditional Day, Rose Day, Chocolate Day etc. which create a sense of festival in college campus. Every year members of NAADBRAHMA participate in One Act Play, Street Play, Dancing, Singing, Debate and Elocution Competitions.

Sports:- Most of the Inddor and outdoor games are available tot he students, e.g. Carom, Chess, Table Tennise, Kaabbadi, Kho-kho, Basket ball, Vollyball, Handball, Footballetc Every year students

participates in various sports activities through annual sports day. MIT college also organizes intercollegiate event called M-Pulse where different colleges participates and show their talent. We also try to conduct various sports coaching for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

372.53

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: - AUTO-LIB (NG)
- Nature of automation (fully or partially): - Fully
- Version: - NG
- Year of Automation: - 2012

Response:

Library Automation

- Software Name : AUTO-LIB (NG)
- Purchase Year : 10th Feb 2012
- Vendor Name & Address : Akash Infotech

B1-401 Prims, Sr No .6(part) +7 Aundh, near spcier College Pune: - 4110 027.

The automated library in the college has a computer system to manage the library's key functions. Library Management Systems (LMS) are established as an essential tool to support the effective customer service, stock management and managing library services. The college library uses an AutoLib NG Software package which is integrated multi-user, multi-tasking library information software that supports all in-house operations of the library. The software has all inbuilt facilities required for library automation.

The library software has below mentioned modules:

- Acquisition
- Catalogue
- Circulation

- Serial Control
- Web OPAC
- Report Generation
- The library has its own website at
- <https://sites.google.com/mitacsc.ac.in/library/home?pli=1>
- Web OPAC: - which provides access to all the resources at anytime from anywhere. Users can browse online catalogues and e-resources from
- <http://150.129.131.246/AutoLibWebOPAC/Login.aspx>
- Institutional Repository / Digital Library: - The aim of this digital repository is to provide service to students, academics and researchers. It is a digital service that collects, preserves, and distributes. Repositories are important tools for preserving an organization's legacy; they facilitate digital preservation and scholarly communication. Institutional Repository (Digital Library) Collection
- <http://150.129.131.246:8090/jspui/>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

17.45

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

125685

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Describe IT facilities including Wi-Fi with date and nature of updating within a maximum of 200 words.

Ans: Upgradation of IT facilities is continuously done to match with the current trends to provide better learning experiences and

smooth administration. Over the years, the college has upgraded hardware, software and allied IT facilities according to the requirements. The details of up gradation of these facilities are as given below:

- Number of Endpoint security license was renewed for 625 nodes on 10th August 2024 and 190 nodes on 26th September 2024 as the number of PCs increased.
- To maintain the efficiency in work, the computers were replaced with upgraded configuration desktops for staff and students on 16th October 2024 and 27th August 2024.
- As per the students' demand observed in the feedback, Wi-Fi facility is made available in all campus lobby. It has made easy and convenient to access e-learning resources. The internet bandwidth is increased to 1GBPS on 4th September 2024.
- Laptop, Computers and Projectors with internet connectivity are made available.

IT Facilities

Specifications

Quantity

Desktop Computer

193

Laptop

8

Network switch

11

Sonicwall NSA 4700

1

Advanced Gateway Renewal

1

Adobe Renewal

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

324

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

196.89

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policies related to renovation, alteration, and improvement of the existing infrastructure and equipments are decided by the Management.

Heads and faculty in the departments are accountable for proper use of equipments. If maintenance or repairing of equipment is necessary, head of department takes care of this. If there is replacement of small part of the equipment, head and faculty with laboratory assistant make arrangement for the same.

Some common resources and facilities are made available to the faculty as per their requirements and registers are maintained for the same. For availing the seminar hall a separate register is maintained at the HR department. Faculty members are supposed to book the hall in advance for conducting their activities. As and when any requirement for maintenance of the resources and facilities is observed by any of the stakeholders, the same is to be recorded in the maintenance register at the HR department.

Maintenance policy ensures that equipments are always in ready and reliable condition and well calibrated to provide good quality outputs. Housekeeping agency is appointed for routine housekeeping activities, As per institute procedure, annual stock verification is done once in a year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

104

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

57

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1627

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1627

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

467

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

141

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college fosters meaningful learning experiences and holistic

development for students, adhering to Savitribai Phule Pune University (SPPU) norms in selecting student representatives for committees. The Student Council, comprising key representatives, bridges students and management, promoting personal growth, respect, and active participation in activities. The Development Committee contributes ideas for academic, administrative, and infrastructural growth, while the IQAC involves students in setting quality benchmarks. The Student Development Advisory Committee organizes SPPU-sponsored schemes, and the Placement Committee ensures smooth coordination with the Training and Placement Cell. Committees like Anti-Ragging, Internal Complaint (ICC), and NSS Advisory focus on addressing student issues and organizing activities. Students in the Canteen Food Inspection and Magazine Committees ensure quality and creative engagement. They also participate in the Centre for Lifelong Learning and contribute to flagship events like M-Pulse and the Annual Social Gathering. This collaborative environment strengthens student bonds, enhances skills, and nurtures a vibrant, inclusive campus culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

59

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association-Maitree. It provides a forum for the alumni for exchange of ideas on academic, cultural and social issues. Maitree: Alumni Association Year of registration: 2016 Motives: The Association works to promote and foster mutually beneficial interactions between the alumni and current students of the college. It also extends support to the placement opportunities and industrial training for the students. Membership: Final Year passed out Graduate students of the college register themselves for the membership of Maitree: Alumni Association. Meetings: The meetings are conducted twice in a year. The alumni network helps us to remain agile and responsive to the needs of the industry through the interactions between industry and the college. The Association members contribute in making the students aware about the current industry scenario and various career options. The Association members deliver lectures on various topics to our students. They conduct workshops and career guidance sessions to enhance students' employability. They also train our students to perform well in cultural and sports activities. They are invited as a judge to evaluate cultural and sports competitions. They are well connected with their respective departments. They keep sharing their experiences to guide the students. The significant contribution of the Alumni Association fosters mutually beneficial interactions between the alumni and the college. In the year 23-24 we have conducted nine alumni activities through which 893 students of the college get benefitted. Currently, 4291 alumni are registered on the portal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college's governance aligns with its vision and mission, coordinating academic and administrative planning and implementation.

Vision Statement

To develop the Institute into a world-class learning centre with an excellent ambience for academics and research conjugated with a vibrant environment for honing the extra and co-curricular skills of all its stakeholders to enable them to meet the challenges of the fiercely competitive world.

Mission Statement

To aspire and strive for excellence in education and research by developing and sharpening the intellectual ability and potential of learners for the welfare and prosperity of society and stakeholders.

Nature of Governance:

The college's governance is participatory, with management delegating authority to the Principal and Project Director, who share it with department heads, committee conveners, faculty members, and student representatives.

Perspective plans:

The Perspective plan from academic year 2023-24 is effectively deployed.

Participation of the teachers in the decision making bodies of the college:

Faculty members, conveners, and committee members contribute to decision-making and successful execution, resulting in the college's excellent reputation as a leader in education dissemination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the principle of decentralization to create a conducive environment for the smooth functioning of the academic and administrative process. Flexibility is followed in the delegation of authority to achieve both efficiency and effectiveness. The college believes that participative management is the key aspect for empowering human resources from top level to lower level. The hierarchy of the college reflects the decentralization practice.

- CASE STUDY : Purchase Procedure - Computers for Laboratory

The objective of decentralization and participative management is explained with the decisions regarding the purchase of goods and services. For example, the Purchase Committee involves purchases of computers for the students and faculty members.

Step I: Purchase Requisition from Head of Departments

Step II: Authority Approval

Step III: Concerned Head

Step IV: Call for quotations

Step V: Meeting held for finalizing Vendor

Step VI: Purchase order

Step VII: Delivery of Product

This is a fine case study which shows how the policy of decentralization and participative management is followed where stakeholders from higher level to lower level are involved in the process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The 2021-2024 Perspective Plan outlines a holistic vision for institutional development, focusing on HOLISTIC EDUCATION to encourage experiential learning and interdisciplinary studies. The plan places a significant emphasis on academic development, professional, and life competencies through faculty-facilitated activities. Concurrently, a commitment to RESEARCH aims to cultivate a dynamic research culture, stimulating creativity among both faculty and students.

Emphasizing TRAINING AND PLACEMENT for a skilled workforce, the institution prioritizes BRAND ENHANCEMENT through proactive social media engagement and stakeholder connections to attract high-achieving students. HUMAN RESOURCE empowerment is prioritized via training programs and liberal governance.

SUSTAINABILITY AND COMMUNITY ENGAGEMENT prioritize an eco-friendly campus with a Go Green mission, waste management, and positive community relationships. TECHNOLOGY INTERVENTION emphasizes integrating cutting-edge technologies for efficient resource management. Crucial INFRASTRUCTURE development aims to provide state-of-the-art facilities for scholars and researchers.

The institute has defined performance metrics and key indicators to measure progress. Key outcomes include the pursuit of permanent affiliation with Savitribai Phule Pune University, securing UGC 2(f) certifications, and active participation in the National Institution Ranking Framework (NIRF) and other private rankings like INDIA TODAY - MDRA, Knowledge Review etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college demonstrates effective and efficient functioning of its bodies, evident in well-defined policies, administrative setup, and adherence to service rules. Policies, aligned with the college's vision and mission, are overseen by the College Development Committee, addressing academic, budget, and infrastructure strategies. The decentralized administrative setup fosters active involvement from the Executive Director, Project Director, Principal, and staff, ensuring coordinated efforts toward the institution's goals.

Financial accountability rests with the Principal, who collaborates with the Management and IQAC for smooth functioning of committees, departments, and support services. The Organogram visually represents a well-structured chain of command. The pivotal role of the Human Resource Executive in the recruitment process adheres to UGC and Maharashtra government regulations, from requisition approval to candidate selection, guided by the college's Human Resource Manual encompassing recruitment, promotion, and procedural aspects, Transfer and relocation, attendance and payroll, leave management policy, employment visit policy, employee landline and mobile expenses, employee travel expense, concession in tuition fees, policy on advance against salary, employee death benefits, and training and development. In essence, the institution's systematic approach, facilitated by effective administrative processes, significantly contributes to the realization of its envisioned objectives.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://mitacsc.ac.in/pageinfo.php?cid=2&cid=409
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Policy for concession in College fees.
2. Employee Death Benefit Policy, an advance against salary Policy and Mediclaim Policy to the teaching and non-teaching staff.
3. Loan facility to the teaching and non-teaching staff through MIT Employee Society, Pune.
4. The management has decided to distribute a Diwali gift to consolidated salary holders for Class III and Class IV employees.

5. Maternity leave and time relaxation to women employees after maternity leave and paternity leaves for male employees.
6. The medical treatment is funded through contributions from teaching and non-teaching staff and management.
7. The organization provides support and adjustment for teaching and non-teaching staff participating in Orientation/Refresher Programs, training, short-term courses, faculty development programs, and research work.
8. Sharing information related to up-gradation of knowledge, research opportunities, and funding sources, online/off-line learning resources.
9. Facility to suggest books and journals to the library as per the need and provision to access the resources from various libraries in Pune.
10. Traveling allowance, Provident Fund share and Gratuity amount by the college, increment as per the appraisal score.
11. Appreciation of the teaching and non-teaching staff for successful completion of FIVE, TEN and FIFTEEN years as well as Best Teacher and Best non-teaching Staff Award for the best services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

131

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual performance appraisal scheme for teaching is based on the defined academic performance

indicators (API's) and for non teaching it is based on defined Key Performance Indicators (KPI's). It provides fair, effective and consistent staff evaluation in every educational Institution.

HR provides the Performance Appraisal form for annual evaluations. Department Heads, with HR assistance, assess various factors including position, adjustment, attitude, cooperation, attendance, punctuality, potential for future development, productivity, capability, goals, and efficiency.

The process include below steps

1. Self Evaluation: Appraiser to fill up the appraisal form.
2. Evaluation: Evaluation Authority to complete the evaluation.
3. Review: Appraisal committee to complete the review process.
4. Finalization: Head of institution to submit the final evaluation.
5. Approval: Executive Director to approve the institutional proposal of assessment
6. Pay: Planning, Processing and Communication to Appraisee, Accounts & HR.

Based on the performance appraisal score of an individual, annual increment is recommended by the respective Head of Institution. Faculty internal promotions are designed to motivate faculties to achieve high performance levels, change behaviors and/or change attitudes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college believes in financial transparency and effective governance. With these beliefs, the college conducts internal and external financial audits every financial year as per the rules and regulations laid by the Society and Charitable Trust Act. The parent body of the college has appointed qualified professionals for both internal and external auditors to verify and certify the financial statements.

The External and Internal Auditors of the college are:

- Pradeep K. Lodha & Co.
- Mr. A. H. Joshi & Co.

The internal and external audits are independent functions of management that entail the continuous and critical appraisal of functioning of the college, with a special focus on possible areas for improvement seeking ways to strengthen and add values to the efficient governance mechanism.

- Audit Coverage
- Income and Student Section Audit
- Expenditure Audit

- Finance and Accounts Audit
- Statutory Compliances Audit
- Stock Audit
- Physical Assets and its verification Audit
- Human Resource Audit

Mechanism for settling Audit Objections

- Spot disposal during audit.
- Settlement through compliance report.

The college regularly carries internal and external audits to maintain accuracy and transparency in its transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is permanently unaided, self-financed, and affiliated with Savitribai Phule Pune University, Pune (SPPU). The college has established procedures and processes for planning and allocating financial needs.

Sources of Funds:

- Fees were collected from the students.
- Parent Institute (MAEER) contributes major funds for infrastructure.
- Financial assistance from SPPU under quality improvement programs for conferences/seminars/workshops, Sports Development, Earn and Learn Scheme, Student Development Cell, and National Service Scheme.
- Grants from the Board of Studies (BoD), SPPU, Pune.
- Examination Grants from SPPU and financial assistance received under SC/ST/OBC scholarships from the government.
- Infrastructure to conduct various examinations such as MPSC, UPSC, Online Examination for BBA, BCA, BBA-CA, Ph.D Entrance Test organized by SPPU, NEET, SET etc.

Mobilization:

All the revenue is deposited to our parent body, i.e. MAEER. The budget is prepared by heads of all the departments, recommended annually by the principal, and approved by the College Development Committee and MAEER. The monthly requirement of funds is given to the parent body in advance. The income and expenditures of the college are subjected to regular internal and external audits.

Optimal utilization of resources: The college utilizes human and physical resources optimally. The mobilization of funds and optimal utilization of resources result in the smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) looks after the quality development, sustenance, performance measurement, and its evaluation as a continuous process. Internal Quality Assurance Cell contributes significantly by institutionalizing quality initiatives such as:

- Participation in NIRF and rankings like INDIA Today - MDRA, Knowledge Review.
- Designing of Well-defined policy, process, and procedures for various committees.
- Strengthening research among faculty members and students in collaboration with the Research and Development Committee.
- Academic and Annual planning and Documentation methodology (Online / Hard copy).
- Analysis of Result and Feedback.
- Collecting Exit feedback from outgoing students
- Feedback from teachers.

Significant contribution of IQAC- Examples

IQAC in collaboration with the Faculty Development Program Committee and Staff Academy supported faculty members to maintain and enhance teaching effectiveness by keeping abreast of developments in their discipline. Considering post-pandemic faculty members encouraged to participate in seminar / workshops / conference / FDP to upgrade and upgrade with recent developments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college strives for quality in the administrative and academic domains.

Examples of the college reviews and implementation of teaching-learning reforms facilitated by IQAC:

1. New programs: From AY 2023-24 college has started new programs

-

- Research Center for Science & technology - Mathematics,
- B.Sc. (IT),
- M.Sc. (Data Science),
- An additional division of BCA (Science),
- An additional division of B.Sc. Cyber & digital science and
- an additional division of M.Sc. in Computer Application.

2. Identification of Slow and Advanced Learners

IQAC suggested designing a policy for the identification of slow and advanced learners. Accordingly, the policy was designed and implemented. It has been observed that the measures taken by the faculty members for slow and advanced learners resulted in positive responses.

3. Remedial Teaching

Students in need of additional support are provided remedial teaching. As per the requirement of students proper time table is prepared by the faculty coordinator. All the lectures were

conducted as per that time table to enhance students with the particular subject knowledge.

All these have led to the incremental improvement in the quality of imparting knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has taken initiatives for gender equity and sensitization.

- It has formed Sukanya Manch and Jagruti Manch with following objectives:

- To establish dignity, self-esteem and respect for women without any gender bias in the system by empowering and creating awareness among women.

- Gender equity programs like Women's Health and Cervical-cancer-awareness-program, Health check-up camp conducted.

- Specific facilities provided for women:

1) Safety and security: College makes all the necessary provisions for the safety-and-security-of-women viz. installation-of-CCTV-cameras-across-the-campus, checking-at-the-college- entrance Anti-Ragging-Committee Internal-Complaint-Committee Student-Grievance-Redressal-Committee. 2) Counseling: College has admission counselors and students-counseling-scheme to bring about some qualitative changes in terms of curricular-and-extracurricular-activities in the students'-life and to fulfill their cherished goal of becoming successful professionals and to be able to meet their future challenges. Batch of every 20 students is appointed with a teacher counselor. 3) Girl's-Common-Room and Boy's-Common-Room 4) Other facilities: Maternity-Leaves, Paternity-Leaves, Relaxation-in-time & Vending-machine-for-ladies-staff-and-girl-students

All these measures initiated by the college have been helping to promote gender equity.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1zrtvfp-HXEhN6Xs5j4Qb7bWgOopDBvoX/view?usp=drive_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management and Liquid waste management

Three pits have been constructed at the backyard of the college campus to collect solid and

liquid waste with the following capacity-

2 Pits for Liquid waste-total of 30-35 kg /day

1 Pit for Solid Waste- 10-12 kg/day

The waste materials collected in these pits are managed by vermicompost decomposition. The

waste materials are treated with a composting process with the help of worms that result into

vermicast. This vermicast is utilized as a fertilizer for campus gardening.

Awareness programs are conducted to maintain cleanliness effectively.

Biomedical Waste Management: NA

E-Waste Management (Link for E-waste Document)

As college is in the developing stage, we have very less e-waste material. We focus on Reuse of

electronic components.

A MoU is signed with TERRE (Technology, Education, Research and Rehabilitation for

Environment) in coordination with the parent institute MIT AOE (Academy of engineering)

College, Alandi (D) for E-waste Management. Collected E-waste material is submitted to the

parent institute for its further process.

UPS batteries are repaired or replaced.

Waste recycling system :NA

Hazardous Chemicals and Radioactive Waste Management: NA

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution actively conducts a series of initiatives to promote environmental consciousness and sustainability among students. These activities, primarily driven by the NSS unit, include workshops, awareness programs, and celebrations aimed at fostering leadership, social harmony, and environmental responsibility.

Key activities include:

1. Workshop on Cosmetology (April 2023) - Encouraging practical skills.
2. Selfie with Tree Campaign (May 2023) - Promoting environmental awareness.
3. International Yoga Day Celebration (June 2023) - Integrating health and harmony.
4. Environment Quiz Participation (July 2023) - Enhancing knowledge about environmental conservation.

These activities saw participation from a diverse group of students, with measurable outcomes such as leadership development and community engagement. Through these initiatives, students gained an understanding of their roles in sustainable practices and the importance of national integration. Document links and data validate the institution's ongoing efforts under AQAR guidelines

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college celebrates Independence Day, Republic Day and Constitution Day in order to inculcate national values namely integrity, national identity, harmony, humanity, ethicality, secularism, compassion, brotherhood etc. among the students. Since the inception, the college celebrate national days by arranging various programs that help the students to understand the historical significance of all these days.

Every year, Independence Day and Republic Day are celebrated with a lot of zeal. On these occasions, eminent personalities from various sections of society are invited as special guests for flag hoisting. All the students and college staff members attend the functions in ethnic wear flashing the tricolor while cherishing their patriotic feelings for our country India. The gatherings are addressed by the invited guests where they talk on various national topics like freedom fighters' contribution in the Indian Independence movement, our collective duties and responsibilities as citizens, Indian constitution, Indian culture, national values etc.. Cultural Programs like singing of patriotic songs, dance, and parade by students are organized.

Indian Constitution Day is also celebrated on 26th November with the same fervor. On this occasion reading of the preamble, speeches highlighting the importance of our constitution, various aspects of it like values, rights, duties and responsibilities of citizens, also essay writing, poster competitions and other such activities are organized in order to propagate dignity and importance of Indian Constitution.

The college organises such activities to acquaint the students with the important national values and in turn to inculcate those values among them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively celebrates a wide range of national and international days, events, and festivals throughout the year, fostering a vibrant and culturally diverse community. By honoring significant global occasions, the college demonstrates its respect for varied traditions and its commitment to inclusiveness. National holidays are commemorated with events that celebrate historical milestones and serve as educational platforms to explore cultural heritage and raise awareness.

International observances focusing on cultural, social, and environmental themes are integrated into the college calendar to broaden the global perspective of students and staff. Activities, workshops, and performances are thoughtfully designed to encourage cross-cultural interaction and appreciation, promoting unity and understanding.

Celebrations such as International Women's Day, Yoga Day, and other cultural festivals go beyond mere observance, offering meaningful opportunities for learning, connection, and appreciation of diverse human experiences. These events not only enhance cultural awareness but also foster a sense of unity and belonging within the community.

The college's dedication to celebrating these occasions creates a dynamic and inclusive environment, enriching the educational experience and preparing students and staff to engage with the wider world in a spirit of mutual respect and cultural understanding.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Social Endowment & Student Integrated Development

Objectives of the Practice:

- Build connections between college and society, promoting care and unity.
- Inculcate research culture, offer industry exposure, bridge academia-industry gaps, and provide a platform for showcasing innovative ideas and talent.

- **The Context:**

The college embraces a moral duty to aid the underprivileged. Through self-governance and social activities, it cultivates student responsibility and sensitivity, serving the rural community and fostering equity.

The college prioritizes holistic development through diverse activities. Emphasis lies on building skills, competencies, and merging personal growth with social responsibilities.

The Practice:

The college enhances the relationship with society by providing knowledge and technology support for rural upliftment. We have created cyber awareness among students.

The college emphasizes holistic student development through various practices including research, social responsibility, language skills, spiritual growth, cognitive skills, Ect.

Evidence of Success

- Educated the grassroot women about health and fitness.
- Students organize Cyber Crime Awareness for schools and participate in Earn and Learn.
- Students' active involvement in the flagship events contributes in developing various event management and other subject specific skills.
- Remarkable placement record in the reputed companies.
- The Entrepreneurship Skill Development Cell and Incubation Center organizes a range of events aimed at inspiring students to explore and engage in entrepreneurship

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In today's dynamic job market, traditional curricula often fail to meet industry demands. Addressing this, MAEER's MIT Arts, Commerce, and Science College, Alandi(D), Pune, offers innovative courses bridging academic learning with professional skills to make students job- ready. The courses arranged by our college are based on:

1. Industry-Aligned Syllabus and Certifications Courses are developed in partnership with leading IT companies and reputed organizations to ensure alignment with emerging technologies and industry standards.
2. Comprehensive Skill Development Cambridge English Linguaskill improves communication skills, while the Cognitive Exchange Program enhances public speaking, presentation, and teamwork, boosting confidence for interviews and workplaces.
3. Technological Proficiency and Analytical Expertise MATLAB Programming trains students in system simulation, algorithm development, and data analysis, while NPTEL courses provide high-quality content, enhancing technical skills and problem-solving abilities.
4. Real-World Exposure and Industry Readiness Collaboration with platforms like ExcelR and Tally ERP offers practical training and skills in data analytics, software, and management.
5. Soft Skill Development for Employability Training programs build interpersonal, teamwork, critical thinking, and leadership skills for career success.

Through these initiatives MAEER's MIT ACS College enhances employability through real- world exposure, industry-recognized certifications, and holistic skill development. These initiatives reflect the college's commitment to excellence, bridging the skill gap and preparing confident, career-ready students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Savitribai Phule Pune University (SPPU), Pune. It delivers the curriculum prescribed by the university. The curriculum is operationalized within the provided framework and available resources aligned with the vision and mission of the college. The planning and documented processes are completed well in advance for the effective implementation of the curriculum and to achieve the curriculum objectives; care has been taken to maintain the quality in delivering knowledge and developing research aptitude, skills, values, and sensitivities. The curriculum delivery system is visualized in the following way:

Academic processes are streamlined with the help of University Academic Schedules issued every year, College Academic Plans, Time Tables, Teaching plans . All departments design their academic calendar in synchronization with the college academic calendar, which is a pathway for the departmental curricular, co-curricular and extra-curricular activities.

The concerned course in charge prepares a teaching plan, and the Head of the Department, at the end of every semester, verifies the implementation of the teaching plan.

The College Creates the best experiential learning environment ensuring students and engagement in interdisciplinary studies and multidimensional activities with faculty facilitation for academic, professional and life competencies development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares the academic calendar before the commencement of the academic year. The academic calendar includes the planning of various academic activities such as commencement of the classes, continuous internal evaluation, student feedback, counseling sessions etc. For effective curricular planning and implementation, the Academic Calendar is followed.

All the departments plan and prepare their academic calendars in synchronization with the college Academic Calendar on the basis of their programme requirement and the schedule of Continuous Internal Evaluation(CIE).

The Master Academic Calendar is uploaded on the college website. The Department Academic Calendar is displayed on the notice boards and given to the students in the Induction Programme.

The college strives to impart the best education to achieve holistic development of the students through the systematic implementation of the academic calendar for the conduct of CIE which helps in reinforcing the efficacy of the teaching learning process by understanding students' performance/progress. The college has a set mechanism for CIE which includes Class Test, Term End Examination, Internal examination and other evaluation tools as per the requirement of the courses. The college adheres to the academic calendar for the conduct of CIE.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mitacsc.ac.in/pageinfo.php?cid=2&scid=193

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

B. Any 3 of the above

**Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

755

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution systematically incorporates cross-cutting themes such as Gender, Environment and Sustainability, Human Values, and Professional Ethics into its curriculum through regular and additional courses, as well as through various events. Upholding the principles of inclusion and equal opportunities, the curriculum is designed to instill professional skills, ethical values, and human values in students, preparing them for success in a competitive environment.

The curriculum includes a dedicated course, "Environment Science," mandated by Savitribai Phule Pune University. Implementation involves projects and fieldwork aimed at integrating cross-cutting issues related to Gender, Environment and Sustainability, Human Values, and Professional Ethics.

Several courses within the curriculum explicitly address these cross-cutting issues and professional ethics. Some of these courses include Human Rights, Cyber Law and IT Security, Business Ethics, Research Methodology, Global Human Resource Management, Human Resource Management Functions & Practices, Global Competencies and Personality Development, New Venture Creation and Start-ups, Computer Concepts and Application - I, Consumer Protection and Business Ethics - I, Strategic Management, and Commercial Laws & Practices Paper-I.

The institution actively engages in activities that reinforce these principles. The Department of Science and Computer Science organized a one-day hands-on training session on "Cyber Laws and Cyber Forensic Tools." These initiatives contribute to a holistic educational experience that integrates essential cross-cutting issues and ethical considerations into the

learning process.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

37

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2376

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://mitacsc.ac.in/pageinfo.php?cid=11&scid=415
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://mitacsc.ac.in/pageinfo.php?cid=11&scid=415

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1419

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

762

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution provides comprehensive academic support to the diverse needs of students. We identify advanced learners and slow learners on the basis of classroom interactions, performance in class tests.

We provide the following specialized programs for advanced learners to utilize their potential to the fullest as per their area of interest.

- Motivate and guide advanced learners to participate in state level and inter university research project presentation competitions such as Avishkar.
- Motivate them to complete online courses from SWAYAM, NPTEL etc.
- Encourage and assist them to write and publish research papers in various conferences, seminars, journals.
- Extra assignments with higher order thinking are provided to them.

We conduct the following measures to improve learning abilities of slow learners.

- Remedial classes are arranged to overcome the learning difficulties of these students.
- Viva sessions are taken to identify weak points and to

clarify the same.

- Assignments are given to check for their performance after remedial classes.
- Different teaching pedagogies are used to increase interest of students in the learning process.

By balancing academic challenges for high achievers and providing support for those who need it, we create an inclusive and supportive learning environment. Through advanced research paper assistance and remedial learning programs, our institution ensures that every student receives the necessary guidance to excel academically.

File Description	Documents
Paste link for additional information	https://mitacsc.ac.in/IQAC-Notice-MoM/Policy/Slow%20and%20Advanced%20Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3168	107

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers utilize student-centered methods such as experiential learning, participative learning, and problem-solving techniques to enhance the learning experience. These approaches engage students actively and foster critical thinking, collaboration, and problem-solving skills.

Experiential learning allows students to apply theoretical knowledge through activities like science experiments, field

trips, simulations, internships, and service-learning projects. Methods like Problem-Based Learning (PBL) and Technology-Based Experiences further deepen engagement and knowledge retention.

Participative learning promotes active involvement through group discussions, peer teaching, debates, and case studies. Activities such as Think-Pair-Share, interactive technology, and project research encourage students to engage with real-world problems, honing their critical thinking and teamwork skills.

Problem-solving methodologies focus on developing analytical thinking by challenging students with research, experimentation, and collaborative problem-solving tasks. This approach not only builds confidence but also equips students with career-oriented skills.

Other key initiatives include Project-Based Learning (both in-house and industry-sponsored projects), research and publication opportunities (patents, books, and articles), and student-centric activities like workshops, conferences, and the Avishkar Research Project Competition. Students also gain practical exposure through industrial and field visits, internships, and executive development programs. Additional resources such as the college's annual magazine "KALPAVRIKSHA," newsletter "Verve," and newspaper "ACSC Vision" provide platforms for students to showcase their learning and achievements. These experiences collectively aim to develop well-rounded, career-ready graduates.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) has transformed modern education by offering personalized, creative, and dynamic learning experiences. Educators use ICT tools to enhance teaching, benefiting both teachers and students. These tools, such as Learning Management Systems (LMS) and educational apps, improve teaching efficiency and provide

access to a wealth of resources. Teachers can collaborate more easily, sharing materials and teaching strategies, while learners gain global knowledge through online opportunities.

ICT tools integrated into teaching include Google Classroom, which streamlines material sharing, and e-learning resources that facilitate access to current information. Digital libraries provide access to e-journals, enhancing research skills. Faculty-created videos and online resources, through platforms like WordPress and screen recording tools, further support learning. Language labs and LCD projectors enhance communication skills, and Moodle offers personalized learning environments. Wi-Fi, Internet access, and LAN-connected campuses facilitate resource sharing.

Communication is streamlined through email and platforms like WhatsApp, enabling staff and students to share academic information. Institutions adopt ICT for personalized learning, mentoring schemes, and attendance management. Teachers also use software like Moodle and Google services, including Google Drive and Gmail, to facilitate learning. Video conferencing tools and blended learning approaches, combined with YouTube channels and PowerPoint presentations, foster interaction. Online assessments, like MCQs and open-book tests, assess student progress effectively.

Additionally, platforms such as TCS ion Digital Learning, Swayam, OPEN MOOCs USA and online resource packages (e.g., N-list, INFLIBNET) enrich the academic experience, ensuring that ICT tools are an integral part of teaching and learning processes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

107

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

107

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

669

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment process in our institution is designed to ensure fairness, transparency, and continuous improvement. It typically involves the following key elements:

1. **Clear Criteria:** Assessment criteria are clearly outlined and communicated to all students, ensuring everyone understands how evaluations are conducted.
2. **Regular Feedback:** Students receive ongoing feedback throughout the assessment period, allowing them to understand their progress and areas for improvement.
3. **Diverse Assessment Methods:** A variety of assessment methods (e.g., Class tests, projects, presentations) are used to capture different skills and knowledge areas, enhancing the robustness of evaluations.
4. **Review Mechanism:** There is a structured review process in place where assessments are periodically evaluated for effectiveness and fairness, allowing for adjustments.
5. **Students Involvement:** Input from students and faculty is solicited to continuously improve the assessment process, fostering a culture of transparency and collaboration.

Overall, this approach aims to create a fair and supportive learning environment that promotes academic integrity and student success.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

We follows a transparent and efficient mechanism for addressing internal examination-related grievances, which includes the following steps:

- To deal with internal examination related grievances students are allowed to have a word with the concerned subject teacher.
- Subject teachers are cross verifying with the issues.
- Students with genuine issues get an opportunity to reappear for the exam.
- Information is given to the HoD and students are kept informed of the status of their grievance. Clear communication helps maintain trust and transparency.
- After resolution, students have the opportunity to provide feedback on the process, helping to improve future grievance handling.

This mechanism not only addresses grievances efficiently but also fosters a culture of openness and responsiveness within the department.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college believes in excellence in education for which the mechanism is set to design and communicate Course Outcomes (COs), Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). Bloom's Taxonomy has been followed while designing COs. COs are miniatures of POs and PSOs. COs, POs and PSOs demonstrate the vision and mission of the college.

The college has a well-designed mechanism to communicate COs, POs and PSOs to all the stakeholders. The mechanism includes the following ways of communication:

The college website: COs, POs and PSOs are displayed on the college website.

Admission Counseling: The college provides admission counseling to the students and parents. The admission counselors explain to the students and parents about COs, POs and PSOs.

Induction Programme: The Principal and Heads of respective departments explain the nature of the programmes and their expected outcomes in Induction Programme.

Classrooms: Course in-charges discuss the outcomes of the particular course to acquaint the students with learning outcomes.

Department Display Boards: POs and PSOs are displayed on Department Display Boards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mitacsc.ac.in/naac/programoutcomes.php
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Attainment Designing Committee of the college has designed Programme Attainment Evaluation Policy to ensure the evaluation of attainment of Course Outcomes (COs), Programme

Outcomes (POs), Programme Specific Outcomes (PSOs).

I. COs, POs and PSOs mapping of each course:

Correlation used for COs- POs and PSOs mapping is as below.

1: Slight correlation

2: Moderate correlation

3: Substantial correlation

0: No correlation.

The average correlation of each course is calculated.

II. COs Attainment:

Based on the final marks target for attainment in each CO is $\geq 40\%$ marks in that course which is passing criteria of SPPU. Correlation used for CO attainment is as below.

1: Target attained

0: Target is not attained

III. Evaluation of COs-POs and PSOs Attainment:

If student attainment is $\geq 40\%$ of COs- POs and PSOs average attainment then 1 is assigned otherwise 0. The average of the above calculation is converted into percentage. This is the programme attainment of the batch. It is compared with previous batch attainment to plan teaching-learning strategies for further progress.

Due to lockdown COVID Pandemic situation, we have considered same attainment policy. Still outcome of students remains same, where 2 students ranked in SPPU.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mitacsc.ac.in/IQAC-Notice-MoM/Policy/Program%20Attainment%20Evaluation.pdf

2.6.3 - Pass percentage of Students during the year	
2.6.3.1 - Total number of final year students who passed the university examination during the year	
631	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://mitacsc.ac.in/pageinfo.php?cid=11&scid=480	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
17.26	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Building an ecosystem for innovation at MIT ACSC, Alandi, Pune involves creating an environment that fosters creativity, collaboration, and the exchange of ideas. College has taken several key steps that can be taken to establish and nurture such an ecosystem which leads to innovation.

The efforts taken by College has immensely helped the students to provide innovative ideas which further turned into a reality. Following efforts are taken by the college to build a ecosystem for innovation :

1. Leadership Support:

2. Establish Innovation Centers or Labs:

3. Interdisciplinary Programs:

4. Industry Partnerships:

5. Mentorship Programs:

6. Innovation Courses and Workshops:

7. Seed Funding and Grants:

8. Networking Events:

9. Incubators and Accelerators:

10. Hackathons and Competitions:

We at MIT ACSC, Alandi, Pune are building an innovation ecosystem which is an ongoing process that requires commitment, collaboration, and adaptability. By implementing these strategies we have created an environment that not only supports innovation but also prepares students to thrive in a rapidly changing world.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

160

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

35

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the years.

Extension activities play a crucial role in promoting the holistic development of students by engaging them with local communities and raising awareness of social issues. The college promotes the institute-neighbourhood community to sensitize the students towards community needs through various extension activities. These activities help students gain practical experience, develop empathy, and contribute meaningfully to societal well-being. Our college students and faculty members actively participated in these activities leading to their overall development.

The Extension activities are carried out through the National Service Scheme. Under NSS unit takes the responsibility of organising community-based activities such as

- Ramdhun, Cleanliness Drive
- ????? ?????????? ..The River Cleanliness Drive
- e-waste collection drive
- Special Winter camp at Phulgaon
- Manusakichi Bhet
- Blood Donation Camp
- Health Checkup camp

Extension activities can serve as a metric for evaluating the institution's societal impact and commitment to producing socially responsible graduates. It also helps students to apply their theoretical knowledge to solve practical problems in the community, enhancing critical thinking and problem-solving skills. It increases the community relationships, leadership skills, and self-confidence of students. It also helps to sustain engagement with the institution, leading to long-lasting positive changes in areas such as health, education, and livelihood development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2103

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

356

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure Facilities available in the college for academic activities

Plot area: 1 H 64 R (16,400 sq.mt)

Constructed Area: 9071.28 sq.mt.

"The infrastructure and facilities available on campus are amongst the very best"

The MIT ACSC campus spreads over 4 acres in a beautiful and peaceful atmosphere ideally situated at pilgrim place of Alandi near Indrayani River aiming at providing the best infrastructure for running modern curriculum.

Academics Well equipped ventilated ICT enabled class rooms. All computer laboratories are equipped with air conditioners we have well maintained and contemporary Physics, Chemistry, Electronics language laboratories and Seminar Hall. For conducting common guest lectures, seminars, workshops, conferences and other academic and related activities we have

an ICT based seminar hall with huge capacity

Equipments Generator: A standby power generator is provided in the campus to take care of the occasional power shut down. Separate room for operating the Generator (in area 33.6 sq.mt.). It is in good working condition. 200 KVAE A wired computing network system is in place with internet facility. The Internet lab powered by dedicated leased lines (up to 500 Mbps) is open for students.

We have a 13.44 KW Solar system for eco eco-friendly environment.

Library -

Library space is classified into five categories: open-stack, reading hall, digital library, research corner and periodical & journal section. Library is well equipped with reference books, online databases, journals and periodicals with educational and other general reading materials for use as a study resource.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural:- Apart from academics, NAADBRAHMA - Cultural Group of MIT ACSC Alandi(D) provides platform where students can explore their hidden talent which may lead to their career development in the Art Field. Every year, we conduct various cultural competitions like Poster Competition, Best Salesman, Rangoli, Sudoku, Mehendi, Khana Khajana, Mimcry, Add Mad, Best out of Waste, Tik Tok, Fun Zone & Art & Craft Exhibition and many more. To intensify the cultural atmosphere, we also celebrate various cultural days like Denim Day, Formal Day & Hat Day, Traditional Day, Rose Day, Chocolate Day etc. which create a sense of festival in college campus. Every year members of NAADBRAHMA participate in One Act Play, Street Play, Dancing, Singing, Debate and Elocution Competitions.

Sports:- Most of the Inddor and outdoor games are available tot

he students, e.g. Carom, Chess, Table Tennis, Kaabbadi, Kho-kho, Basket ball, Vollyball, Handball, Footballetc Every year students participates in various sports activities through annual sports day. MIT college also organizes intercollegiate event called M-Pulse where different colleges participates and show their talent. We also try to conduct various sports coaching for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

23

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

372.53

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: - AUTO-LIB (NG)
- Nature of automation (fully or partially): - Fully
- Version: - NG
- Year of Automation: - 2012

Response:

Library Automation

- Software Name : AUTO-LIB (NG)
- Purchase Year : 10th Feb 2012
- Vendor Name & Address : Akash Infotech

B1-401 Prims, Sr No .6(part) +7 Aundh, near spcier College
Pune: - 4110 027.

The automated library in the college has a computer system to manage the library's key functions. Library Management Systems (LMS) are established as an essential tool to support the effective customer service, stock management and managing library services. The college library uses an AutoLib NG Software package which is integrated multi-user, multi-tasking

library information software that supports all in-house operations of the library. The software has all inbuilt facilities required for library automation.

The library software has below mentioned modules:

- Acquisition
- Catalogue
- Circulation
- Serial Control
- Web OPAC
- Report Generation

- The library has its own website at

- <https://sites.google.com/mitacsc.ac.in/library/home?pli=1>
- Web OPAC: - which provides access to all the resources at anytime from anywhere. Users can browse online catalogues and e-resources from

- <http://150.129.131.246/AutoLibWebOPAC/Login.aspx>

- Institutional Repository / Digital Library: - The aim of this digital repository is to provide service to students, academics and researchers. It is a digital service that collects, preserves, and distributes. Repositories are important tools for preserving an organization's legacy; they facilitate digital preservation and scholarly communication. Institutional Repository (Digital Library) Collection

- <http://150.129.131.246:8090/jspui/>

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
--	--------------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

17.45

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
--

4.2.4.1 - Number of teachers and students using library per day over last one year

125685

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Describe IT facilities including Wi-Fi with date and nature of updating within a maximum of 200 words.

Ans: Upgradation of IT facilities is continuously done to match with the current trends to provide better learning experiences and smooth administration. Over the years, the college has upgraded hardware, software and allied IT facilities according to the requirements. The details of up gradation of these facilities are as given below:

- Number of Endpoint security license was renewed for 625 nodes on 10th August 2024 and 190 nodes on 26th September 2024 as the number of PCs increased.
- To maintain the efficiency in work, the computers were replaced with upgraded configuration desktops for staff and students on 16th October 2024 and 27th August 2024.
- As per the students' demand observed in the feedback, Wi-Fi facility is made available in all campus lobby. It has made easy and convenient to access e-learning resources. The internet bandwidth is increased to 1GBPS on 4th September 2024.
- Laptop, Computers and Projectors with internet connectivity are made available.

IT Facilities

Specifications

Quantity

Desktop Computer

193

Laptop

8

Network switch

11

Sonicwall NSA 4700

1

Advanced Gateway Renewal

1

Adobe Renewal

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

324

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

196.89

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policies related to renovation, alteration, and improvement of the existing infrastructure and equipments are decided by the Management.

Heads and faculty in the departments are accountable for proper use of equipments. If maintenance or repairing of equipment is necessary, head of department takes care of this. If there is replacement of small part of the equipment, head and faculty with laboratory assistant make arrangement for the same.

Some common resources and facilities are made available to the faculty as per their requirements and registers are maintained for the same. For availing the seminar hall a separate register is maintained at the HR department. Faculty members are supposed to book the hall in advance for conducting their

activities. As and when any requirement for maintenance of the resources and facilities is observed by any of the stakeholders, the same is to be recorded in the maintenance register at the HR department.

Maintenance policy ensures that equipments are always in ready and reliable condition and well calibrated to provide good quality outputs. Housekeeping agency is appointed for routine housekeeping activities, As per institute procedure, annual stock verification is done once in a year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

104

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

57	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1627	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1627	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

467

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

141

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college fosters meaningful learning experiences and holistic development for students, adhering to Savitribai Phule Pune University (SPPU) norms in selecting student representatives for committees. The Student Council, comprising key representatives, bridges students and management, promoting personal growth, respect, and active participation in activities. The Development Committee contributes ideas for academic, administrative, and infrastructural growth, while the IQAC involves students in setting quality benchmarks. The Student Development Advisory Committee organizes SPPU-sponsored schemes, and the Placement Committee ensures smooth coordination with the Training and Placement Cell. Committees like Anti-Ragging, Internal Complaint (ICC), and NSS Advisory focus on addressing student issues and organizing activities. Students in the Canteen Food Inspection and Magazine Committees ensure quality and creative engagement. They also participate in the Centre for Lifelong Learning and contribute to flagship events like M-Pulse and the Annual Social Gathering. This collaborative environment strengthens student bonds, enhances skills, and nurtures a vibrant, inclusive campus culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

59

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association-Maitree. It provides a forum for the alumni for exchange of ideas on academic, cultural and social issues. Maitree: Alumni Association Year of registration: 2016 Motives: The Association works to promote and foster mutually beneficial interactions between the alumni and current students of the college. It also extends support to the placement opportunities and industrial training for the students. Membership: Final Year passed out Graduate students of the college register themselves for the membership of Maitree: Alumni Association. Meetings: The meetings are conducted twice in a year. The alumni network helps us to remain agile and responsive to the needs of the industry through the interactions between industry and the college. The Association members contribute in making the students aware about the current industry scenario and various career options. The Association members deliver lectures on various topics to our students. They conduct workshops and career guidance sessions to enhance students' employability. They also train our students to perform well in cultural and sports activities. They are invited as a judge to evaluate cultural and sports competitions. They are well connected with

their respective departments. They keep sharing their experiences to guide the students. The significant contribution of the Alumni Association fosters mutually beneficial interactions between the alumni and the college. In the year 23-24 we have conducted nine alumni activities through which 893 students of the college get benefitted. Currently, 4291 alumni are registered on the portal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college's governance aligns with its vision and mission, coordinating academic and administrative planning and implementation.

Vision Statement

To develop the Institute into a world-class learning centre with an excellent ambience for academics and research conjugated with a vibrant environment for honing the extra and co-curricular skills of all its stakeholders to enable them to meet the challenges of the fiercely competitive world.

Mission Statement

To aspire and strive for excellence in education and research by developing and sharpening the intellectual ability and potential of learners for the welfare and prosperity of society and stakeholders.

Nature of Governance:

The college's governance is participatory, with management delegating authority to the Principal and Project Director, who share it with department heads, committee conveners, faculty members, and student representatives.

Perspective plans:

The Perspective plan from academic year 2023-24 is effectively deployed.

Participation of the teachers in the decision making bodies of the college:

Faculty members, conveners, and committee members contribute to decision-making and successful execution, resulting in the college's excellent reputation as a leader in education dissemination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the principle of decentralization to create a conducive environment for the smooth functioning of the academic and administrative process. Flexibility is followed in the delegation of authority to achieve both efficiency and effectiveness. The college believes that participative management is the key aspect for empowering human resources from top level to lower level. The hierarchy of the college reflects the decentralization practice.

- CASE STUDY : Purchase Procedure - Computers for Laboratory

The objective of decentralization and participative management

is explained with the decisions regarding the purchase of goods and services. For example, the Purchase Committee involves purchases of computers for the students and faculty members.

Step I: Purchase Requisition from Head of Departments

Step II: Authority Approval

Step III: Concerned Head

Step IV: Call for quotations

Step V: Meeting held for finalizing Vendor

Step VI: Purchase order

Step VII: Delivery of Product

This is a fine case study which shows how the policy of decentralization and participative management is followed where stakeholders from higher level to lower level are involved in the process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The 2021-2024 Perspective Plan outlines a holistic vision for institutional development, focusing on HOLISTIC EDUCATION to encourage experiential learning and interdisciplinary studies. The plan places a significant emphasis on academic development, professional, and life competencies through faculty-facilitated activities. Concurrently, a commitment to RESEARCH aims to cultivate a dynamic research culture, stimulating creativity among both faculty and students.

Emphasizing TRAINING AND PLACEMENT for a skilled workforce, the institution prioritizes BRAND ENHANCEMENT through proactive social media engagement and stakeholder connections to attract high-achieving students. HUMAN RESOURCE empowerment is

prioritized via training programs and liberal governance.

SUSTAINABILITY AND COMMUNITY ENGAGEMENT prioritize an eco-friendly campus with a Go Green mission, waste management, and positive community relationships. TECHNOLOGY INTERVENTION emphasizes integrating cutting-edge technologies for efficient resource management. Crucial INFRASTRUCTURE development aims to provide state-of-the-art facilities for scholars and researchers.

The institute has defined performance metrics and key indicators to measure progress. Key outcomes include the pursuit of permanent affiliation with Savitribai Phule Pune University, securing UGC 2(f) certifications, and active participation in the National Institution Ranking Framework (NIRF) and other private rankings like INDIA TODAY - MDRA, Knowledge Review etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college demonstrates effective and efficient functioning of its bodies, evident in well-defined policies, administrative setup, and adherence to service rules. Policies, aligned with the college's vision and mission, are overseen by the College Development Committee, addressing academic, budget, and infrastructure strategies. The decentralized administrative setup fosters active involvement from the Executive Director, Project Director, Principal, and staff, ensuring coordinated efforts toward the institution's goals.

Financial accountability rests with the Principal, who collaborates with the Management and IQAC for smooth functioning of committees, departments, and support services. The Organogram visually represents a well-structured chain of command. The pivotal role of the Human Resource Executive in the recruitment process adheres to UGC and Maharashtra

government regulations, from requisition approval to candidate selection, guided by the college's Human Resource Manual encompassing recruitment, promotion, and procedural aspects, Transfer and relocation, attendance and payroll, leave management policy, employment visit policy, employee landline and mobile expenses, employee travel expense, concession in tuition fees, policy on advance against salary, employee death benefits, and training and development. In essence, the institution's systematic approach, facilitated by effective administrative processes, significantly contributes to the realization of its envisioned objectives.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://mitacsc.ac.in/pageinfo.php?cid=2&scid=409
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Policy for concession in College fees.
2. Employee Death Benefit Policy, an advance against salary Policy and Mediclaim Policy to the teaching and non-teaching staff.
3. Loan facility to the teaching and non-teaching staff through MIT Employee Society, Pune.
4. The management has decided to distribute a Diwali gift to consolidated salary holders for Class III and Class IV employees.
5. Maternity leave and time relaxation to women employees after maternity leave and paternity leaves for male employees.
6. The medical treatment is funded through contributions from teaching and non-teaching staff and management.
7. The organization provides support and adjustment for teaching and non-teaching staff participating in Orientation/Refresher Programs, training, short-term courses, faculty development programs, and research work.
8. Sharing information related to up-gradation of knowledge, research opportunities, and funding sources, online/off-line learning resources.
9. Facility to suggest books and journals to the library as per the need and provision to access the resources from various libraries in Pune.
10. Traveling allowance, Provident Fund share and Gratuity amount by the college, increment as per the appraisal score.
11. Appreciation of the teaching and non-teaching staff for successful completion of FIVE, TEN and FIFTEEN years as well as Best Teacher and Best non-teaching Staff Award for the best services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

33

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

131

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual performance appraisal scheme for teaching is based on the defined academic performance

indicators (API's) and for non teaching it is based on defined Key Performance Indicators (KPI's). It provides fair, effective and consistent staff evaluation in every educational Institution.

HR provides the Performance Appraisal form for annual evaluations. Department Heads, with HR assistance, assess various factors including position, adjustment, attitude, cooperation, attendance, punctuality, potential for future development, productivity, capability, goals, and efficiency.

The process include below steps

1. Self Evaluation: Appraiser to fill up the appraisal form.
2. Evaluation: Evaluation Authority to complete the evaluation.
3. Review: Appraisal committee to complete the review process.
4. Finalization: Head of institution to submit the final evaluation.
5. Approval: Executive Director to approve the institutional proposal of assessment
6. Pay: Planning, Processing and Communication to Appraisee, Accounts & HR.

Based on the performance appraisal score of an individual, annual increment is recommended by the respective Head of Institution. Faculty internal promotions are designed to motivate faculties to achieve high performance levels, change behaviors and/or change attitudes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college believes in financial transparency and effective governance. With these beliefs, the college conducts internal and external financial audits every financial year as per the rules and regulations laid by the Society and Charitable Trust Act. The parent body of the college has appointed qualified professionals for both internal and external auditors to verify and certify the financial statements.

The External and Internal Auditors of the college are:

- Pradeep K. Lodha & Co.
- Mr. A. H. Joshi & Co.

The internal and external audits are independent functions of management that entail the continuous and critical appraisal of functioning of the college, with a special focus on possible areas for improvement seeking ways to strengthen and add values to the efficient governance mechanism.

- Audit Coverage
- Income and Student Section Audit
- Expenditure Audit
- Finance and Accounts Audit
- Statutory Compliances Audit
- Stock Audit
- Physical Assets and its verification Audit
- Human Resource Audit

Mechanism for settling Audit Objections

- Spot disposal during audit.

- Settlement through compliance report.

The college regularly carries internal and external audits to maintain accuracy and transparency in its transactions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is permanently unaided, self-financed, and affiliated with Savitribai Phule Pune University, Pune (SPPU). The college has established procedures and processes for planning and allocating financial needs.

Sources of Funds:

- Fees were collected from the students.
- Parent Institute (MAEER) contributes major funds for infrastructure.
- Financial assistance from SPPU under quality improvement

programs for conferences/seminars/workshops, Sports Development, Earn and Learn Scheme, Student Development Cell, and National Service Scheme.

- Grants from the Board of Studies (BoD), SPPU, Pune.
- Examination Grants from SPPU and financial assistance received under SC/ST/OBC scholarships from the government.
- Infrastructure to conduct various examinations such as MPSC, UPSC, Online Examination for BBA, BCA, BBA-CA, Ph.D Entrance Test organized by SPPU, NEET, SET etc.

Mobilization:

All the revenue is deposited to our parent body, i.e. MAEER. The budget is prepared by heads of all the departments, recommended annually by the principal, and approved by the College Development Committee and MAEER. The monthly requirement of funds is given to the parent body in advance. The income and expenditures of the college are subjected to regular internal and external audits.

Optimal utilization of resources: The college utilizes human and physical resources optimally. The mobilization of funds and optimal utilization of resources result in the smooth functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) looks after the quality development, sustenance, performance measurement, and its evaluation as a continuous process. Internal Quality Assurance Cell contributes significantly by institutionalizing quality initiatives such as:

- Participation in NIRF and rankings like INDIA Today - MDRA, Knowledge Review.
- Designing of Well-defined policy, process, and procedures for various committees.
- Strengthening research among faculty members and students in collaboration with the Research and Development Committee.
- Academic and Annual planning and Documentation methodology (Online / Hard copy).
- Analysis of Result and Feedback.
- Collecting Exit feedback from outgoing students
- Feedback from teachers.

Significant contribution of IQAC- Examples

IQAC in collaboration with the Faculty Development Program Committee and Staff Academy supported faculty members to maintain and enhance teaching effectiveness by keeping abreast of developments in their discipline. Considering post-pandemic faculty members encouraged to participate in seminar / workshops / conference / FDP to upgrade and upgrade with recent developments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college strives for quality in the administrative and academic domains.

Examples of the college reviews and implementation of teaching-learning reforms facilitated by IQAC:

1. New programs: From AY 2023-24 college has started new programs -

- Research Center for Science & technology - Mathematics,
- B.Sc. (IT),
- M.Sc. (Data Science),
- An additional division of BCA (Science),
- An additional division of B.Sc. Cyber & digital science and
- an additional division of M.Sc. in Computer Application.

2. Identification of Slow and Advanced Learners

IQAC suggested designing a policy for the identification of slow and advanced learners. Accordingly, the policy was designed and implemented. It has been observed that the measures taken by the faculty members for slow and advanced learners resulted in positive responses.

3. Remedial Teaching

Students in need of additional support are provided remedial teaching. As per the requirement of students proper time table is prepared by the faculty coordinator. All the lectures were conducted as per that time table to enhance students with the particular subject knowledge.

All these have led to the incremental improvement in the quality of imparting knowledge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

A. All of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has taken initiatives for gender equity and sensitization.

- It has formed Sukanya Manch and Jagruti Manch with following objectives:

- To establish dignity, self-esteem and respect for women without any gender bias in the system by empowering and creating awareness among women.

- Gender equity programs like Women's Health and Cervical-cancer-awareness-program, Health check-up camp conducted.

- Specific facilities provided for women:

1) Safety and security: College makes all the necessary provisions for the safety-and-security-of-women viz. installation-of-CCTV-cameras-across-the-campus, checking-at-the-college- entrance Anti-Ragging-Committee Internal-Complaint-

Committee Student-Grievance-Redressal-Committee. 2) Counseling: College has admission counselors and students-counseling-scheme to bring about some qualitative changes in terms of curricular-and-extracurricular-activities in the students'-life and to fulfill their cherished goal of becoming successful professionals and to be able to meet their future challenges. Batch of every 20 students is appointed with a teacher counselor. 3) Girl's-Common-Room and Boy's-Common-Room 4) Other facilities: Maternity-Leaves, Paternity-Leaves, Relaxation-in-time & Vending-machine-for-ladies-staff-and-girl-students

All these measures initiated by the college have been helping to promote gender equity.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1zrtvfp-HXEHn6Xs5j4Ob7bWgOopDBvoX/view?usp=drive_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management and Liquid waste management

Three pits have been constructed at the backyard of the college campus to collect solid and

liquid waste with the following capacity-

2 Pits for Liquid waste-total of 30-35 kg /day

1 Pit for Solid Waste- 10-12 kg/day

The waste materials collected in these pits are managed by vermicompost decomposition. The

waste materials are treated with a composting process with the help of worms that result into

vermicast. This vermicast is utilized as a fertilizer for campus gardening.

Awareness programs are conducted to maintain cleanliness effectively.

Biomedical Waste Management: NA

E-Waste Management (Link for E-waste Document)

As college is in the developing stage, we have very less e-waste material. We focus on Reuse of

electronic components.

A MoU is signed with TERRE (Technology, Education, Research and Rehabilitation for

Environment) in coordination with the parent institute MIT AOE (Academy of engineering)

College, Alandi (D) for E-waste Management. Collected E-waste material is submitted to the

parent institute for its further process.

UPS batteries are repaired or replaced.

Waste recycling system :NA

Hazardous Chemicals and Radioactive Waste Management: NA

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution actively conducts a series of initiatives to promote environmental consciousness and sustainability among students. These activities, primarily driven by the NSS unit, include workshops, awareness programs, and celebrations aimed at fostering leadership, social harmony, and environmental responsibility.

Key activities include:

1. Workshop on Cosmetology (April 2023) - Encouraging practical skills.
2. Selfie with Tree Campaign (May 2023) - Promoting environmental awareness.
3. International Yoga Day Celebration (June 2023) - Integrating health and harmony.
4. Environment Quiz Participation (July 2023) - Enhancing knowledge about environmental conservation.

These activities saw participation from a diverse group of students, with measurable outcomes such as leadership development and community engagement. Through these initiatives, students gained an understanding of their roles in sustainable practices and the importance of national integration. Document links and data validate the institution's ongoing efforts under AQAR guidelines

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college celebrates Independence Day, Republic Day and Constitution Day in order to inculcate national values namely integrity, national identity, harmony, humanity, ethicality, secularism, compassion, brotherhood etc. among the students. Since the inception, the college celebrate national days by arranging various programs that help the students to understand the historical significance of all these days.

Every year, Independence Day and Republic Day are celebrated with a lot of zeal. On these occasions, eminent personalities from various sections of society are invited as special guests for flag hoisting. All the students and college staff members attend the functions in ethnic wear flashing the tricolor while cherishing their patriotic feelings for our country India. The gatherings are addressed by the invited guests where they talk on various national topics like freedom fighters' contribution in the Indian Independence movement, our collective duties and responsibilities as citizens, Indian constitution, Indian culture, national values etc.. Cultural Programs like singing of patriotic songs, dance, and parade by students are organized.

Indian Constitution Day is also celebrated on 26th November with the same fervor. On this occasion reading of the preamble, speeches highlighting the importance of our constitution, various aspects of it like values, rights, duties and responsibilities of citizens, also essay writing, poster competitions and other such activities are organized in order to propagate dignity and importance of Indian Constitution.

The college organises such activities to acquaint the students with the important national values and in turn to inculcate those values among them.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and

A. All of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college actively celebrates a wide range of national and international days, events, and festivals throughout the year, fostering a vibrant and culturally diverse community. By honoring significant global occasions, the college demonstrates its respect for varied traditions and its commitment to inclusiveness. National holidays are commemorated with events that celebrate historical milestones and serve as educational platforms to explore cultural heritage and raise awareness.

International observances focusing on cultural, social, and environmental themes are integrated into the college calendar to broaden the global perspective of students and staff. Activities, workshops, and performances are thoughtfully designed to encourage cross-cultural interaction and appreciation, promoting unity and understanding.

Celebrations such as International Women's Day, Yoga Day, and other cultural festivals go beyond mere observance, offering meaningful opportunities for learning, connection, and appreciation of diverse human experiences. These events not

only enhance cultural awareness but also foster a sense of unity and belonging within the community.

The college's dedication to celebrating these occasions creates a dynamic and inclusive environment, enriching the educational experience and preparing students and staff to engage with the wider world in a spirit of mutual respect and cultural understanding.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Social Endowment & Student Integrated Development

Objectives of the Practice:

- Build connections between college and society, promoting care and unity.
- Inculcate research culture, offer industry exposure, bridge academia-industry gaps, and provide a platform for showcasing innovative ideas and talent.
- The Context:

The college embraces a moral duty to aid the underprivileged. Through self-governance and social activities, it cultivates student responsibility and sensitivity, serving the rural community and fostering equity.

The college prioritizes holistic development through diverse activities. Emphasis lies on building skills, competencies, and merging personal growth with social responsibilities.

The Practice:

The college enhances the relationship with society by providing knowledge and technology support for rural upliftment. We have created cyber awareness among students.

The college emphasizes holistic student development through various practices including research, social responsibility, language skills, spiritual growth, cognitive skills, Ect.

Evidence of Success

- Educated the grassroot women about health and fitness.
- Students organize Cyber Crime Awareness for schools and participate in Earn and Learn.
- Students' active involvement in the flagship events contributes in developing various event management and other subject specific skills.
- Remarkable placement record in the reputed companies.
- The Entrepreneurship Skill Development Cell and and Incubation Center organizes a range of events aimed at inspiring students to explore and engage in entrepreneurship

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In today's dynamic job market, traditional curricula often fail to meet industry demands. Addressing this, MAEER's MIT Arts, Commerce, and Science College, Alandi(D), Pune, offers innovative courses bridging academic learning with professional

skills to make students job- ready The courses arranged by our college are based on: 1.Industry-Aligned Syllabus and Certifications Courses are developed in partnership with leading IT companies and reputed organizations to ensure alignment with emerging technologies and industry standards. 2. Comprehensive Skill Development Cambridge English Linguaskill improves communication skills, while the Cognitive Exchange Program enhances public speaking, presentation, and teamwork, boosting confidence for interviews and workplaces. 3.Technological Proficiency and Analytical Expertise MATLAB Programming trains students in system simulation, algorithm development, and data analysis, while NPTEL courses provide high-quality content, enhancing technical skills and problem-solving abilities. 4. Real-World Exposure and Industry Readiness Collaboration with platforms like ExcelR and Tally ERP offers practical training and skills in data analytics, software, and management. 5. Soft Skill Development for Employability Training programs build interpersonal, teamwork, critical thinking, and leadership skills for career success. Through these initiatives MAEER's MIT ACS College enhances employability through real- world exposure, industry-recognized certifications, and holistic skill development. These initiatives reflect the college's commitment to excellence, bridging the skill gap and preparing confident, career-ready students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To make existng system strong and more wide in range to reachall diversed leaeners.